

TRUSTEES MEETING
PORTSMOUTH PUBLIC LIBRARY
Wednesday, April 24, 2002

PRESENT: Ray Bowles, Ed Del Valle, Phyllis Eldridge, Theresa Garabedian, Dana Levenson, Sue McCann, Mike Pennington, George Pierce, Sherm Pridham and Barbara Ward

NOT PRESENT: Lee Lorusso.

- I. Eldridge opened the meeting at 7:05.
- II. Motion to accept last meeting's minutes made by Pierce and seconded by Del Valle.
Approved.
- III. Treasure's Report: McCann gave the treasurer's report (see attached). McCann inquired from which fund the Trustees would like the \$50 Heather Mazzaglia gift certificate to come. MOTION: The funds to purchase a \$50 gift for Heather Mazzaglia are to come from the Trustees fund." Pierce, seconded Bowles, passed.
- IV. Director's Report:
 - ? Pridham updated the Trustees on the status of the Design Firm selection process. Twenty-two firms responded to the Request for Qualifications. The New Library Building Committee Sub-Committee and city staff selected five firms to receive the Request for Proposal. On May 22, 2002 the New Library Building Committee will interview the Design Firms selected for an interview. The Committee will make a recommendation to the City Manager.
 - ? Heather Mazzaglia has volunteered to speak with Robin Snowden and Ronan Donohoe about keeping the Friends group active until a new President is selected sometime this summer.
 - ? Pridham requested funds from the Trustees account to attend the American Library Association Conference in Atlanta from June 14-18, 2002. MOTION: "To allocate \$1,200 from the Prescott and Eldredge funds for Pridham's travel to attend the Library Conference in Atlanta from June 14-18, 2002." Pierce, seconded Pennington, passed.
- V. Old Business – No items were discussed.
- VI. New Business –McCann request \$1,200 to hire an Access database programmer to develop a user interface for the Local Records and Artifacts Inventory. A sub-committee, consisting of Pennington and Del Valle, was formed to review the deliverables. They will report back to the Trustees with their recommendation.

Garabedian motioned to adjourn the meeting at 7:55PM, seconded Del Valle.

Next meeting to be held May 15, 2002, 7:00 p.m.

[Subsequent to this meeting, the May meeting was changed to May 29, 7:00 p.m.]