

Minutes
New Library Building Committee Meeting
October 26, 2005

Call to Order: By Chairman John O'Leary at 7:05

Present: John O'Leary, Peter Bresciano, Todd Hanson, Joanne Grasso, John Grossman, City Manager John Bohenko, City Attorney Bob Sullivan, and David Allen and Mary Ann List of the New Library Steering Committee.

Minutes of June 22, 2005 meeting were accepted as distributed.

Progress Report:

Mary Ann List reported on the makeup of the project team during the construction phase:

- Construction Management Team
 - Inspection and Quality Assurance
 - Commissioning Agent
- SMRT of Portland, Maine is currently on the project as Commissioning Agent.

David Allen presented a slide show reviewing the construction activity on the site from May through October.

Package G: Mechanical, Electrical, Plumbing and Fire Protection has been received. The drawings have been reviewed by the Construction Liaisons and are out to bid through the Construction Manager, North Branch Construction.

Package H: Building Interiors was received in early October. It has been reviewed and was released for bidding October 19th.

Mary Ann List reviewed the interior schematics including floor plans and interior finishes and details.

Budget: Outstanding preliminary bids are due back mid-November. NLBC members will work with the Steering Committee, architect and construction manager to make awards, managing contracts to comply with the project budget.

Schedule: Foundation work is complete with backfilling accomplished during the week of October 17-21. Underground utilities have been installed. Novel Iron Works (steel subcontractor) is currently working on shop drawings. The steel frame will begin to go up during the week of November 28th and will continue through February 2006.

Chairman's Report:

John O'Leary commented that the site has suffered no problems during the recent weeks of heavy rain. Chairman O'Leary further reported that in all design and budget work to date, the Library Building Program has been adhered to. Anticipated library services have not changed.

Committee Member Comments:

Todd Hanson reported that increases in construction costs over the past 2 years have been abnormally high. Peter Bresciano reminded the group that the sustainable building concept has been added to the project during that time.

Joanne Grasso asked whether workers have been given instruction to park off-site. Dave Allen answered that North Branch has written the requirement into all bid packages.

Adjournment: 7:50 p.m.