

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MAY 5, 2003 COUNCIL CHAMBER, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SIRRELL, ASSISTANT MAYOR HANSON, COUNCILORS GRASSO, LOWN, HYNES, PANTELAKOS, WHITEHOUSE, MARCONI AND ST. LAURENT

1. Proclamation – Bike/Walk to Work Day – May 15, 2003 – Councilor Lown read the Proclamation declaring May 15, 2003 as Bike/Walk to Work Day. Mayor Sirrell presented the Proclamation to Jonathan Bailey who accepted it with appreciation.
2. Proclamation – Kidney Disease Awareness Day – May 18, 2003 - Assistant Mayor Hanson read the Proclamation declaring May 18, 2003 as Kidney Disease Awareness Day. Mayor Sirrell presented the Proclamation to Genai Wickey who accepted it with gratitude.
3. Proclamation – Letter Carriers’ Food Drive – May 10, 2003 - Mayor Sirrell read and presented the Proclamation encouraging all citizens to participate in the Letter Carriers’ Food Drive on May 10, 2003. Acting Postmaster Dennis Pacquin accepted the Proclamation with thanks and appreciation.
4. Proclamation – National Police Week – May 12-16, 2003/Police Memorial Day – May 15, 2003 – Councilor Hynes read the Proclamation declaring May 12-16, 2003 as National Police Week and May 15, 2003 as Police Memorial Day. Mayor Sirrell presented the Proclamation to Captain Janet Champlin who accepted the Proclamation on behalf of the Portsmouth Police Department with gratitude.
5. Proclamation – Older Americans Month – Councilor Grasso read the Proclamation declaring May as Older Americans Month. Mayor Sirrell announced that Councilor Grasso would be presenting the Proclamation at the Council of Senior Citizens banquet being held this month.
6. Portsmouth High School Sophomore Class – Maria Noucas and Stephanie Krant (Not on agenda) Maria and Stephanie announced that the Sophomore Class is selling pins for their fundraiser this year. The pins are \$5.00 and include a Clipper ship in the middle with the city name and date of establishment as the maroon border.
7. Presentation – Phase 2 Water System Master Plan Update – David Allen, Deputy Public Works Director and Representatives from Weston and Sampson – David Allen, Deputy Public Works Director and Pat Connelly of Weston and Sampson provided a presentation on the Phase 2 Water System Master Plan.

8. Acceptance of Minutes – April 14, 2003 – Voted to accept and approve the City Council minutes of the April 14, 2003 meeting.
9. Public Comment Session – There were six speakers: Martin Cameron (Budget); Harold Ecker (City Business); Edward Lawrence and Peter Bresciano (Revaluation); Peter Egleston (Pedestrian Pilot Program); and Suzanne Johnson (Preserving Wildlife)
10. Letter from Ed Lawrence regarding the revaluation of properties – Voted to accept and place the letter on file.
11. Letter from Audrey Bierhans, Mayor’s Blue Ribbon Cemetery Committee, requesting permission to remove any damaged headstones from the North Burial Ground to be stored with Roger Syphers for repair or replacement – Voted to refer to the City Manager with power.
12. Letter from James Stankiewicz, Muscular Dystrophy Association, requesting permission to hold the annual Trans-NH Bike Ride on Sunday, June 22, 2003 – Voted to refer to the City Manager with power.
13. Letter from Elizabeth Claire Prout regarding two hour parking downtown – On a roll call 8-1, voted to refer to the Parking Committee for a report back with a recommendation. Mayor Sirrell, Councilors Grasso, Lown, Hynes, Pantelakos, Whitehouse, St. Laurent and Assistant Mayor Hanson voted in favor. Councilor Marconi voted opposed.
14. Report Back Re: Proposed Pilot Program to Close Downtown Streets – On a roll call 6-3, voted to refer to the City Manager with power and that all expenses related to this pilot program be paid in advance by the Downtown Business Association. Mayor Sirrell, Councilors Grasso, Lown, Hynes, Pantelakos and Assistant Mayor Hanson voted in favor. Councilor Whitehouse, Marconi and St. Laurent voted opposed.
15. Report Back Re: Hunting within City Limits – Voted to accept and place on file the report back from the City Manager regarding hunting within the City limits.
16. Sagamore Creek Property – Voted to refer the proposed acquisition of the Sagamore Creek parcel (Map 223, Lot 25b) to the Planning Board for consideration at its May 15, 2003 meeting, and request a report back to the City Council at the May 19, 2003 meeting.
17. Report Back Re: Sidewalk Sale at Hanover Street Parking Lot – Voted to accept the City Manager’s report back regarding the Sidewalk Sale Pilot Program at the Hanover Street parking lot. Councilor Marconi voted opposed.

18. Request for Approval of Pole License Agreement – Voted to approve the pole license agreement as recommended by the Public Works Department.
19. Report Back from the Planning Board Re: City's Proposed Purchase of Land for the Purpose of Reactivating the Harrison Well – Moved to accept the Planning Board's recommendation to purchase the property at 497 Sherburne Road for the purpose of reactivating the Harrison Well. Voted to amend the motion to authorize the City Manager to take any and all action necessary to subdivide the lot after purchase and to sell any portions of the lot not required by the city utilizing whatever methodology deemed appropriate by the City Manager. Voted to pass main motion as amended.
20. Approval of FY04 Community Development Block Grant (Not on agenda) – Voted to accept the FY04 Community Development Block Grant.
21. Donation to the Coalition Legal Fund – Voted to accept the \$2,000 contribution from the Town of Carroll to be placed in the Coalition Legal Fund.
22. New Hampshire for Health Care Resolution – Voted to adopt the New Hampshire for Health Care Resolution as presented.
23. Appointment – The City Council considered the reappointment of Paul Houlares to the Recreation Board. This appointment will be voted on by the City Council at the May 19, 2003 meeting.
24. Reports - Mayor Sirrell announced that the Central Veterans Council has requested the participation of the City Council in the Memorial Day Parade and Services held on Monday, May 26, 2003.

She also informed the City Council that the Blue Ribbon Committee on Trees and Public Greenery will be meeting on Thursday, May 8, 2003 at 3:30 p.m. in the City Manager's Conference Room.
25. Off Highway Recreational Vehicles - OHRV - (Not on agenda) – Voted to authorize the City Manager to post signage prohibiting all off highway recreational vehicles as outlined in RSA 215-A:34 as depicted in the map presented.
26. Parking Committee Action Sheet and Minutes of the April 17, 2003 meeting – Voted to accept and approve the Parking Committee action sheet and minutes of the April 17, 2003 meeting.
27. Request for Library Update – Councilor Lown requested an update on the Library from City Manager Bohenko.

On a roll call 8-0, voted to suspend the rules in order to allow Councilor Marconi to make a presentation on the Library from the podium. Councilor Marconi abstained from voting.

28. Study Circle Update – Councilor Lown requested to table this item until the next meeting due to the late hour.

29. Adjournment – At 10:00 p.m., voted to adjourn.

Respectfully submitted by:
Kelli L. Barnaby, City Clerk