

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MARCH 3, 2003 COUNCIL CHAMBER, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SIRRELL, ASSISTANT MAYOR HANSON, COUNCILORS GRASSO, LOWN, HYNES, PANTELAKOS, WHITEHOUSE, MARCONI AND ST. LAURENT

1. At 6:15 p.m., an Anticipated "Non-Meeting" with counsel was held.
2. Proclamation – Read Across America – March 6, 2003 – Mayor Sirrell presented a Proclamation to Diane McGee declaring March 6, 2003 as Read Across America Day.
3. Proclamation – In Honor of Juanita Bell's 80th Birthday – Councilor Pantelakos read a Proclamation that Mayor Sirrell presented to Juanita Bell on Sunday, March 2, 2003 in honor of her 80th Birthday.
4. Acceptance of Minutes – February 10, 2003 – Voted to accept and approve the City Council minutes of the February 10, 2003 meeting.
5. Public Comment Session – There were two speakers: Peter Bresciano (State Wide Property Tax), and Nancy Brown (City Resolution Against War).
6. Approval of Grants/Donations – Seacoast Ticket Agency - \$1,000 donation to the Portsmouth Police Honor Guard – Voted to approve and accept the donation to the Portsmouth Police Department as listed.
7. Approval of Grants/Donations – Acceptance of Grant and Request for Authorization of Memorandum of Agreement between the Portsmouth Public Library and the Workforce Opportunity Council – Voted to accept the grant award and authorize the City to enter into the Memorandum of Agreement, as amended by the Legal Department, between the Workforce Opportunity Council and the City of Portsmouth.
8. Letter from Amy Hamel, Holy Family Hospital Cancer Management Center, requesting permission to hold the Sports for Life Bike Tour on Saturday, May 17, 2003 – Voted to refer to the City Manager with power.
9. Letter from Barbara Massar, Pro Portsmouth, Inc., requesting permission to hold the 13th Annual Children's Day on Sunday, May 4, 2003 and the 26th Annual Market Square Day on Saturday, June 14, 2003 – Voted to refer to the City Manager with power.

10. Renewal Requests for Sidewalk Obstruction Licenses from the following businesses with no changes from last year:

- Starbucks Coffee – 4 Tables and 8 Chairs
- Café Mediterraneo – 1 A-frame sign
- Prudential Rush Realty – 1 A-frame sign
- Eye Look Optical – 1 A-frame sign
- Café Brioche – 15 Tables and 42 Chairs
- Choozy Shooz – 1 Bench and 1 A-frame sign
- Serendipity – 2 A-frame signs
- Portsmouth Gas Light – 1 A-frame sign
- Beeper Exchange – 1 A-frame sign
- Portsmouth Brewery – 1 A-frame sign
- Ambrosia Gardens, Inc. – 1 A-frame sign
- Portsmouth Athenaeum – 1 A-frame sign

Voted to approve the Sidewalk Obstruction License renewals as submitted.

11. Letter from Christine Groleau, The Children's Museum of Portsmouth, requesting permission to hold the Annual 5k Road Race and Kid's Fun Run on Saturday, May 3, 2003 – Voted to refer to the City Manager with power.

12. Request for Sidewalk Obstruction License from the following businesses:

- South Street & Vine LLC – 2 tables and 4 chairs
- Portsmouth Gas Light Co. – 1 additional A-frame sign

Voted to approve the Sidewalk Obstruction Licenses as submitted.

13. Letter from Karen and Ernest Johnson regarding the city budget – Voted to accept and place the letter on file. Councilor St. Laurent requested that City Manager Bohenko provide a copy of the letter to department heads.

14. Request for Use of FY02 and FY03 Contingency Funds for Snow Operations – Voted to authorize the City Manager to expend \$37,000 from FY02 contingency and up to \$50,000 from FY03 contingency for snow removal operations.

15. Memorial Bridge and Scott Avenue Rehabilitation Project – Bicycle Accessibility – Voted to authorize the City Manager to request that the NHDOT evaluate bicycle access alternatives during preliminary design of the Memorial Bridge and Scott Avenue Rehabilitation Project. Councilor St. Laurent voted opposed.

16. Request for Approval of Pole License Agreement – Voted to approve the pole license agreement as recommended by the Public Works Department.

17. Claudia Morner - \$81.12 donation for the New Library Building Fund – Voted to accept the \$81.12 donation from Claudia Morner, through United Way, for the New Library Building Fund.
18. Acceptance of Donation from Northern Utilities, Inc. - \$2,500 – No action required. Mayor Sirrell advised the City Council that Northern Utilities, Inc. has donated \$2,500 to Cross Roads House, Inc to contribute to the cost of replacing their furnace.
19. Resignation – Voted to accept with regret and appreciation for his years of service the resignation of Michael Pennington from the Library Board of Trustees.
20. Consideration of Appointments – The City Council considered the following appointments which will be voted on at the March 17, 2003 City Council meeting.
 - Jerry Hejtmanek – Planning Board Alternate
 - Jeffrey Mountjoy – Portsmouth Housing Endowment Fund Board
 - Richard Adams & Peter Loughlin – Blue Ribbon Committee on Trees & Public Greenery
21. Appointment – Voted to reappoint J. Lyn Walters to the Conservation Commission until April 1, 2006.

Voted to reappoint Everett Eaton to the PEDLP Review Committee until March 3, 2004.
22. Establish a Work Session RE: Pedestrian Pilot Program (Not on agenda) – City Manager Bohenko advised the City Council that he would provide a report back at the March 17, 2003 meeting with a recommended date for a work session regarding the Pedestrian Pilot Program.
23. Traffic & Safety Committee Action Sheet and Minutes of the February 20, 2003 meeting – Voted to approve and accept the Traffic & Safety Committee action sheet and minutes of the February 20, 2003 meeting.
24. Adjournment – At 8:20 p.m., voted to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, City Clerk