

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE DECEMBER 16th , 2003 MEETING

Noon (Non-Public) 1:00 PM (Public)
Portsmouth Police Department - Wm. D. Mortimer Conference Room

John D. Kelley, Chairman
William F. Devine
Gerald W. Howe

- I. **CALL TO ORDER:** The Chairman called the December 16th, monthly Police Commission Meeting to order at 1:03 PM (*One cassette tape documenting this meeting is on file for reference*).

Present during public session: Commissioners Kelley, Devine, and Howe, Chief Magnant, Deputy Chief Young, Budget Coordinator Karen Senecal, Administrative Aide Kathe Hoyt

- II. **PLEDGE OF ALLEGIANCE:** Deputy Chief Young led the Pledge of Allegiance.

- III. **ACCEPTANCE OF MINUTES:**

Action: Commissioner Howe moved the Board accept the minutes of the meeting held on November 18th, 2003.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board unanimously voted in favor of the motion to accept the minutes.

- IV. **UNFINISHED BUSINESS:** None

- V. **NEW BUSINESS:**

- A. **POLICE COMMISSION:**

1. **Items that Require Action**

a. Commissioner Howe moved to appoint Captain Jim Tucker to permanent status.
Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted unanimously to appoint Captain Tucker to permanent status.

- B. **CHIEF'S REPORT:**

1. **Financial Reports**

41.65% of the Fiscal Year has passed. We are doing okay overall, with circumstantial spikes in OT, which is being closely monitored in every department.

2. Grant Awards & Donations

Commissioner Howe moved to accept donations to the Portsmouth Police Honor Guard as follows:

- a. Gallagher's Awards and Trophies in the amount of \$35.00
- b. Irving Oil Corporation in the amount of \$100.00
- c. Kiwanis Club of the Seacoast in the amount of \$50.00
- d. JCM Management Company, Inc. (Osprey Landing) in the amount of \$125.00

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted unanimously to accept the above-listed donations and forward to the City Council.

3. Division and Team Reports

- a. Information Systems
- b. Accident Investigation Team
- c. Portsmouth Police Honor Guard
- d. Records Division

Commissioner Howe moved to accept the above-listed division and team reports and place them on file.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted unanimously to accept the reports and place them on file.

4. Letters of Thanks and Recognition from Outside the Department

- a. Letter of Thanks from the City of Portsmouth Planning Department Director David Holden for the outstanding job ACO Patricia Tate did in helping the Planning Department deal with a controversial zoning application for a dog daycare center on Islington Street. Officer Tate's comprehensive and articulate report greatly strengthened the city's position.
- b. Letter of Thanks from Lieutenant Joseph Collins of Police Standards and Training for the teaching abilities of Detective Tim West and the training class Det. West presented on Internet crimes. Det. West's expertise on Internet crime is well-known throughout New England and his classes are always highly praised by participants.
- c. Letter of Thanks from Lieutenant Joseph Collins of Police Standards and Training for the expertise and talent of Lieutenant David Ferland in developing and presenting "Patrol Interaction with Police K-9's", a new-in-service training course at the academy.

Commissioner Howe moved to accept the above-referenced letters and place them into the record.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted unanimously to accept the letters and place them into the record.

C. PATROL SERVICES BUREAU:

Commissioner Kelley asked about the status of the investigations into the bomb threats at the high school. Deputy Young indicated the investigation was ongoing and the detectives were building the case for an arrest.

1. Log Activity Reports

Commissioner Devine asked about several statistics, notably motor vehicle activity. Chief Magnant will generate an additional report supplying further information for Commissioner Devine's reference.

There was some discussion on a recent Supreme Court ruling regarding discovery of contraband in a vehicle.

2. Communications Center Report

Commissioner Kelley thanked everyone involved in the planning and execution of the ECC Ribbon-Cutting for a job well done. The Commissioner suggested we develop and keep a photo book of such events to include other commission events.

3. FTO Report

4. K-9 Report

5. Auxiliary Monthly Activity Report

6. Status of Personnel Out Sick or Injured

D. CITY PROSECUTOR REPORT

E. BUREAU OF INVESTIGATIVE SERVICES

VI. MISCELLANEOUS/OTHER BUSINESS

Commissioner Howe moved to nominate Chairman John D. Kelley as Chair of the Police Commission for a one-year term commencing January, 2004.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted in the majority to appoint Chairman John D. Kelley to serve as Chairman for 2004. Chairman Kelley abstained from the vote.

VII. MOTION TO ADJOURN

There being no further business before this Commission,

Commissioner Howe moved the December 16th meeting be adjourned.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board unanimously voted in favor of the motion at 1:22 PM.

VIII. NEXT MEETING: TUESDAY, January 20th, 2004

12:00 Noon - Non-Public Session

1:00 PM - Public Session

Respectfully Submitted By Kathleen Hoyt, Administrative Aide

Reviewed By Commissioner Gerald Howe, Clerk