

APPROVED ON 1/11/05
CITIZENS ADVISORY COMMITTEE
CAC MEETING MINUTES

DECEMBER 9, 2004

PORTSMOUTH CITY HALL

6:45 P.M.

Present: Chairman Bob Layton, Vice Chairman Cicero Lewis, Dani Rooney

Absent: William Thorpe, Lynne Langely, Nancy Emerson (called), and Jean Pecunies (called)

Staff: Cindy Hayden, Deputy City Manager; David Moore, Program Manager

Chairman Layton opened the meeting and noted the absence of a quorum. Ms. Hayden let members know that Paul Staples would be resigning from the Citizens Advisory Committee. In addition, Ms. Hayden said that at the City Council meeting on December 6, 2004 Mayor Sirrell presented Russ Van Billiard with a Mayor's Award in recognition of his 30 years of serving on the CAC.

In the absence of a quorum, no action was taken on the minutes from April 21, 2004 and November 15, 2004. Chairman Layton, then turned the meeting over to Cindy Hayden.

Cindy Hayden provided information about the meeting handouts. Copies of both the *Existing Conditions and Trends* and the *Vision Statement Priorities for Action Goals, Objectives and Strategies* from the Draft Master Plan were provided to the CAC. In response to an inquiry from Vice Chairman Cicero Lewis, Ms. Hayden provided a handout detailing the expenditures at Hislop Park and information on total costs associated with other recent park renovations.

Chairman Layton then recognized David Moore who solicited the board for their input into a Public Service Agency Grant eligibility change. David Moore explained that increased interest in the program combined with decreasing grant funds each year lead the board to consider a change in eligibility guidelines at the end of the last grant round. At that time, Ms. Emerson suggested that the CAC avoid setting a precedent of funding an agency, which did not have a place of business in Portsmouth. In a subsequent meeting, William Thorpe suggested that agencies without a place of business in Portsmouth could only be eligible if they provided a service, which was not currently being offered to the residents in the City. David Moore said that staff favored this option and that ultimately the CAC would decide, with staff's assistance, if an agency's service was not currently being offered in the City. The board indicated their agreement with the eligibility change.

Chairman Layton adjourned the meeting at 7:00 p.m.