

PORTSMOUTH BOARD OF POLICE COMMISSIONERS

John D. Kelley, Chairman
William F. Devine
Gerald Howe

MINUTES of the January 8, 2002 Monthly Meeting

Noon (Non-Public) 1:00 PM (Public) - Portsmouth Police Department 2nd Floor Conference Room

- I. **CALL TO ORDER:** Commissioner Devine called the monthly Police Commission Meeting to order at 12:05 PM.
(One cassette tape documenting this meeting is on file for reference).

Action:

Commissioner Devine moved that Jack Kelley be elected Chairman of the Police Commission and that Jerry Howe be the recording secretary/clerk.

Seconded by Commissioner Howe.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

The Board convened a non-public session at 12:10 PM.

Present during non-public session: Commissioners Kelley, Devine and Howe, Chief Brad Russ, Deputy Chief Magnant, City Attorney Robert Sullivan and Attorney Tony Delyani.

Action:

Commissioner Devine moved that the Board return to public session.

Seconded by Commissioner Howe.

On a Roll Call Vote: the Board unanimously voted in favor of the motion at 1:14 PM.

Present during public session: Commissioners Kelley, Devine, and Howe, Chief Russ, Deputy Chief Magnant, Budget Coordinator Karen Senecal, and Executive Assistant Carol Bryant.

Chairman Kelley welcomed Jerry Howe to the Board and also congratulated Bill Devine on his re-election.

- II. **PLEDGE OF ALLEGIANCE** was led by Jerry Howe.

- III. **ACCEPTANCE OF MINUTES:**

Action:

Commissioner Devine moved that the Board accept the minutes of the meetings held on October 4, 2001, December 12, 2001 and the corrected minutes for November 14, 2001.

Seconded by Commissioner Howe.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

- IV. **UNFINISHED BUSINESS:** None

V. NEW BUSINESS:

A. POLICE COMMISSION:

1. Personnel Items that Require Action

A. Action:

Commissioner Devine moved that the Board accept the retirement of Captain Adam Price effective January 26, 2002.

Seconded by Commissioner Howe.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

B. **New Board Meeting Schedule for 2002** -It was noted that the Commission on the third Tuesday of the month at 1:00 PM with the exception of February meeting will be held at 5:00 PM.

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B. CHIEF OF POLICE:

1. Recognition of Officer Eric Bentz for his work on incident #01-2104 in helping to save an individual's life.
2. Recognition of Officer Aaron Stacy for his assistance to the Explorer Program.
3. Recognition of Officer Outhouse for his work on incident #01-2377.
4. Financial Reports were presented by Budget Coordinator Karen Senecal. It was agreed that the Commission will meet on Friday, February 8th at 10:30 AM for FY03 budget preparation.
5. Personnel & Training Report was presented.
6. Community Relations Report was presented.
7. Division and Team Reports were presented as follows:
 - ?? Records Division
 - ?? Information Systems Division
 - ?? Accident Investigation Team
 - ?? Honor Guard
 - ?? Field Training and Evaluation Program
 - ?? STEP Program
 - ?? Emergency Response Team
8. Juvenile Accountability Incentive Block Grant Award for \$17,374.00.

Action:
Commissioner Devine moved that the Board accept the Juvenile Accountability Incentive Block Grant award from the N.H. Dept. of Health & Human Services in the amount of \$17, 374.00 and that the award be forwarded to the City Council for their review and approval.
Seconded by Commissioner Howe.
On a Roll Call Vote: the Board unanimously voted in favor of the motion.
9. Donation of \$2,000 from Portsmouth Crimeline for modifications to the evidence van.

Action:
Commissioner Devine moved that the Board accept the \$2,000 donation from Crimeline for modifications to the evidence van and that the donation be forwarded to the City Council
Council
for their review and approval.
Seconded by Commissioner Howe.
On a Roll Call Vote: the Board unanimously voted in favor of the motion.
10. Donation of \$143.00 from Pic-N-Pay for the DARE Program.

Action:
Commissioner Devine moved that the Board accept a donation of \$143.00 from Pic N Pay for the DARE Program and that the donation be forwarded to the City Council for their review and approval.

Seconded by Commissioner Howe.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

11. Letters of Thanks and Appreciation:

- ?? From Ted Arabian, Prescott Park Arts Festival thanking Lt. Tim Brownell for his assistance with the 2001 Christmas Parade.
- ?? From the Pelham Police Department thanking Officer Tim Black for his assistance with a narcotics search.
- ?? From Robert Ricci, Jr. thanking Animal Control Officer Austin Wallace for his assistance.
- ?? From Elaine Tinetti of the Guild at Portsmouth Regional Hospital thanking the Department for participation in the Tree of Lights Memorial Service on December 11, 2001.
- ?? From Commander M.P. O'Malley, U.S. Coast Guard, thanking Lt. Brownell for his assistance with the arrival of the M/V HAVPRINS.

C. PATROL SERVICES BUREAU:

1. Log Activity Reports were presented.
2. Status of Personnel Out Sick or Injured - Officer Williams continues to be out with an off-duty injury. Officer MacKenzie is out with an on-duty injury.
3. Update on Special Events Log - First Night was the most recent special event with police officer coverage for the event paid for by the City and Pro Portsmouth.
3. Emergency Communications Center Report was presented. The issue of dispatcher vacancies was discussed. Commissioner Devine asked that the Chief and Deputy Chief consult with the City Attorney as to what our emergency options are in terms of staffing the Communications Center.
4. K-9 Unit Report was presented.
5. Auxiliary Police Activity Report was presented. Commissioner Devine asked Chief Russ to work with Captain Russo on requiring that more of the Auxiliary Officers become actively involved in the Auxiliary Unit.

D. CITY PROSECUTOR REPORT: No report this month.

E. BUREAU OF INVESTIGATIVE SERVICES: The December report was presented.

VI. MISCELLANEOUS/OTHER BUSINESS:

Action:

Commissioner Devine moved that the Board adjourn the January meeting.

Seconded by Commissioner Howe

On a Roll Call Vote: the Board unanimously voted in favor of the motion 2:08 PM.

Action:

The meeting was re-opened by Chairman Kelley at 2:10 PM

Action:

Commissioner Howe moved that the Board give its approval for Portsmouth to join the Seacoast Emergency Response Team and that the funds for this come from the Emergency Response Team line

item in the current Police Department budget.

Seconded by Chairman Kelley.

On a Roll Call Vote: Chairman Kelley - yes, Commissioner Howe - yes, Commissioner Devine - no.

Action:

Chairman Kelley closed the January 8, 2002 meeting at 2:11 PM

VII. NEXT MEETING: Tuesday, February 19, 2002 at 5:00 PM - Monthly Meeting

*Respectfully Submitted By Carol Bryant, Executive Assistant
Reviewed By Commissioner Gerald Howe, Clerk*