

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON APRIL 15, 2002, COUNCIL CHAMBER, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SIRRELL, ASSISTANT MAYOR HANSON, COUNCILORS GRASSO, LOWN, HYNES, PANTELAKOS, WHITEHOUSE AND MARCONI

ABSENT: COUNCILOR ST. LAURENT

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1. At 6:15 p.m., a work session was held to provide an update on the Revaluation.
2. Acceptance of Minutes – March 18, 2002 and April 1, 2002 – Voted to accept and approve the minutes of the March 18, 2002 and April 1, 2002 City Council meetings.
3. Public Comment Session – There were three speakers: Steve Miller (Watershed Study); Wayne Ecker (City Business); and Peter Bresciano (Preambulation of Boundaries).
4. Public Hearing – Ordinance amending Chapter 10, Article II, Section 10.202 for the Rezoning of Land on Deer Street – Held a Public Hearing. Voted to pass second reading and hold third and final reading at the May 6<sup>th</sup> City Council meeting.
5. Approval of Grants/Donations - Acceptance of Donation for the Restoration of the Stephen Chase Tombstone in North Cemetery – Voted to accept the donation of \$500 from the NH Charitable Foundations (Louise H. Tallman Fund) for the restoration of the Stephen Chase tombstone.
6. Approval of Grants/Donations – Acceptance of Greater Piscataqua Community Foundation Grant for Lullabies & Reveilles Community Arts Impact Project – Voted to authorize the City Manager to accept and expend a grant in the amount of \$5,000 from the Greater Piscataqua Community Foundation in support of the Lullabies & Reveilles Community Arts Impact Project.
7. Third and final reading of Ordinance amending Chapter 8, Article III, Section 8.302 – City Arborist – Voted to pass third and final reading.
8. Letter from John Chagnon, Ambit Engineering, Inc. regarding Site Review Application for property located at 22 Deer Street – Voted to refer the request to construct a sidewalk in the City's right-of-way as submitted by Ambit Engineering to the City Manager with power. Councilor Lown abstained from voting.
9. Letter from Arthur Parrott regarding an ordinance which prohibits members of the Zoning Board of Adjustment from holding another city office – On a roll call 6-2, voted to refer to the City Attorney to draft an ordinance for first reading at the May 6<sup>th</sup> City Council meeting. Mayor Sirrell, Councilors Lown, Hynes, Pantelakos, Whitehouse and Assistant Mayor Hanson voted in favor. Councilors Grasso and Marconi voted opposed.

10. Letter from Peter Bresciano regarding Emergency Alarm Ordinance – Voted to establish a sub-committee to review and provide recommendations to the City Council regarding the Emergency Alarm Ordinance. The Committee will be made up of 3 City Councilors, a representative of the Police Department, a resident and the City Manager. Further, voted to refer the letter to the sub-committee for their review.

Mayor Sirrell announced that Councilors Lown, Pantelakos and Whitehouse will serve as the Council representatives and Peter Bresciano will serve as the resident.

11. Report Back Re: Perambulation of City Boundaries – Moved to authorize the City Manager to spend up to \$30,000 from the FY03 Capital Fund Contingency Account for the perambulation of all City boundaries, in accordance with RSA 51:2.

Moved to authorize the City Manager to spend up to \$5,000 for the perambulation of the NH boundaries.

On a unanimous roll call 8-0, voted to lay the item on the table.

12. Proposed License Agreement for 1725 Woodbury Avenue – Voted to approve the license agreement subject to the recommendation of the Traffic & Safety Committee.
13. Request for Approval of Access Easement Deed at 406 US Route 1 Bypass – Voted to approve the proposed Access Easement Deed and authorize execution by the City Manager, subject to the approval of the City Attorney as to its content and form.
14. Amendment to City Council Rule 45 – Public Hearings – Action on this item will take place at the May 6<sup>th</sup> City Council meeting.
15. Donation to the Coalition Legal Fund – Voted to accept the \$200 contribution from the Town of Easton to be placed in the Coalition Legal Fund.
16. Acceptance of Donations for the New Public Library – Voted to accept the \$75 contribution from Lewis G. Harriman III for the New Library Building Fund.
17. Appointments – Voted to appoint Donald Green as a regular member of the Conservation Commission until April 1, 2005.

The City Council considered the reappointment of John Leith to the Portsmouth Housing Authority and the appointment of Tara Trafton to the Portsmouth Economic Development Loan Program (PEDLP). These appointments will be voted by the City Council at the May 6<sup>th</sup> City Council meeting.

18. Reports - Mayor Sirrell read a thank you note from City Clerk Barnaby to the City Council for the flowers sent to her during her recent surgery.

Mayor Sirrell read a letter from Bill Clark regarding the tables and chairs at Me & Ollie's blocking the crosswalk and sidewalk. City Manager Bohenko said that this matter would be referred to Zoning Officer Page for review.

Mayor Sirrell announced that the Stephen Chase tombstone would be unveiled on Sunday, May 5<sup>th</sup> at 11:00 a.m in North Cemetery.

Mayor Sirrell informed the City Council that she received a letter from Gordon Humphrey regarding MBTE gasoline additives.

19. Traffic & Safety Committee Action Sheet and Minutes of the March 21, 2002 meeting – Voted to accept and approve the action sheet and minutes of the March 21, 2002 Traffic & Safety Committee meeting.
20. Parking Committee Action Sheet and Minutes of the March 21, 2002 meeting – Voted to accept and approve the action sheet and minutes of the March 21, 2002 Parking Committee meeting.
21. Earth Day Tree Planting – April 25<sup>th</sup> – Councilor Grasso announced that Earth Day is Monday, April 22<sup>nd</sup> and there will be a tree planting ceremony on Thursday, April 25<sup>th</sup> at 2:15 p.m. in Haven Park.
22. Miscellaneous/Unfinished Business – Mayor Sirrell announced the upcoming City Council meetings/work sessions for April and May.
  - Monday, April 29<sup>th</sup> 6:30 p.m. Work Session re: School Dept. FY03 Budget
  - Thursday, May 2<sup>nd</sup> 6:30 p.m. Work Session re: Police Dept. FY03 Budget
  - *Monday, May 6<sup>th</sup> 7:00 p.m. Regular City Council meeting*
  - Wednesday, May 8<sup>th</sup> 6:30 p.m. Work Session re: Fire Dept. FY03 Budget
  - Monday, May 13<sup>th</sup> 6:30 p.m. Work Session re: Municipal Budget FY03 Budget
  - *Monday, May 20<sup>th</sup> 7:00 p.m. Regular City Council meeting*
23. Adjournment – At 8:45 p.m., voted to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, City Clerk