MEMORANDUM

DATE: DECEMBER 4, 2001

TO: ECONOMIC DEVELOPMENT COMMISSION

FROM: MARK SIMPSON, CHAIRMAN

RE: UPCOMING MEETING FRIDAY, DECEMBER 14, 2001

The next EDC meeting is scheduled for Friday, December 14, 2001 at 7:30 a.m. in **CONFERENCE ROOM A**. Agenda is as follows:

EDC AGENDA

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- 1. Minutes of November 2, 2001meeting (enclosed)
- 2. EDC Action Plan Discussion of Update for 2002
- 3. Review of Urban Revitalization Tools (TIF, CDFA, Section 108)
- 4. Vaughan Mall Improvements
- Contract with Melina Hyland Landscape Architects
- Schedule Meeting for Conceptual Plan Input
- 5. Other Business
- Lonza Employee Survey
- Cultural Plan Update
- RFP for parking garage
- 6. Public Comment Period
- 7. Adjourn Meeting

If you are unable to attend the meeting, please contact Nancy Carmer at 431-2006 ext 220.

cc: Honorable Mayor and City Council Members Nancy Carmer, David Holden, Rachael Bilodeau