

**ACTION SHEET
SITE REVIEW TECHNICAL ADVISORY COMMITTEE**

4:00 P.M.

**CITY COUNCIL CHAMBERS
MUNICIPAL COMPLEX, 1 JUNKINS AVENUE
PORTSMOUTH, NEW HAMPSHIRE**

JULY 13, 2004

MEMBERS PRESENT: David Holden, Director, Planning Department, Chairman; David Allen, Deputy Public Works Director; John Burke, Director, Parking & Transportation; David Desfosses, Engineering Technician; Steve Griswold, Captain, Fire Department; and David Young, Deputy Police Chief;

ALSO PRESENT:

.....

I. PUBLIC HEARINGS

A. The application of Eric & Martha Stone, Owners, and Sierra Construction, Applicant, for property located at 1039 Islington Street, wherein site plan approval is requested to construct a three story mixed residential/commercial building, totaling 28,231 ± s.f., consisting of 12 residential units totaling 18,618 ± s.f. and commercial space totaling 9,613 ± s.f., with related paving, utilities, landscaping, drainage and associated site improvements. Said property is shown on Assessor Plan 171 as Lot 14, and lies within a Business district.

Voted to **table** this matter to the next regularly scheduled TAC hearing on August 3, 2004 at 2:00 pm.

This action was taken to allow the parties to address the following concerns and issues:

- 1) Site details are needed on the Site Plans, including, but not limited to, contours, utilities and site information;
 - 2) Trip generations and traffic information which was submitted at the meeting needs to be reviewed by John Burke and David Holden;
 - 3) Accident data will be compiled by Deputy Police Chief David Young for distribution to all parties;
 - 4) A letter will be prepared by Stephen Pernaw relative to site distance based on average running speeds (not posted speeds);
 - 5) Revised site plan to show the guard rail being moved back, what is going to be filled in and how the slopes will be made;
 - 6) John Burke to contact NHDOT relative to future height increases for the bridge renovations;
 - 7) The applicant to follow up with George Hovey regarding discussions regarding a shared driveway. A meeting between parties is suggested;
 - 8) A drainage study to be prepared
-

II. ADJOURNMENT was had at approximately 3:30 p.m.

Respectfully submitted,

Jane M. Shouse,
Administrative Assistant
Planning Department