

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON JANUARY 27, 2003 COUNCIL CHAMBER, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SIRRELL, ASSISTANT MAYOR HANSON, COUNCILORS GRASSO, LOWN, HYNES, PANTELAKOS, WHITEHOUSE, MARCONI AND ST. LAURENT

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1. At 6:15 p.m., an Anticipated "Non-Meeting" with counsel was held regarding a Personnel Matter.
2. Presentation – Mr. Edwardo DelValle - \$500.00 donation to the Portsmouth Recreation Department – Mr. DelValle through Hewlett-Packard presented Mayor Sirrell and City Manager Bohenko with a \$500.00 donation to the Portsmouth Recreation Department.
3. Presentation – "Sons of Civil War Veterans" - \$550.00 donation for the restoration of the Goodwin Park Monument – Mr. Meehan of the "Sons of Civil War Veterans" presented Mayor Sirrell and City Manager Bohenko with a \$550.00 donation for the restoration of the Goodwin Park Monument.
4. Mayor's Award – Paula Glynn, Chair of the City-Wide Neighborhood Group - Mayor Sirrell presented Paula with the Mayor's Award in recognition of her outstanding work as the Chair of the City-Wide Neighborhood Group.
5. Acceptance of Minutes – January 6, 2003 – Voted to accept and approve the City Council minutes of the January 6, 2003 meeting.
6. Public Comment Session – There was one speaker: Ed Lawrence (Revaluation).
7. Voted to suspend the rules in order to take up Item IX A.2. – Request to approve the Employment Agreement between the Portsmouth Police Commission and Deputy Police Chief David M. Young.
8. Request to approve the Employment Agreement between the Portsmouth Police Commission and Deputy Police Chief David M. Young – On a unanimous roll call 9-0, voted to approve the Employment Agreement between the Portsmouth Police Commission and the Deputy Police Chief, David M. Young, effective 1/3/03 through 1/3/08.
9. Approval of Grants/Donations - Mr. Edwardo DelValle - \$500.00 donation to the Portsmouth Recreation Department – Voted to accept the \$500.00 donation from Mr. DelValle for the Portsmouth Recreation Department.

10. Approval of Grants/Donations – “Sons of Civil War Veterans” - \$550.00 donation for the restoration of the Goodwin Park Monument – Voted to accept the \$550.00 donation from the “Sons of Civil War Veterans” for the restoration of the Goodwin Park Monument.
11. Letter from Shelley Coughlin, Cystic Fibrosis Foundation, requesting permission to hold the annual Seacoast Safari For CF on Saturday, July 19, 2003 – Sunday, July 20, 2003 – Voted to refer to the City Manager with power.
12. Letter from Kathie Lynch, Portsmouth Little League, Inc., requesting permission to place temporary signage at the Plains and Hislop Park baseball fields during the 2003 baseball season – Voted to authorize the Portsmouth Little League to place temporary signage at the Plains and Hislop Park baseball fields for the period beginning April 26<sup>th</sup> through July 31<sup>st</sup>, 2003, as requested.

Assistant Mayor Hanson requested that City Manager Bohenko approve the placement of the signs.

13. Letter from David Kniola, AIDS Response Seacoast, requesting permission to hold the annual AIDS Walk on Sunday, May 4, 2003 – Voted to refer to the City Manager with power.
14. Letter from Hopi Stradling, The One Hundred Club, requesting permission to operate valet parking from 6:00 p.m. until 12:00 a.m., seven days a week, in the loading zone on the Hanover Street entrance to 100 Market Street – Voted to authorize the City Manager to establish a 6-month pilot program for valet parking in downtown Portsmouth and, to negotiate and execute a licensing agreement with the One Hundred Club for that purpose.
15. Renewal Requests for Sidewalk Obstruction Licenses from the following businesses with no changes from last year:

- Ceres Bakery – 4 benches
- Muddy River Smokehouse – 1 A-frame sign
- Rosa’s Restaurant – 2 A-frame signs
- Stonewall Kitchen – 1 A-frame sign
- Me & Ollies Café – 10 Tables, 30 Chairs and 1 A-frame sign
- Dolphin Striker – 1 A-frame sign
- Izzy’s Frozen Yogurt – 1 bench
- Café Kilim – 1 bench
- Metro Restaurant – 1 A-frame sign
- Belle Peppers – 2 Tables and 4 Chairs
- Madd Matt’s Ice Cream – 1 A-frame sign
- Market Street Tub Shop – 1 A-frame sign

Voted to approve the Sidewalk Obstruction License Requests as presented.

16. Renewal Request for Sidewalk Obstruction License from the following business with no changes from last year – Geno's Coffee Shop – 1 A-frame sign – Voted to approve the Sidewalk Obstruction License Request as presented. Councilor Marconi abstained from voting.
17. Letter from Amy Brisebois, Strawberry Banke, requesting permission to hold the 225<sup>th</sup> anniversary celebration of the proclamation of the French Alliance in Portsmouth on Saturday, June 7<sup>th</sup> and Sunday, June 8<sup>th</sup> – Voted to refer to the City Manager with power.
18. Letter from Jeanine Sylvester, Runner's Alley, requesting permission to hold the 2003 Runner's Alley/Redhook Brewery Memorial 5k Roadrace/Healthwalk on Sunday, May 25<sup>th</sup> – Voted to refer to the City Manager with power.
19. Request for Use of FY02 Contingency Funds for Snow Operations – Voted to authorize the City Manager to expend \$100,000 from FY02 Contingency for snow removal operations.
20. Appointments/Resignation – Voted to accept with regret the resignation of Judy Nerbonne from the Blue Ribbon Committee on Cemeteries.  
  
The City Council considered the reappointment of David Bangs to the PEDLP Review Committee and the appointment of Steven Berg as an alternate to the Board of Adjustment. These appointments will be voted on at the February 10, 2003 City Council meeting.  
  
Voted to appoint Irwin Bierhans to the Blue Ribbon Committee on Cemeteries.  
  
Voted to appoint Linda Browning to the Portsmouth Housing Endowment Fund Advisory Board until June 17, 2006.
21. NHMA 2003 Regional Dinner Series – Mayor Sirrell announced that the NHMA 2003 Regional Dinner Series would be held on Thursday, March 6<sup>th</sup> at the Inn at Hampton and encouraged all members of the City Council to attend.
22. Reports – Mayor Sirrell announced that the afghans made and donated by the anonymous donor have been given to the Cross Roads House.
23. Traffic & Safety Committee Action Sheet and Minutes of the December 19, 2002 meeting – Voted to approve and accept the Traffic & Safety Committee Action Sheet and Minutes of the December 19, 2002 meeting.

24. Parking Committee Action Sheet and Minutes of the January 16, 2003 meeting – Voted to approve and accept the Parking Committee Action Sheet and Minutes of the January 16, 2003 meeting.

25. Adjournment – At 7:45 p.m., voted to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, City Clerk