

## MEMORANDUM

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**DATE:** AUGUST 28, 2003  
**TO:** ECONOMIC DEVELOPMENT COMMISSION  
**FROM:** TOM FERRINI, CHAIRMAN  
**RE:** UPCOMING MEETING FRIDAY, SEPTEMBER 5, 2003

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The next EDC meeting is scheduled for Friday, September 5, 2003 at 7:30 a.m. in **CONFERENCE ROOM A in City Hall**. As we did not meet this summer, there are enclosures for your review including the Chamber of Commerce Quarterly Report on ecoast and tourism activities for the quarter ending June 30, 2003. We will not have a verbal report, but will instead take action on acceptance of the report at the September meeting. If you are unable to attend the meeting, please contact Nancy Carmer at **431-2006 ext 220**. The agenda is as follows:

### EDC AGENDA

<b>9/5/03</b>	<b>7:30 A.M.</b>	<b>CONFERENCE ROOM A</b>
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Minutes of June 6, 2003 meeting (enclosed)

Acceptance of Chamber of Commerce Quarterly Report on tourism and e-coast activities (reports enclosed).

#### Update on EDC Initiatives

- Worth Lot Parking Study and Utilization Study update – John Burke
- Market Street Extension
  - Sidewalk and Bicycle lanes CMAQ Grant for 2006 – John Burke
  - Streetscape Study RFP – Nancy Carmer
- FY 2004 UDAG Budget – Perambulation Study – City Manager
- Federal Building Update – City Manager
- Economic Development Opportunity – Eye on Technology – Nancy Carmer
- Marketing and Relocation Information Packet – David Moore (Intern) and Nancy Carmer
- Joint Meeting with Planning Board on Master Plan – Oct. 16<sup>th</sup> 6:00-7:30 PM

Other Business

Public Comment Period

Adjourn Meeting

cc: Honorable Mayor and City Council Members  
Webmaster, John Burke, David Moore