

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON DECEMBER 15, 2003 COUNCIL CHAMBER, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SIRRELL, ASSISTANT MAYOR HANSON, COUNCILORS GRASSO, LOWN, HYNES, PANTELAKOS, WHITEHOUSE, MARCONI, AND ST. LAURENT

1. At 6:00 p.m., a non-meeting with Counsel regarding litigation was held.
2. Mayor's Award – Citizens Advisory Committee & Community Development – Mayor Sirrell presented an award to Bob Layton and Nancy Carmer for the recognition of Goodwin Park and the monument at the park.
3. Presentation – City Councilors – Mayor Sirrell presented Councilors Lown, Marconi, and St. Laurent with a gift for their service to the City Council.
4. Presentation – Auditors Financial Report Year Ending June 30, 2003 – Scott McIntyre from Melanson, Heath & Company reviewed the City's financial report for the year ending June 30, 2003.
5. Acceptance of Minutes – December 1, 2003 – Voted to accept and approve the minutes of the December 1, 2003 City Council meeting.
6. Public Comment Session – There were eight speakers – Dan Bogannam, Jeff Cooper, Natalie Hassold, Bob McElwain, and Carol Stowe (library); Jerry Lapriore and Peter Bresciano (assessments); Robin Najjar (Peirce Family Trust).
7. Presentation – Trees and Greenery Report Back – Peter Loughlin provided a report back as requested regarding the creation of a Trees and Public Greenery Commission. Voted to send a copy of the report for consideration of the preparation of the Capital Improvement Plan.
8. Public Hearing – Resolution Authorizing a Supplemental Appropriation from Designated Fund Balance for Necessary Expenditures for Contractual Obligations in the amount of \$995,000 – Held a public hearing. On a unanimous roll call 9-0, voted to approve the Resolution for supplemental appropriation from designated fund balance in the amount of \$995,000 for necessary expenditures for contractual obligations.
9. Acceptance of Grant from Ocean National Bank for the Cultural Commission – Voted to accept the \$1,000 grant awarded to the City of Portsmouth Cultural Commission from Ocean National Bank.
10. Acceptance of Donations for Peirce Island Trails Project – Voted to accept the donation in the amount of \$500 from Citigroup Charitable Foundation and the Portsmouth branch of Smith Barney; accept the donation in the amount of \$300 from Steve Greenberg, and the donation in the amount of \$300 from the Pfizer Foundation to be used for the Peirce Island East End Trails Project.
11. Acceptance of Police Department Donations – Tyco Telecommunications - \$100, Sheraton Harborside - \$500, LifeSize Graphics - \$50, Highliner Foods - \$250, Piscataqua Savings Bank - \$150, Kelley Seacoast Realty - \$500 – Voted to approve and accept the donations to the Portsmouth Police Department as listed.

12. First Reading of Ordinance Amending Chapter 7, Article III, Section 7.330 - No Parking Vaughan Street, northerly side from northwest corner of the building at 299 Vaughan Street easterly 20 feet – Voted to pass first reading of the amended ordinance, as submitted, and schedule a Public Hearing and second reading at the January 26th City Council meeting.
13. First Reading of Ordinance Amending Chapter 7, Article III, Section 7.330 - No Parking subsection A regarding Porter Street – Voted to pass first reading of the amended ordinance, as submitted, and schedule a Public Hearing and second reading at the January 26th City Council meeting.
14. Letter from Michael Kelly, Bethany Church, requesting permission to sing Christmas Carols in Market Square on Sunday, December 21st from 4:45 p.m. – 5:45 p.m. – Voted to refer to the City Manager with power.
15. Letter from David Kniola, AIDS Walk Chair, requesting permission to hold the Seacoast AIDS Walk on Sunday, May 2nd – Voted to refer to the City Manager with power.
16. Request from the Professional Management Association for Approval of Five Year Agreement – Voted to approve the Five Year Agreement commencing July 1, 2003 through June 30, 2008 with the Professional Management Association.
17. Request from the Portsmouth Police Commission for the Approval of Three Year Agreement between IBPO Local #402 – Voted to approve the Three Year Agreement commencing July 1, 2003 through June 30, 2006 between the Portsmouth Police Commission and IBPO Local #402.
18. Appointment of Business Member to the Route 1 Bypass Advisory Committee – Voted to approve the appointment of Henry Dutkowski as the business representative for the Route 1 Bypass Advisory Committee.
19. Donation to the Coalition Legal Fund – Voted to accept the \$300 contribution from the Town of Easton to be placed in the Coalition Legal Fund.
20. Resignation – Voted to accept the resignation of George Pierce from Library Board of Trustees at the end of his term.
21. Report – Cool Jewels – Mayor Sirrell read a letter thanking Cool Jewels for their donation of sweaters for the needy at the Thanksgiving dinner at the Metro Restaurant.
22. Property Reassessments – Voted to hold a work session on this matter open to the public in the Council Chambers televised. Councilor Pantelakos requested to know if the City follows the law on having 25% of the reassessments done with a physical inspection. Councilor Hynes requested that the City Council receive accurate information before the work session regarding the function of the state and local levels for assessments.
23. Adjournment – Voted to adjourn at 9:15 p.m.