

PARKING COMMITTEE MEETING DRAFT
Thursday, May 20, 2004
City Hall – Council Chambers

Members Present: Chairman Alex Hanson, Asst. Mayor
 John Burke, Parking & Transportation Director
 Steve Parkinson, Public Works Director
 Deputy Police Chief Dave Young
 Andrew Purgiel, City Auditor

I. CALL TO ORDER:

The Parking Committee meeting was called to order by Alex Hanson, Chairman at approximately 9:45 a.m.

II. ROLL CALL

III. ACCEPTANCE OF THE MINUTES:

Motion made by Andrew Purgiel to accept the April 15, 2004 minutes of the Parking Committee. Seconded by Deputy Chief Dave Young. Motion passed.

IV. CORRESPONDENCE:

(A) **Forgiveness Ticket** – April 22, 2004 letter attached.

MOTION made by John Burke to place on file. Seconded by Andrew Purgiel. Motion passed.

V. OLD BUSINESS:

(A) **Proposed One-Time Courtesy Ticket for Expired Meter Violations** – Downtown Business Association request for consideration. Andrew Purgiel stated that offering a one-time forgiveness ticket for expired-meter violations would cost the City between \$275,000 and \$325,000 annually.

MOTION made by Deputy Police Chief Dave Young to place on file. Seconded by Andrew Purgiel. Motion passed.

VI. NEW BUSINESS:

(A) **Hancock Street - Correction to Parking Ordinance** – presented at meeting. – John Burke stated that Hanover Street is a 2-hour zone in the Ordinance. In the past, it may have been enforced seasonally, however, at some point it was dropped from enforcement altogether. John suggested reinitiating 2-hour parking enforcement in light of recent complaints from Hancock Street residents about downtown employees taking all of the

onstreet parking during the day. He suggested that the 2-hour parking be enforced between Memorial Day and Labor Day and suggested issuing warning tickets for a period of time.

MOTION made by Steve Parkinson to accept as presented. Seconded by Andrew Purgiel. Motion passed.

- (B) **Omnibus Parking Ordinance – April 18, 2003 to April 15, 2004** – John Burke referred to his memorandum listing the action items for the Omnibus Parking Ordinance. 1) Established two 15-minute metered parking spaces on the easterly side of Congress Street; 2) Added a second taxi stand immediately behind the existing police cruiser space; and 3) extended the hours of the Pleasant Street truck loading zone in front of State Street Saloon from 6:00 am to 6:00 p.m. Mondays through Saturdays to seven days a week, 24 hours. John would be meeting with the Legal Department to determine whether the other two pilot programs: Parking Validation Program and the Parking Valet Program need to be added to the Omnibus Ordinance.

MOTION made by Steve Parkinson to have these Ordinances adopted by the City Council. Seconded by Andrew Purgiel. Motion passed.

- (C) **Multi-Space Parking Meter Procurement Process** – this item will be discussed at a future parking committee meeting.

VII. INFORMATIONAL:

- (A) **“Handicap Ticket”** – 3/20/04 Foster’s Article attached – John Burke referred to the newspaper article and discussed how Dover is requiring a signed statement regarding potential abuses of handicapped parking placards. Alex Hanson stated that we do have these abuses and perhaps we should have them sign what they certify is true. Deputy Police Chief Dave Young stated he felt it was a good idea - that he gets complaints from time to time from people saying that a person using a placard is not the person who was issued the placard.

MOTION made by Deputy Police Chief Young to have people sign under the penalty of perjury for appeals of handicapped parking placard violations. Seconded by Andrew Purgiel. Motion passed.

VIII. ADJOURNMENT: Meeting adjourned at approximately 10:00 a.m.

Respectfully submitted

Elaine E. Boucas, Secretary