

CITY COUNCIL MEETING

MUNICIPAL COMPLEX
DATE: MONDAY, NOVEMBER 14, 2005

PORTSMOUTH, NH
TIME: 7:00 PM

At 6:35 p.m., an Anticipated “Non-Meeting” with counsel was held regarding Negotiations – RSA: 91-A:2, I (b-c)

I. CALL TO ORDER

Mayor Sirrell called the meeting to order at 7:05 p.m.

II. ROLL CALL

Present: Mayor Sirrell, Assistant Mayor Grasso, Councilors Ferrini, Marchand, Pantelakos, Hynes, Whitehouse, and St. Laurent

Absent: Councilor Raynolds

III. INVOCATION

Mayor Sirrell asked everyone to join in a moment of silent prayer.

IV. PLEDGE OF ALLEGIANCE

Assistant Mayor Grasso led in the Pledge of Allegiance to the Flag.

PRESENTATION

1. Proposed Joint Development Agreement Re: Parking Garage and Conference Center/HarborCorp (Sheraton Hotel)

City Manager Bohenko introduced Dana Levenson, Chairman of the Economic Development Commission (EDC).

Dana Levenson, Chairman of the Economic Development Commission (EDC); opened the presentation with a brief history of the agreement stating that the Joint Development Agreement represents years of study between the public, city staff, representatives of the Sheraton Hotel and the Economic Development Commission. He stated the study began in 1999 with the Northern Tier Feasibility Study, which has generally been accepted by all and has been incorporated into the cities Master Plan. In January 2004, the City Council directed the EDC to work diligently with the City Manager and representatives of HarborCorp to explore a public/private partnership in keeping with the goals of this Northern Tier Study as well as the economic development objectives of the EDC. The Joint Development Agreement here tonight is the result of those efforts. Less well documented, but equally significant is the benefit to the city of owning, managing and operating the garage. Within a three-block area,

the city will manage in excess of 1,700 public spaces and over 1,900 public/private spaces. By having the city control all parking; increased efficiency, utilization and parking revenue will be greatly enhanced. Mr. Levenson encouraged approval of the Joint Development Agreement.

Steve Griswold, HarborCorp stated that he was here to explain what the proposal is and what it is not. He stated that it all goes back to the Economic Executive Summary that was done over a year ago. It was in this summary that these facts were considered and decided that the city would enter into a Memorandum of Understanding with HarborCorp based upon this set of facts and this set of circumstances. He stated that the agreement before the Council was fashioned to enable the next step of the Memorandum of Understanding. He stated that the parking garage is not a solution to all of Portsmouth's parking problems, but is part of the solution. Mr. Griswold further stated that he has read about desires for 80,000 to 90,000 square foot convention centers here. He stated that he was here to report that that isn't part of what Portsmouth wanted for their conference facility. He stated that they specifically went through a series of public meetings of discussion and venues and the opinion in the Northern Tier Study was that Portsmouth did not want a big Convention Center, and wanted only a 100-200 room hotel. That is why this particular plan hits those marks right on the button. He stated that he thinks very strongly that this study is in line with what was discussed at all the public sessions and he is trying not to deviate from that. Mr. Griswold stated that he is building what Portsmouth said they wanted.

Mr. Griswold stated that it was discussed that they wanted a facility that had one space of 11,000 square feet – he stated this plan has that. He stated that it was discussed that they wanted a facility that could take 6,800 square feet of additional meetings – he stated this plan has that. Mr. Griswold stated that this plan meets what was in the Northern Tier Study.

Mr. Griswold went over in detail the facility plan, pointing out the placement of rooms, meeting rooms, conference rooms and parking spaces. Mr. Griswold asked the Council to move this process along and let it proceed to the other boards. He stated that this is not the last step, it is only the next step. He stated there is still a lot of work to do to get to the goal.

City Manager Bohenko introduced Robert Crawford as the City's Consultant on this project.

Robert Crawford, City Consultant, stated that his obligation on this project is to the City of Portsmouth and he was asked to complete an independent review of the applicant's proposal. Included in that was an examination of the reports of the economical feasibility of the project. A review of the building and concepts, a review of the product, strategies and to make sure that the hotel has a viable chance to succeed so that it can make a contribution to the City of Portsmouth. He stated that the key result that came out of this study for the City of Portsmouth was that the hotel has the potential to sustain and improve the economic viability of the central business district. Mr. Crawford said that this is done by increasing the flow of tourism dollars to the region. He stated that it also has a side benefit of competition for conference revenue. He spoke to the building itself as having only 100-200 rooms with the largest meeting room being 11,000 square feet. This will create excess demand and that demand is going to ripple out to the other hotels. That, he stated is why this project will work.

Mr. Crawford stated that the project is expected to provide returns sufficient to attract financing. He further stated that the project is being developed without direct subsidy because the bond for the garage development is being paid from future parking revenues. Mr. Crawford stated that he felt that this is a very justifiable project not only from the number standpoint, but the physical plan and the operating strategies.

Assistant Mayor Grasso moved to suspend the rules in order to take up Item XI. A. 2 – Tentative Three (3) Year Agreement between the Portsmouth School Board and Dr. Robert J. Lister, Superintendent of Schools. Seconded by Councilor Pantelakos and voted.

Assistant Mayor Grasso moved to approve this Three (3) Year Agreement to expire on June 30, 2008 with Dr. Robert J. Lister, Superintendent of Schools. Seconded by Councilor Pantelakos and voted.

V. ACCEPTANCE OF MINUTES – OCTOBER 17, 2005

Councilor Whitehouse moved to approve and accept the minutes of the October 17, 2005 City Council meeting. Seconded by Councilor St. Laurent and voted.

VI. PUBLIC COMMENT SESSION

Mayor Sirrell announced that there were 28 speakers signed up and that each speaker would have three minutes each to speak.

City Attorney Sullivan stated that if each person signed up were allowed three minutes, the Public Comment Session would run well over one hour and the rules originally limits that session to 45 minutes. Mayor Sirrell asked the City Attorney Sullivan what he suggested the Council do.

City Attorney Sullivan stated that the Council had three options. (1) Reduce the amount of time per speaker, (2) Reduce the number of speakers after 45 minutes or (3) Suspend the rules to allow everyone to speak for three minutes.

Councilor Whitehouse moved to suspend the rules to allow all 28 speakers three minutes. Seconded by Councilor St. Laurent and voted.

Christine Mayeux - spoke opposed to the Sheraton/Conference/Parking Garage and stated that hotel guests and staff would ultimately obtain all the parking spaces and the public would not be gaining anything.

Ray Will – stated that he volunteered every Wednesday at the Salvation Army with a kids group. He further stated that on Wednesday, November 10, 2005, Mayor Sirrell and City Clerk Barnaby volunteered to assist him in teaching the kids about citizenship by setting up two voting booths and supplying sample ballots for the kids to walk through the election process. He stated that it is important to explain the process of election to our youth and thanked both Mayor Sirrell and City Clerk Barnaby for their assistance.

Jim Splaine – spoke on the election recount and extended a thank you to City Attorney Sullivan and City Clerk Barnaby for their assistance in ensuring that the recount was performed according to the laws of the State. He also extended a thank you to Councilor Hynes for insisting that the recount process be performed by hand.

Sue Polidura – spoke to parking during snow emergencies. She suggested that the City issue parking vouchers for the parking garage during a parking ban for residents without street parking.

Rob Robertson – Spoke in favor of the Sheraton/Conference/Parking Garage.

Peter Weeks – Spoke in favor of the Sheraton/Conference/Parking Garage. He stated that the Sheraton became an excellent partner in the past and this agreement should be passed.

Marge Hubbard – Spoke in support of the Sheraton/Conference/Parking Garage. She stated that the Sheraton is working to promote tourism within Portsmouth.

Robin Whittaker – Spoke in support of the Sheraton/Conference/Parking Garage. She stated that the people of Portsmouth should not get hung up on the lack of parking, but should look at the number of people that the Conference Center will bring into Portsmouth and the boost Portsmouth will have in tourism. She is comfortable with the partnership with the Sheraton.

June Gallagher – Spoke in support of the development.

Malcolm McNeill – Attorney for HarborCorp, spoke in support of the development and spoke against the article Ocean Property placed in the Portsmouth Herald in opposition to the development.

Francis Tuscano – Voiced his opposition stating that there has not been a public hearing and therefore, the public only has the information they read in the paper to make their decision. He further stated that the City should build the garage itself.

Mr. Ecker – Spoke in opposition to the Sheraton/Conference/Parking Garage. He stated that the Hotel should build the garage and not use taxpayer's money. He suggested we clean up our treatment plant before we add more to it.

Jen Hallee – Spoke in support of her letter to the City Council to hold the fourth annual "Martin Luther King Day March of Justice" on January 16, 2006.

Martha Fuller Clark – Spoke in support of the agreement stating that the hotel has been a great partner for years.

Jeff Johnston – Spoke in support of the Sheraton/Conference/Parking Garage.

Kevin MacLeod – Spoke in support of the Sheraton/Conference/Parking Garage stating that from past experience through both Yoken's and Comfort Inn, when you have a Convention Center, one hotel cannot support the rooms and services for a large convention. Therefore, area hotels, restaurants, etc. benefit.

Bill Cahill – Spoke on the Sheraton/Conference/Parking Garage issue. He stated that he is a representative of the area small hotels and although they are not opposing the project, they have questions that should be answered prior to passing the spending of sixteen million dollars of city funds.

Nate Tennant – Spoke in support of the Sheraton/Conference/Parking Garage. He presented 50 signatures in support of the issue to the Council.

Russ Thibeault – Stated that Mr. Crawford's analysis agreed with his analysis. This project will bring people into Portsmouth with spin off dollars through the city.

Paul Ford – Spoke in support of the Sheraton/Conference/Parking Garage.

Rachael Rejenski – Stated that she was asked by a group of hotels to review the study. She stated that the study left her with more questions than answers.

Tom Keane – Stated that the Sheraton is tax money being spent. The problem is there are no answers for using tax payer's money to fund this project. He stated that the project is not a public parking benefit and not a conference benefit to Portsmouth.

Paul Sacco – Spoke in favor of the project. He stated that Mr. Griswold has always stood behind his word.

Richard Ade – Stated that he has no issue with Mr. Griswold using private funds to build his hotel and parking garage. He would like to see a large Conference Center in Portsmouth, but this project is a private investment and Mr. Griswold should pay for it, not the taxpayers.

Joe Onosko – Spoke opposed to the project. He stated that he would like to know what benefit this project is to homeowners.

Paul Young – Spoke in support of the project. He stated that small business would benefit greatly with this project.

Ralph DiBernardo – Spoke in support of the project.

Councilor Pantelakos moved to suspend the rules in order to take up Item XI. A. 1 – Proposed Joint Development Agreement Re: Parking Garage and Conference Center/HarborCorp (Sheraton Hotel). Seconded by Councilor Whitehouse and voted.

Assistant Mayor Grasso moved to remove this item from the table. Seconded by Councilor Ferrini and voted.

Councilor Pantelakos moved to authorize the City Manager to execute the Joint Development Agreement with HarborCorp as proposed and to bring back for first reading a bonding resolution at the December 5th City Council meeting. Seconded by Assistant Mayor Grasso.

Councilor Pantelakos clarified that this project is not being paid by taxpayer's money, but from parking fees.

Councilor Hynes stated that Mr. Griswold has integrity and offers the City substantial support

Assistant Mayor Grasso stated that a person's reputation is important and Mr. Griswold has proven he is a person of his word. Going forward is a positive step.

Councilor Whitehouse requested if the bond is going to be paid for by garage parking revenues only.

City Manager Bohenko stated that is incorrect. He stated that about 95% would be from parking revenue in the first five years. It is important to note here, that in the event that the City Council approves this agreement tonight, we would have two readings on the bond issue. The first reading at the December 5, 2005 meeting and then on December 19, 2005 there would be a public hearing on the issue and City Council approval would require a two thirds vote of the Council. It was his intent, at the December 5, 2005 meeting to present a full analysis of the bonding. He stated there is a lot of information that has transpired this evening and he would like to spend a full meeting talking about the financing. He stated that if the bond issue is not passed the entire agreement is null and void.

Councilor St. Laurent stated when looking at the contract, he saw \$700,000.00 is going to be paying a lot of services that this company is going to need. He stated he is not objecting to anything being built on that spot, he is objecting to the way they are going about it. He further stated that he sees this benefiting business, but he does not think the City should be getting into this contract. Councilor St. Laurent stated he has a problem with the way this is being done, not what is being done? He also stated that he has a problem with the parking spaces. He said he sees the hotel using up all the spaces between employees and guests. He suggested that the hotel build their own garage. Councilor St. Laurent stated that the Council should table the contract until such time as the project has been through all the Boards and Commissions.

Councilor Ferrini stated that this is just one step and there will be significant opportunities for additional presentation of information and evidence for the community to consider. He stated that he respects the sensitivity with which Mr. Griswold has proceeded and will vote in favor of this agreement.

Councilor Marchand stated that he agrees with Councilor Ferrini and that there will be many opportunities in December to further explore these issues. He stated that we have an opportunity to really augment our revenues by expanding on our spring and fall seasons when we really need a boost. He stated that he would vote in favor of the agreement.

Councilor Pantelakos stated that the Sheraton has been a good neighbor to the City of Portsmouth.

Mayor Sirrell passed the gavel to Assistant Mayor Grasso.

Mayor Sirrell stated that Mr. Griswold has been a very trustworthy person in the past and she would vote in favor of the agreement.

Assistant Mayor Grasso passed the gavel back to Mayor Sirrell.

Assistant Mayor Grasso asked the City Manager if an affirmative vote allows the city staff to bring in the information on funding the finances and all the things that will be presented prior to the public hearing on this.

City Manager Bohenko stated that was true. He further stated that the contract says, "the City, on or before December 31, 2005, will submit the bond resolution for financing the purchase of the parking garage to the City Council for the purpose of approval. Failure to obtain Council approval of the city's Bond Resolution will give each party grounds to terminate this agreement without any further obligation hereunder".

Councilor Whitehouse stated that only two people spoke about the wastewater plant. He requested that the City Manager come back with a bonding that will include monies for a secondary treatment plant.

City Manager Bohenko stated that they are already working on this issue and that money has been set aside. He stated that they are presently working with the EPA.

Councilor Whitehouse stated that this should be the responsibility of the developer.

On a roll call vote 7-1 motion passed. Assistant Mayor Grasso, Councilors Ferrini, Marchand, Pantelakos, Hynes, Whitehouse and Mayor Sirrell voted in favor. Councilor St. Laurent voted opposed.

Mayor Sirrell called for a five-minute recess at 9:30 p.m.

Mayor Sirrell recalled the meeting to order at 9:45 p.m.

VII. PUBLIC HEARING

- A. ORDINANCE AMENDING CHAPTER 7, ARTICLE III, SECTION 7.330 – NO PARKING – CHURCH STREET: BOTH SIDES FROM STATE STREET TO COURT STREET

Mayor Sirrell read the legal notice, declared the public hearing open and called for speakers. After three calls and no speakers, Mayor Sirrell declared the public hearing closed.

VIII. APPROVAL OF GRANTS AND DONATIONS

- A. Acceptance of Donations to the New Library Building Fund
- Paul & Geraldine Boufford - \$25.00
 - Valerie Cunningham - \$25.00
 - Seacoast Gestalt - \$100.00
 - Richard J. Katz - \$100.00

Councilor Ferrini moved to approve and accept the donations to the New Library Building Fund as listed. Seconded by Assistant Mayor Grasso and voted.

Mayor Sirrell stated that Eileen Foley and herself have both worked hard to get the donations for the New Library Building Fund and they are getting close to \$100,000.

- B. Acceptance of Grants to the Portsmouth Police Department
- Project 54 in the amount of \$55,000.00
 - Justice Assistance Grant in the amount of \$21,688.00

City Manager Bohenko stated that Deputy Chief DiSesa is available to answer any questions.

Councilor St. Laurent asked Deputy Chief DiSesa if the \$55,000.00 for Project 54 covered all 8 cruisers. Deputy Chief DiSesa stated that it did. He stated it would pay for five cruisers this year and three in 2006. Councilor Pantelakos stated that she saw a demonstration at the university and it is very worthwhile.

Assistant Mayor Grasso moved to approve and accept the grants to the Portsmouth Police Department as listed. Seconded by Councilor Pantelakos and voted.

- C. Acceptance of Fire Boat Grant to the Portsmouth Fire Department in the amount of \$350,000.00.

Councilor Pantelakos moved to accept the grant as listed. Seconded by Assistant Mayor Grasso.

Councilor St. Laurent asked Fire Chief LeClaire if this will remove the \$300,000.00 from the CIP of 2007. Fire Chief LeClaire stated that it would. He further stated that it would still be there for identification purposes, but would not be in the general fund. Councilor Whitehouse asked if aluminum boats were durable in severe weather. Fire Chief LeClaire stated that they had done a lot of research and were advised to go with the aluminum.

Motion passed.

Acceptance of Storm Water Pollution Prevention Grant

Assistant Mayor Grasso moved to accept the Illicit Discharge Detection & Elimination and Storm Water Grant, as listed. Seconded by Councilor Ferrini and voted.

D. Acceptance of CZM Grant for Acquisition of Maxam Property

Councilor Marchand moved to apply for, accept and expend a \$45,000 Coastal Zone Management Grant for the purpose of purchasing the 27-acre Maxam property under a project titled "Berry's Brook Headwaters Conservation Initiative". Seconded by Assistant Mayor Grasso and voted.

IX. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

A. Second reading of Ordinance amending Chapter 7, Article III, Section 7.330 – No Parking – Church Street: both sides from State Street to Court Street

Councilor Whitehouse moved to pass second reading of the amended ordinance, as submitted, and hold a third and final reading at the December 5th City Council meeting. Seconded by Councilor St. Laurent.

Councilor Whitehouse requested if the boundary issue related to this area has been determined. City Attorney Sullivan said that it has.

Motion passed.

B. Third and final reading of Ordinance amending Chapter 7, Article XI, Section 7.1100 – Speed Limits – Hillcrest Drive and Woodlawn Circle – 20 MPH

Councilor Hynes stated that Traffic & Safety did a site review and stated that 20 MPH would fit. He also stated that Public Works was working on the signage.

Councilor Hynes moved to pass third and final reading of the amended ordinance, as submitted. Seconded by Councilor Ferrini and voted.

X. PRESENTATION AND CONSIDERATION OF WRITTEN COMMUNICATIONS AND PETITIONS

A. Letter from Heidi Roy, National Multiple Sclerosis Society, requesting permission to hold the 2006 MS Walk on Saturday, May 6, 2006 from 10:00 a.m. – 2:00 p.m.

Assistant Mayor Grasso moved to refer to the City Manager with power. Seconded by Councilor Pantelakos and voted.

- B. Letter from Susan Benedict, Friends of the South End, requesting to be part of a committee if established to consider the disposition the former Children's Museum

Councilor Whitehouse moved to refer to the City Manager with power. Seconded by Councilor St. Laurent and voted.

Councilor Whitehouse requested that the Council take this letter very seriously because he has attended some of these meetings and the people are very concerned and they want to be part of the decision making body.

City Manager Bohenko stated that he sent a letter and informed them that if the new Council wishes to form a Blue Ribbon Committee on the matter they would be advised.

- C. Letter from Allison Stevens, Cystic Fibrosis Foundation, requesting permission to hold the annual walk-a-thon on Saturday, May 20, 2006

Councilor Ferrini moved to refer to the City Manager with power. Seconded by Councilor St. Laurent and voted.

- D. Petition from residents, business owners and customers regarding a Fair-Share Parking Plan (*This matter has been previously referred to the Economic Development Commission for report back*)

Councilor Ferrini moved to refer to the Economic Development Commission for report back. Seconded by Councilor Pantelakos and voted.

- E. Letter from Captain Scott Flanders, The Salvation Army, requesting permission to set up a Christmas Kettle in Market Square from November 26, 2005 through December 24, 2005

Councilor Pantelakos moved to refer to the City Manager with power. Seconded by Councilor Hynes and voted.

- F. Letter from Pawn Nitichan, City Year New Hampshire, requesting permission to hold the fourth annual "Martin Luther King Day March of Justice" on Monday, January 16, 2006

Assistant Mayor Grasso moved to refer to the City Manager with power. Seconded by Councilor Pantelakos and voted.

- G. Letter from Arthur and Joan Jones regarding proposed rooftop deck and pavilion structure at 117 Bow Street

Councilor Ferrini moved to refer to the Planning Department for a report back. Seconded by Councilor St. Laurent and voted.

H. Letter from Sherwood & Denise Rollins regarding school redistricting

Assistant Mayor Grasso moved to refer to the School Board for a report back and requested that the School Board answer the letter from Mr. & Mrs. Rollins. Seconded by Councilor Ferrini and voted

I. Letter from Susanne Delaney and Catherine Keenan, Directors of the Portsmouth Criterium Race, requesting permission to hold the Portsmouth Criterium Race on Sunday, September 17, 2006

Councilor Pantelakos moved to refer to the City Manager with power. Seconded by Councilor Ferrini and voted.

Councilor Whitehouse requested that a presentation be made to the new Council in January concerning the Portsmouth Criterium Race. City Manager Bohenko stated that the race was well run last year and there were no problems. Mayor Sirrell stated that she did not receive any calls. Councilor Pantelakos stated that she heard nothing but compliments.

XI. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

1. Proposed Centrix Bank Easement Deeds

Councilor Ferrini moved to authorize the City Manager to accept the required easements from Centrix Bank for municipal utilities and sidewalk. Seconded by Councilor Pantelakos and voted.

City Manager's Informational Items

- Joint Budget Committee Meeting Agenda

City Manager Bohenko announced that there would be a Joint Budget Committee Meeting on Wednesday, November 16, 2005 at 8:00 a.m. in Conference Room A.

City Manager Bohenko announced that on Saturday, November 19, 2005, the City would be embarking on an Emergency Vaccination exercise. He stated that the City of Portsmouth would be one of three in the State to test our emergency preparedness as it relates to mass inoculation. We are going to be fully funded by State Emergency Management to test our situation. This will take place at the High School from 8:00 a.m. to 3:00 p.m. He stated we would be offering flu shots for this year and that this exercise would test how we can move people through inoculations. It is open to any person/town authorized to utilize our high school. City Manager Bohenko stated that we are working closely with the Portsmouth Regional Hospital and they will have staff there as well.

Councilor St. Laurent requested if anyone from the City could come out. City Manager Bohenko stated that was correct.

City Manager Bohenko stated that on Thursday, November 17, 2005, there would be a workshop on Medicare Part B. There will be people available to answer questions and assist with signing up.

Mayor Sirrell passed the gavel to Assistant Mayor Grasso.

B. MAYOR SIRRELL

1. Donation to the Coalition Legal Fund

Mayor Sirrell moved to accept the contribution of \$5,000.00 from the Town of New London, to be placed in the Coalition Legal Fund. Seconded by Councilor Marchand and voted.

Assistant Mayor Grasso returned the gavel to Mayor Sirrell.

2. Request to hold the annual Christmas Parade

Mayor Sirrell announced that this year's Christmas parade's theme would be Peace in Portsmouth on December 3, 2005 in the evening with Santa arriving on a fire truck.

Councilor Pantelakos moved to refer to the City Manager with power. Seconded by Councilor St. Laurent and voted.

3. Appointments.

The City Council considered the reappointment of Ed DelValle, Amy Brnger, and Barbara Ward to the Board of Library Trustees; Edward Hayes and Clifford Taylor to the Economic Development Commission; James Feehley, Peter Bresciano and Frank Daggett to the Taxi Commission; and appointment of Algene Bailey to the Citizens Advisory Committee. These appointments will be voted on by the City Council at the December 5, 2005 meeting.

Councilor Hynes moved to appoint Brian Gregg as an alternate to the Cable TV & Communications until April 1, 2007. Seconded by Councilor Whitehouse and voted.

Councilor Ferrini moved to accept with regret the resignation of MaryAnn Blanchard from the Rockingham Regional Planning Commission. Seconded by Councilor St. Laurent and voted.

Councilor Hynes moved to accept with regret the resignation of Barbara Driscoll from the Citizens Advisory Committee for Community Development. Seconded by Councilor St. Laurent and voted.

4. Reports

Mayor Sirrell requested assistance from the Council to assist with the Thanksgiving Dinner at The Metro Restaurant.

XII. COUNCILOR HYNES

1. Traffic & Safety Committee Action Sheet and Minutes of the October 13, 2005 meeting.

Councilor Hynes moved to approve and accept the Traffic & Safety Committee action sheet and minutes of the October 13, 2005 meeting. Seconded by Councilor Marchand and voted.

2. Parking Committee Action Sheet and Minutes of the October 13, 2005 meeting

Councilor Hynes moved to approve and accept the Parking Committee action sheet and minutes of the October 13, 2005 meeting. Seconded by Assistant Mayor Grasso and voted.

XIII. COUNCILOR ST. LAURENT

1. Boards and Commissions

Councilor St. Laurent requested that a bulletin board be placed in the City Hall Lobby with a list of vacant positions for the Boards and Commissions and instructions on how to apply for a position.

City Manager Bohenko stated that he would get with the City Clerk and they would set up a board with a list of present members for each Board and Commission, list the vacancies and instructions for applying for a position.

XIV. MISCELLANEOUS/UNFINISHED BUSINESS

XV. ADJOURNMENT

At 10:15 p.m., Councilor Whitehouse moved to adjourn. Seconded and voted.

Dianne M. Kirby, Deputy City Clerk