

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON NOVEMBER 19, 2001, COUNCIL CHAMBER, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SIRRELL, COUNCILORS HANSON, GRASSO, WAGNER, HYNES, MARCONI, WHITEHOUSE AND PANTELAKOS

ABSENT: ASSISTANT MAYOR CLEWS

1. At 6:30 p.m., a Work Session was held regarding access to the Bellamy Reservoir.
2. Volunteer Committee Reports – Greater Portsmouth Chamber of Commerce Quarterly Report on Tourism/eCoast – Marge Hubbard, Tourism Manager and Jennifer Quinlan, Business Development Manager – Marge and Jennifer provided the Quarterly Report from the Greater Portsmouth Chamber of Commerce on Tourism and eCoast.
3. Acceptance of Minutes – October 15, 2001 and November 8, 2001 – Voted to accept and approve the minutes of the October 15, 2001 and November 8, 2001 City Council meetings.
4. Public Comment Session – There was one speaker: James Melfi (Sherburne Civic Association Issues).
5. Approval of Grants/Donations – U.S. Department of Justice, District of New Hampshire U.S. Attorney's Office for continuation of the Operation Streetsweeper Narcotics Enforcement Program Grant – Voted to approve and accept the grant award to the Portsmouth Police Department.
6. Approval of Grants/Donations – Acceptance of Donations for the Honor Guard Program from DC Audio & Video Services, Inc, Dawn Vinciguerra and Jessica Stoddard – Voted to approve and accept the donations to the Portsmouth Police Department.
7. Approval of Grants/Donations – Acceptance of Donation from the Timothy Driscoll Memorial – Voted to accept the donation of \$17,250 from the Driscoll Family in memory of Timothy J. Driscoll.
8. First reading of Ordinance amending Chapter 8, Article I, Section 8.130 – Scope, Signs Included by amending 8.130 C – Removal Required – Voted to pass first reading regarding the amendment to Section 8.130 C, Temporary Sign Ordinance, as drafted, and establish a Public Hearing and second reading at the December 3rd City Council meeting.
9. Letter from Attorney John P. McGee, Jr. requesting that the City release an easement on the Ralph's Truck Sales, Inc. property located on Lafayette Road – Voted to refer the letter dated October 19th from Attorney John P. McGee, Jr., to the Planning Board for a report back.
10. Letter from Martie Shea, The Seacoast Repertory Theatre requesting permission to hold the 36th Annual Bow Street Fair on Saturday, July 20, 2002 10am – 8pm and Sunday, July 21, 2002 11am – 4pm – Voted to refer to the City Manager with power.
11. Letter from James Horrigan, Ward 5 Clerk, regarding the new voting machines – Voted to accept and place the letter on file.

12. Letter from Kathie Lynch, Portsmouth Little League, Inc. requesting permission for the placement of temporary signs at the Plains and Hislop baseball fields during the 2002 baseball season – Voted to refer to the City Manager with power for the signs to be placed on the inside of the fence facing home plate.
13. Request of the Portsmouth Rotary Club to Utilize Channel 22 for the Rotary TV Auction on March 3, 2002 – Voted to refer to the City Manager with power.
14. Letter from Frank Roth, Dog Owners Group of Portsmouth, requesting permission to hold a fundraiser, Pet Pictures with Santa, on Saturday, November 24th at South Mill Pond Park (rain date November 25th) – Voted to refer to the City Manager with power.
15. Letter from William Mortimer, Chairman of the Portsmouth Police Commissioners, requesting approval to donate the Police Department's evidence van to the Exeter Police Department to be used for the Seacoast Emergency Response Team – Voted to approve the request of the Police Department to donate its Evidence Van to the Exeter Police Department.
16. Letter from Scott Flanders, The Salvation Army, requesting permission that the City Council ring the bell in Market Square on Friday, December 14, 2001, from 9:00 a.m. to 4:00 p.m. – Voted to refer to the City Manager with power.
17. Letter from Robert Wyand, Great Falls Veterinary Hospital regarding access to the Bellamy Reservoir – Voted to accept and place the letter on file.
18. Letter from Board of Fire Commissioners regarding FY02 anticipated budget shortfall by the Fire Department – Voted the Fire Commission's letter dated November 14th to the City Manager to give a report back at a work session with the Fire Commission and City Council on December 10th at 6:30 p.m.
19. Letter from Fire Chief Plummer announcing his retirement from the Portsmouth Fire Department on December 28, 2001 – Voted to accept with regret and much appreciation for Chief Plummer's years of service to the City.
20. Letter from Robert Vincent regarding affordable housing in the Seacoast – Voted to accept and place the letter on file.
21. Letter from Stanley Dzielak on how he is showing his patriotism – Voted to accept and place the letter on file.
22. Letter from Patricia Nicholson requesting to donate a bench to the City of Portsmouth in memory of Mike and Kathleen Shearer – Voted to refer to the City Manager with power. Councilor Hanson requested that Mayor Sirrell send a letter of appreciation to Ms. Nicholson for this generous donation.

23. Letter from George L. Rogers, Deer Street Associates, regarding rezoning request on Deer Street – Voted to refer to the Planning Board for a report back.
24. Request that the City Council Accept Blasting Rules and Procedures as Developed by the Public Works Director – Voted to accept the proposed Blasting Rules and Procedures as recommended by the Public Works Director.
25. Request to establish a Public Hearing for December 3, 2001 Re: Final Report of the Mayor's Blue Ribbon Committee on Arts and Culture – Voted to establish a Public Hearing for Monday, December 3, 2001 at 7:00 p.m. regarding the Final Report of the Mayor's Blue Ribbon Committee on Arts and Culture.
26. Request for Approval of Pole License Agreement #63-383 – Voted to approve the pole license agreement as recommended by the Public Works Department.
27. Donation to the Education Funding Litigation – Voted to accept the \$10,000 contribution from the Town of Newington to be place in the Coalition Legal Fund.
28. Appointments/Resignations – Voted to accept the resignation of Arthur Parrott from the Planning Board with regret and appreciation for his years of service to the City.

Voted to accept the resignation of Donald Hayes from the Economic Development Commission with regret and deep appreciation for his years of service to the City.

Voted to accept the resignation of Faye Goldberg from the Planning Board with regret and appreciation for her years of service to the City.

The City Council considered the following appointments which will be voted on by the City Council at the December 17, 2001, City Council meeting:

Reappointment of Phyllis Eldridge to the Library Trustees Board, reappointment of Steve Wrenn to the Cable Commission, reappointment of John Rice to the Historic District Commission, reappointment of Richard Katz to the Historic District Commission, reappointment of David Adams to the Historic District Commission, appointment of Edward Hayes to the Economic Development Commission, reappointment of Scott Pafford to the Economic Development Commission, reappointment of Mark Simpson to the Economic Development Commission, reappointment of Clifford Taylor to the Economic Development Commission, reappointment of Thomas Ferrini to the Economic Development Commission, reappointment of James Horrigan to the Board of Adjustment, reappointment of Alain Jousse to the Board of Adjustment, reappointment of Nathaniel Holloway to the Board of Adjustment, and the reappointment of Robert Marchewka to the Board of Adjustment.

The City Council requested that City Clerk Barnaby obtain the annual attendance records for major Boards and Commissions for the Council to review at the December 17, 2001, City Council meeting.

Voted to reappoint Ellen Fineberg to the Historic District Commission until June 1, 2004.

29. Reports – Mayor Sirrell announced that Sam Jarvis owner of the Metro Restaurant would be providing a free Thanksgiving dinner on Wednesday, November 21, 2001 at noon for the homeless.
30. Traffic & Safety Committee Action Sheet and Minutes of the October 18, 2001 meeting – Voted to approve and accept the action sheet and minutes of the October 18, 2001 Traffic & Safety Committee meeting.
31. Adjournment – At 8:15 p.m., voted to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, City Clerk