

**ACTION SHEET**

**HISTORIC DISTRICT COMMISSION  
PORTSMOUTH, NEW HAMPSHIRE  
1 JUNKINS AVENUE  
City Council Chambers**

**7:00 p.m.**

**May 7, 2003  
Reconvened on  
May 14, 2003**

**TO:** John P. Bohenko, City Manager

**FROM:** Joan M. Long, Planning Department

**RE:** Actions taken by the Historic District Commission at its reconvened meeting held on May 14, 2003 in the Council Chambers, Municipal Complex, 1 Junkins Avenue, Portsmouth, New Hampshire

**MEMBERS PRESENT:** Chairman, John Rice; Members, Joanne Grasso; Paige Roberts; Rick Becksted, and Alternates, Maija Hibbard and Richard Katz

**MEMBERS EXCUSED:** Vice-Chairman Adams; Ellen Fineberg; John Golomb

**ALSO PRESENT:** Roger Clum, Assistant Building Inspector

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**1) Voted to approve the petition for Olde Harbour Condominiums, owner, and Jill Gallant, applicant,** for property located at 135 Market Street to allow exterior renovations to an existing structure (installation of Kas-Kel all season vinyl double hung windows with six over six permanent lite grids, trim casings, and sill covers) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 106 as Lot 034 and lies within the Central Business B and Historic A districts. This application was tabled at the May 7, 2003 meeting to the May 14, 2003 meeting

**8) Voted to approve the petition of James Broom, owner,** for property located at 369 Pleasant Street, to allow a free-standing structure on the side of home (40' of 6' high solid board fencing and a 12' slide gate and 20' of 4' high solid board fencing for protection of their children) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 103 as Lot 65 and lies within the General Residence B and Historic A districts.

**9) Since there was no one present to speak to the petition for Franklin Grossman Trust, owner and John and Nancy Grossman, applicants, the motion was made to table the application to the next scheduled meeting on June 4, 2003** for property located at off Mechanic Street to allow exterior renovations to an existing structure (a 12' x 9'6" x 8' high awning with canvas top and screen sides to be erected at the rear of property) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 103 as lot 035 and lies within the Waterfront Business and the Historic A districts.

**10) Voted to approve the petition for Ben and Andrea St. Jean, owners,** for property located at 54 Humphrey's Court wherein permission is requested to allow exterior renovations to an existing structure (add railings to existing front porch and stairs, supporting balusters to match existing structural columns using cedar and mahogany materials) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 101 as Lot 046 and lies within the General Residence B and Historic A districts.

**11) Petition for Leah Casale, owner,** for property located at 37 South Street to allow exterior renovations to existing structure (add stairs from deck to the ground at the rear of structure) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 101 as Lot 046 and lies within the General Residence B and Historic A districts.

**Withdrawn**

**I. APPROVAL OF MINUTES**

The motion was made and seconded to approve the minutes from the meeting of April 2, 2003 with the amendment that on Page 6 under Decision of the Board Mr. Katz stated he would rather look at an elevation drawing rather than a rendering. The sentence should have reflected that *Mr. Katz stated he would rather look at a rendering rather than look at an elevation* drawing. Let the record reflect this change has been made. The motion passed.

**II. WORK SESSION**

**A) Work Session requested by Chester P. Keefe, II, for property owned by Portsmouth Press Herald Organization** for property located at 111 Maplewood Avenue. Said property is located on Assessor Plan 124 as Lot 8 and lies within the Central Business A and Historic A districts. (switch locations of overhead door and standard door at the rear of the structure and add new materials for a delivery ramp to allow for materials to be rolled up to the loading dock.

- West elevation drawings were shown that illustrated the locations for the overhead door and standard door that are proposed to be switched and where the new locations would be located. The elevation drawing also illustrated the proposed delivery ramp on the north elevation.
- The Commission members discussed the plans and added that they felt the application would be ready for a Public Hearing on June 4, 2003.

**V. ADJOURNMENT**

At 9:45 p.m., the motion was made, seconded, and approved unanimously to adjourn and meet at the next scheduled meeting on Wednesday on June 4, 2003 at 7:00 p.m. in the City Council Chambers to complete the Agenda.

Respectfully submitted,

Joan M. Long  
Secretary

/jml

