

**PARKING COMMITTEE MEETING                      DRAFT**  
**9:00 AM –Tuesday, June 14, 2005**  
**City Hall – Conference Room A**

**Members Present:**                      Councilor John Hynes, Chairman  
John P. Bohenko, City Manager  
Steve Parkinson, Public Works Director  
Deputy Police Chief Dave Young  
Andrew Purgiel, City Auditor

Also present was Ruth Bowen.

**I.        CALL TO ORDER:**

The Parking Committee meeting was called to order by John Hynes at approximately 9:00 a.m.

**II.       ROLL CALL**

**III.      ACCEPTANCE OF THE MINUTES:**

Motion made by Andrew Purgiel to accept the April 14, 2005 minutes of the Parking Committee. Seconded by Deputy Police Chief Dave Young. Motion passed.

**IV.      CORRESPONDENCE:**

(A)    **Worth Parking Lot – Access to Dumpster** – Letter from Worth Development Corp. – City Manager read letter dated May 27, 2005 from Stuart N. Shaines. After discussion, it was decided to post no parking. Elaine to prepare letter to Mr. Shaines for Chairman Hynes’ signature.

**MOTION** made by John Bohenko, City Manager to post the two spaces, Meter 3096 and 3096A “no parking between the hours of 6:30 a.m. and 9:30 a.m.” Seconded by Andrew Purgiel. Motion passed.

**V.       OLD BUSINESS:**

(A)    **Immobilization threshold for Non-Payment of Parking Violations** – 4/6/05 memo attached – City Manager asked Ruth to discuss this issue and the memorandum. Ruth stated there are 60+ people per day on the boot & tow list. Currently the Ordinance states that when you have 5 outstanding tickets or in excess of \$75 you automatically go on the City’s Boot & Tow list. Ruth then notifies the registered owner that their violations meet the City’s boot & tow criteria. Stated she believes this is due to the increase

in fines. Ruth recommended going to \$125, doing away with the 5 ticket part of the Ordinance.

Steve Parkinson agreed with removing the 5 ticket aspect and to go with \$125 for outstanding violations. Deputy Police Chief Dave Young also agreed with the \$125. After discussion, it was the committee's recommendation to eliminate the 5 ticket provision and increase fee to \$125. This will require an Ordinance change.

**MOTION** made by John Bohenko to raise the boot amount to \$125 of outstanding tickets and to eliminate the 5 ticket provision. Seconded by Steve Parkinson. Motion passed.

- (B) **OMNIBUS Parking Ordinance** – This was readdressed from the last meeting to add handicap spaces to the Omnibus. Steve Parkinson stated that in the Ordinance we do not designate specific locations for handicap spaces so this does not have to go as an Ordinance change. The only thing for the Omnibus to go to the City Council is the parking on Hancock Street. It is posted as 2 hours in the Ordinance and a year ago the Committee removed that street from the 2 hour limit allowing parking for a longer than 2 hours. Have heard of no complaints.

**MOTION** made by John Bohenko to accept the Omnibus report of Hancock Street to go before the City Council for approval. Seconded by Andrew Purgiel. Motion passed.

- (C) **Parking Study Evaluation** – Steve Parkinson's recommendation is to table this again until we have more time to evaluate the report. There are also additional reports coming in regarding the residential areas. The report received dealt with rate evaluation and impacts on the downtown area.

City Manager spoke to this issue stating there are multiple projects happening throughout the City and with John Burke gone, we are making sure that these projects continue to run and run efficiently. Have multiple other issues with traffic & safety so therefore would like to deal with those things presently affected.

**MOTION** made by Steve Parkinson to table this until the next meeting. Seconded by Andrew Purgiel. Motion passed.

## **VI. NEW BUSINESS:**

- (A) **Sherburne Road** - Councilor Hynes referred to a letter received from President of the Sherburne Civic Association dated June 7, 2005. City

Manager John Bohenko read the letter to the Committee and referred it to the Traffic & Safety Committee.

**MOTION** made by John Bohenko to refer this to the Traffic & Safety Committee. Seconded by Steve Parkinson. Motion passed.

The next meeting is scheduled for Thursday, July 28, 2005 at 9:00 a.m.

**VII. ADJOURNMENT:** Adjourned at approximately 9:30 a.m.

Respectfully submitted

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Elaine E. Boucas, Secretary