

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE OCTOBER 15, 2002 MEETING

Noon (Non-Public) 1:00 PM (Public)
Portsmouth Police Department - Wm. D. Mortimer Conference Room

John D. Kelley, Chairman
William F. Devine
Gerald Howe

- I. **CALL TO ORDER:** The chairman called the October 15, 2002 monthly Police Commission Meeting to order at 1:13 PM (*One cassette tape documenting this meeting is on file for reference*).

Present during public session: Commissioners Kelley, Devine, and Howe, Chief Russ, Deputy Chief Magnant, Budget Coordinator Karen Senecal, City Councilor Harold Whitehouse and Executive Assistant Carol Bryant.

- II. **PLEDGE OF ALLEGIANCE** was led by Councilor Whitehouse.

III. **ACCEPTANCE OF MINUTES:**

Action:

Commissioner Howe moved that the Board accept the minutes of the meeting held on September 17, 2002.

Seconded by Commissioner Devine.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

IV. **UNFINISHED BUSINESS:**

1. Update on Progress with the Amber Alert Plan in New Hampshire - A draft protocol plan for Amber Alert in New Hampshire has been developed and the hope is to have the program in place by January 1, 2003. Captain Irving and Lt. Champlin are working with the State Police on this project. Chief Russ gave a brief review of the President's plan to appropriate \$10 million dollars for a national program for Amber Alert. The Commission thanked Chief Russ for his work in getting Amber Alert implemented in New Hampshire.

V. **NEW BUSINESS:**

A. POLICE COMMISSION:

1. Personnel Items that Require Action

Action:

Commissioner Howe moved that the Board accept the resignation of Auxiliary Officer Ryan Ford effective September 26, 2002.

Seconded by Commissioner Devine.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

B. CHIEF OF POLICE:

1. Recognition of Maria Reagan for her donation of an American flag afghan for the Police Department.
2. Recognition of Officer Wayne Boucher for his work on Arrest #02-1113.
3. Financial Reports were presented by Budget Coordinator Karen Senecal. Health insurance budgeting versus actual costs were discussed. It was suggested that this issue be brought forward to the Joint Budget Committee. The Board requested that health insurance expenditures be tracked each month. Chief Russ thanked Karen for her assistance in preparation for contract negotiations.
4. Personnel and Training Report was presented.
5. Community Relations Report was presented. - the NAACP Community Dialogues continue with the wrap up session scheduled for October 24th at 7:00 PM in City Council Chambers.
6. Division and Team Reports:
 - Records Division
 - Information Systems Division
 - Explorer Program - On October 26th, Sergeant Ferland will be honored by the Daniel Webster Council of the Boy Scouts for his work with the Explorer Program.
 - Accident Investigation Team
 - Honor Guard

6. Grant Award:

Action:

Commissioner Howe moved that the Board accept the grant award from the U.S. Department of Justice, Bureau of Justice Assistance in the amount of \$26,089.00 for the 2002 Local Law Enforcement Block Grant Program (LLEBG) and that it be forwarded to the City Council for their review and approval.

Seconded by Commissioner Devine.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

7. Donations for the Honor Guard Program:

Action:

Commissioner Howe moved that the Board accept the following donations for the Honor Guard Program totaling \$600.31 and that they be forwarded to the City Council for their review and approval:

- \$590.31 from the Bethel Assembly of God Church
- \$ 10.00 from Dorothy Farrar

Seconded by Commissioner Devine.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

8. Letters of Thanks and Appreciation:

- Letter from the Laconia Police Department thanking Felicia Donovan for assisting with a tour of our facility and an assessment of current technology and resources.
- Letter from Spencer Philp thanking Officer Black for letting him participate in a ride along.
- Letter from the Salem Police Department thanking Captain DiSesa for participating as a member of an oral board panel for the rank of Lieutenant.
- Note from John Stokel and Valerie McKenney thanking Chief Russ for speaking to the Middle School students on September 11th.
- Postcard from R.H. McCole thanking Animal Control Officer Austin Wallace for his assistance with a skunk --- "Mr. Stinky".
- Letter from Priscilla Abbott thanking Officer Kaltenborn for his assistance on August 5th.
- Letter from Russell Holden, Principal, Alton Central School, thanking Officer Black for speaking to the students.
- Letter from Jack Dougherty thanking Officer Black for his assistance on September 6, 2002.

Action:

Commissioner Devine moved that the Board accept the letters and that they be placed on file.

Seconded by Commissioner Howe.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

9. Update on the Emergency Communications Center Construction Project - Chief Russ gave a brief update on the project.

C. PATROL SERVICES BUREAU:

1. Log Activity Reports were reviewed.
2. Emergency Communications Center Report was presented.
3. STEP Reports were presented.
4. Field Training and Evaluation Program Report was presented.
5. K-9 Report was presented.

D. CITY PROSECUTOR REPORT: No report this month.

E. BUREAU OF INVESTIGATIVE SERVICES: The monthly report was presented.

VI. MISCELLANEOUS/OTHER BUSINESS:

Action:

Chairman Kelley moved that the October 15, 2002 meeting be adjourned.

Seconded by Commissioner Devine.

On a Roll Call Vote: the Board unanimously voted in favor of the motion at 1:50 PM.

VII. NEXT MEETING: Tuesday, November 19, 2002
12:00 Noon - Non-Public Session
1:00 PM - Public Session

Respectfully Submitted By Carol Bryant, Executive Assistant
Reviewed By Commissioner Gerald Howe, Clerk