

TO: MEMBERS OF THE JOINT BUILDING COMMITTEE:
Co-Chairs: School Board Chairman Kent LaPage
City Councilor Joanne Grasso
City Council Members: Laura Pantelakos and Thomas Ferrini
School Board Members: John Lyons and Ann Walker
Citizen Member: Robert Iafolla
Ex Officio: W. Peter Torrey, Business Administrator
Also: John Bohenko, City Manager
David Holden, City Planning Department

FROM: W. Peter Torrey, Clerk for the Committee

DATE: May 25, 2005

RE: Joint Building Committee Meeting Minutes

The Joint Building Committee held a meeting at the PHS Conference Room on May 25, 2005. Attending were: City Council members: Co-Chair Joanne Grasso; School Board members: Co-Chair Kent LaPage and Ann Walker; Robert Iafolla and School Business Administrator W. Peter Torrey. Absent: Thomas Ferrini, Laura Pantelakos and John Lyons.

Also attending: Wes Bonney of Team Design, Scott French of Hutter Construction, Bill DiBartolomeo, Clerk-of-the-Works and Ken Linchey, Maintenance Dept.

1. Meeting Call to Order and Roll Call

Co-Chair LaPage called the regular meeting of the JBC to order at 7:45 a.m.

2. Approval of Minutes

Motion: Co-Chair LaPage called for a motion to approve the minutes from the meeting of April 20, 2005. Mr. Iafolla moved. Mrs. Walker seconded. The motion was unanimously voted.

Mr. Torrey stated that there was no correspondence to report.

3. PHS - Project Status Report

Mr. DiBartolomeo reported on the status of the PHS project – The playground area for the Childcare Center has been completed and is ready for the playground equipment. The Career Tech Center project is moving along

quite well. The project is on target for the expected completion date in August. Mr. French reported that the final paving and curbing would be completed by the end of July.

Mr. Torrey reported that, as a result of a bid process, the Childcare Playground Equipment has been ordered through Dr. Play, Inc. The total bid price was \$35,163.25, which includes the equipment, woodcarpet safety groundcover, delivery and installation. The equipment will be installed in mid-July. The Childcare Center will have a paved entry area, a playground with one-foot deep woodcarpet safety groundcover, and a grass play area.

4. Old Business

Drainage Update – Mr. French reported that the drainage in the Childcare Center program is working very well with steady flow of water.

Auditorium Doors – Mr. Bonney reported that the cost to renovate the auditorium doors, as stated by Mr. Blais of Hutter Construction previously, was \$40,000. This amount has been reduced to \$29,725, due to the use of oak wood instead of matching the wood to the existing doors. This dollar amount will replace any and all doors around the auditorium, some doors will get new hardware, some doors will get a different mounting application (a continuous hinge), and some doors and frames will be completely refinished.

Motion: Co-Chair LaPage called for a motion to give Mr. Torrey the authority to make financial decisions on the auditorium doors provided it has no impact on the final budget. Mr. Iafolla moved. Mrs. Walker seconded. A roll call vote was taken. The motion was unanimously voted.

Practice Field Irrigation – Mr. Torrey stated the practice field is beginning to return to being used. Mr. Linchey reported that they could bring water to the field from the three-tee connection off the main tee servicing Project Adventure. Mr. Linchey stated that they need 160 feet of connection from the main tee, which will allow the “Chain Gang” water tractor to move down the field. Mr. Linchey further stated that the cost to bring this connection would cost \$2,000 (or less) from Maher Irrigation System. The field is being rebuilt with a mixture of sand and loam allowing a much less compact playing surface. It is hopeful that the practice field will be ready for use by August 2005. Co-

Chair LaPage stated that there are not enough fields in the City of Portsmouth and with all the sports it will be great having this practice field back.

Mr. French stated that next week Hutter would be spreading the screened loam and will distribute any remaining unused loam to the other schools in the system. Mr. Torrey stated that the City has been notified to pick up the old generator, which is currently being stored in the old ice rink area. The generator is wrapped, but should be moved to avoid vandalism.

5. New Business

Main Entry – Mr. Torrey stated that with the heavy traffic of students coming in the main entry, the walk-off carpeting (area outside the front doors, the vestibule and inside the school) is beginning to show wear. Mr. Bonney has explored some options and is recommending two ways to go. Metal grates at \$50.00 per square foot or carpet squares at \$3.00 per square foot. As the slab in front of the entry is going to be replaced, Mr. Bonney stated that it would be a good time to install the metal grates. Mr. Bonney did state that the carpet squares could be “rotated” to replace worn squares. Mr. Bonney stated that they are trying to find the best solution before the completion of the project. Mr. Torrey stated that once the parking is freed up in back more students would be entering in through the cafeteria.

Gym Floor Stripping and Design Review – Mr. Bonney stated that the new gym floor would be stripped to accommodate the three sports to be played in the gym (basketball, volleyball and badminton). Mr. Bonney stated that he is working on the line work as well as the Clipper ship design. He stated that he should have a color version of this for the next JBC meeting in June. Co-Chair LaPage informed the committee that two basketball hoops have been donated to the high school. These hoops will be placed with no stripping. These hoops fold up sideways for storage and would not block bleacher viewing. Co-Chair LaPage stated that the "Woody Stone group" has contacted him for the purchase of some original gym flooring pieces.

Preliminary Exterior Signage – Mr. Bonney stated that he has been working with administration regarding the design of exterior signage. The main entrance sign would be placed on Andrew Jarvis Drive just before the turn into the main parking lot. This sign would be indicating direction to parking, student drop off, auditorium entrance, gym entrance, and Career Tech Center. Mr. Bonney further indicated that there would be signage on the wood canopies that would tie into the main entrance sign. Mr. Torrey stated that there is \$5K

in the FF & E budget and Mr. French stated that there would be minimal costs on Hutter's side. Mr. Bonney stated that there would be five entrances used by students (Culinary Arts, Career Tech Center, current main entrance, old main entrance, and the Childcare Center).

6. Other

Co-Chair LaPage stated that he would like to schedule a meeting with the School Board and the City Council within the next thirty days to review the PHS project prior to completion. Co-Chair LaPage indicated that this would allow all groups involved the chance to ask questions of Team Design and Hutter Construction.

Co-Chair LaPage reported to the JBC that there would be a meeting of the booster clubs regarding the demolition and re-building of the old snack shack on June 1, 2005. Co-Chair Grasso questioned the use of the snack shack in the new community field house and was informed that this area is being used as a first aid station. Co-Chair LaPage stated that Dr. Lister would contact Mr. Jones' drafting class to design a new snack shack. Mr. Iafolla stated for the record that this is a booster problem and not a JBC financial concern.

Co-Chair Grasso stated that the JBC has started their sixth year meeting as a committee and should continue until the end of the year to approve lingering manifests.

Co-Chair LaPage stated that Co-Chair Grasso and Mrs. Walker are working on the PHS dedication, which is scheduled for Sunday, August 28, 2005 at 2:00 p.m. Co-Chair Grasso stated that the program for the dedication is being formulated and that the names of representatives from Team Design and Hutter are needed to print on the program.

7. Financial

Mr. Torrey stated that he has sent a memo to the City Manager regarding the transferring of funds from the PHS supplemental funding into the overall project.

Mr. Torrey presented the May financial report in both a combined version as well as separated for both the main project and the Career Center. Mr. Torrey further reported that the budget is on target and within the scope of the budget. Mr. Torrey stated that in there is a negative balance due in Manifest #95 due to the bill from Hutter of negative \$24,449.40 as a result of cost shifting to the Career Center budget.

Motion: Co-Chair LaPage called for a motion to authorize the payment of Manifest #95 in the total amount of negative \$16,866.34 for the Portsmouth High School main project. Co-Chair Grasso moved after properly vouched. Mrs. Walker seconded. A roll call vote was taken. The motion was unanimously voted.

Motion: Co-Chair LaPage called for a motion to authorize the payment of Manifest #96 in the total amount of \$259,168.68 for the Career Center. Mr. Iafolla moved after properly vouched. Mrs. Walker seconded. A roll call vote was taken. The motion was unanimously voted.

8. Next Meeting

The next meeting of the JBC has been scheduled for Wednesday, June 22, 2005 in the conference room at PHS at 7:45 a.m.

9. Adjournment

Motion: Co-Chair Grasso called for a motion that the meeting be adjourned. Mr. Iafolla moved. Mrs. Walker seconded. The motion was unanimously voted. The meeting was adjourned at 8:40 a.m.

Respectfully submitted,

W. Peter Torrey, Clerk for the Committee

WPT/vk