MEMORANDUM

DATE: DECEMBER 28, 2001

TO: ECONOMIC DEVELOPMENT COMMISSION

FROM: MARK SIMPSON, CHAIRMAN

RE: UPCOMING MEETING FRIDAY, JANUARY 4, 2002

The next EDC meeting is scheduled for Friday, January 4, 2002 at 7:30 a.m. in **CONFERENCE ROOM A**. Agenda is as follows:

EDC AGENDA 1/4/02 7:30 A.M. CONFERENCE ROOM A

- 1. Welcome/Introduction of new EDC member, Edward Hayes
- 2. Minutes of December 14, 2002 meeting (enclosed)
- 3. 2002 EDC Action Plan Update
- 4. Discussion of TIF Ken Lurvey, Concord Economic Development Director
- 5. RFP for parking garage Subcommittee Report
- 6. Public Comment Period
- 7. Adjourn Meeting

If you are unable to attend the meeting, please contact Nancy Carmer at 431-2006 ext 220.

cc: Honorable Mayor and City Council Members Nancy Carmer, David Holden, John Burke, Webmaster