

**The Board of Fire Commissioners  
Portsmouth Fire Department**

Station 1  
June 22, 2005

Portsmouth, NH  
1900 hours

**I. Call to Order:**

Chairman Hughes called the meeting to order at 1900 hours and led Pledge of Allegiance. Along with Chairman Hughes, present were Commissioner Gamester and Commissioner Wentworth, Chief LeClaire and Assistant Chief Achilles. Absent was: Deputy Chief Griswold.

**II. Approval of Minutes of Previous Meeting:**

Motion, to accept the minutes of May 18, 2005, made by Commissioner Gamester, seconded by Commissioner Wentworth, unanimous.

**III. Reports:**

A. Fire Chief's Reports:

Chief led brief discussion regarding the FY05 budget. Motion, to accept Chief's Reports 05-041 through 05-045, made by Commissioner Wentworth, seconded by Chairman Hughes, unanimous.

B. Other (to include internal dept. written communications): None.

**IV. Old Business:**

Assistant Chief Achilles spoke of his attendance at the Commission on Fire Accreditation International workshop held in Springfield, Massachusetts last week. PFD looking at becoming a registered agency and achieving accreditation.

Chief LeClaire noted the SEMS unit was used in the Islington Street fire last week. Currently purchasing equipment for the new ladder truck and securing Knox box keys by using a code box. Department personnel are now using traffic safety vests. \$350,000 grant submitted for new Fireboat using FY06 Homeland. Seacoast Chief Fire Officers Association submitted grant for 3 Air Compressor Trailers.

**V. Presentations of Written Communications:**

Thank you letter received from Mr. Hogan regarding care to his father.

Motion, to accept letter and place on file, made by Chairman Hughes, seconded by Commissioner Gamester, unanimous.

*Minutes from June 22, 2005 continued:*

**VI. New Business:**

Chief LeClaire spoke briefly about the adoption of FY2006 Budget by City Council including \$1.25M Capital Improvement Plan. In the CIP for FY06 monies earmarked for new engine, which specs are being worked on, protective clothing, fire alarm improvements, upgrade of life packs and \$100K over the next two years to study demographics and the redesign of station 3.

Chief LeClaire spoke of the hard work and dedication of Fire Alarm personnel. Asked the Commission to approve a \$2/hour increase in their hourly rate. Superintendent to receive \$22.00 per hour and his associates, \$15.00 per hour.

Motion, to raise the hourly rate of Fire Alarm Personnel with the Superintendent receiving \$22.00 per hour and Fire Alarm Associates receiving \$15.00 per hour, effective July 1, 2005, made by Chairman Hughes, seconded by Commissioner Gamester, unanimously.

**VII. Recognition of Groups or Individuals:** None.

**VIII. Public Hearings:** None.

**IX. Non-public Session:**

Motion, to enter into Non-public Session at 1930 hours to discuss personnel items, made by Chairman Hughes, seconded by Commissioner Wentworth, unanimous.

Motion, to come out of Non-public at 1940 hours with no votes taken, made by Commissioner Wentworth, seconded by Commissioner Gamester, unanimous.

**X. Adjournment:**

Motion to adjourn at 1942 hours made by Commissioner Wentworth, seconded by Commissioner Gamester, unanimous.

---

Richard Gamester, Clerk