

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, COUNCIL CHAMBERS
DATE: MONDAY, DECEMBER 4, 2006

PORTSMOUTH, NH
TIME: 7:00PM

- 6:00PM – ANTICIPATED “NON-MEETING” WITH COUNSEL – RSA 91-A:2 I (c)

AGENDA

- 6:30PM – WORK SESSION – PRESENTATION BY CITY OF KEENE OFFICIALS RE: CITIES FOR CLIMATE CHANGE – RHETT LAMB, PLANNING DIRECTOR

- I. CALL TO ORDER [7:00PM or thereafter]
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE

PROCLAMATION

1. Human Rights Day – Peter Somssich

MAYOR’S AWARD

1. Award Winning Harp Player – Zachary Adinolfi

PRESENTATIONS

1. Presentation of Donation to the New Library Building Fund Re: Naming Opportunities Parade Hotel Investors, LLC - \$5,000.00 (additional pledge of \$10,000.00) for the naming of the 2nd floor meeting room for the Hilton Garden Inn *(This donation was accepted by the City Council at the November 13, 2006 meeting)*
2. Acceptance of Donations to the New Library Building Fund Re: Naming Opportunities
 - The Partnerships of the Kane Company, S & S Hotels, Katz Development and Kane RD, LLC for \$50,000.00 for the naming of the Café
 - Susan and Robert Thoresen for \$2,500.00 with an additional pledge of \$5,000.00 for the naming of the Production Center
 - Jean E. Sawtelle for \$5,000.00 for the naming of the Fiction Reading Bay – First Floor
 - Jay McSharry for \$5,000.00 for the naming of the Fiction Reading Bay 3
 - Bob and Denise Shaines for \$5,000.00 for the naming of the Administrative Office Suite

(Sample motion – move to approve and accept the aforementioned donations to the New Library Building Fund as listed)

3. The Mayor's Blue Ribbon Committee on Board and Commission Appointment Process Report regarding Turnover on City Boards and Commissions – Eric Spear (See *Attached Report*)

V. ACCEPTANCE OF MINUTES – NOVEMBER 13, 2006

VI. PUBLIC COMMENT SESSION

VII. APPROVAL OF GRANTS AND DONATIONS

- A. Acceptance of Donations to the New Library Building Fund
 - Sean, Aidan & Rosy Caughran - \$1,000.00

(Sample motion – move to approve and accept the donation to the New Library Building Fund as listed)

- B. Acceptance of Donations for the USS Hartford Dinner
 - The American Legion - \$250.00
 - Comcast - \$500.00
 - Poco's Bow Street Cantina - \$1,000.00

(Sample motion – move to approve and accept the donations to the USS Hartford Dinner as listed)

- C. Acceptance of Donation for a Bench in Memory of Herbert E. Bunnell in the amount of \$500.00 ***(Sample motion – move to approve and accept the donation for a bench in memory of Herbert E. Bunnell, as listed)***

- D. Acceptance of Donation to the Portsmouth Fire Department from the Portsmouth Regional Hospital for the Firefighter Monument in the amount of \$1,000.00 ***(Sample motion – move to approve and accept the donation to the Fire Department as listed)***

VIII. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. First reading of Ordinance amending Chapter 10, Article XV of the Ordinances by the Adoption of a New Section 10-1508 entitled Residential Density Incentive Planned Unit Development (RDI-PUD) Ordinance; Addition of Definitions to Article 1, Section 10-102A of the Zoning Ordinance
- B. Third and final reading of Ordinance by the creation of a Chapter 16, Utilities, Article I, Water Ordinance; the Deletion in the entirety of Chapter 11, Article IX, Section 11.9 – Cross Connection Control and Back Flow Prevention, amending Chapter 13, Article VII, Section 13.7 – Water Supply, and amending Chapter 14, Article I, Section 14.103 – Services, Equipment, Facilities for Plumbing

IX. CONSENT AGENDA

A MOTION WOULD BE IN ORDER TO ADOPT THE CONSENT AGENDA

- A. Acceptance of Anonymous Donations to the New Library Building Fund in the amount of \$750.00 (***Anticipated action – move to approve and accept the donations to the New Library Building Fund as listed***)
- B. Acceptance of Donations to the New Library Building Fund
- Randy S. Durling & Ialeen Purington- Durling - \$20.00
 - Joseph A. & Judith A. Capobianco - \$25.00
 - Maryka Ford & Dennis Casey - \$25.00
 - R.B. Cole - \$25.00
 - Rachel A. Connell & Bruce McEldowney - \$25.00
 - Stephen & Greta Munton - \$25.00
 - J. Newcorn - \$25.00
 - Mary Ann Record - \$25.00
 - Jacqueline N. Kingsford - \$30.00
 - James A. & Barbara M. Batten - \$35.00
 - John F. & Patricia L. Donohue - \$50.00
 - Hilda W. Fleisher- \$50.00
 - Lydia S. Coggeshall- \$50.00
 - Donna Novelli & Lawrence C. Barr - \$50.00
 - Robert & Carolyn E. Gardner - \$50.00
 - Janet A. Taylor Revocable Trust - \$50.00
 - Suzanne S. Hopkins - \$50.00
 - Patricia K. & John J. Novello - \$50.00
 - Sarah S. Cullen - \$50.00
 - John Benford & Kendra Ford - \$75.00
 - Portsmouth Neuropsychology Center, LLC - \$87.00
 - Michele J. McCarthy Trustee, The Michele J. McCarty Revocable Trust - \$100.00
 - Laura L & Richard M. Burbine - \$100.00
 - Patricia A. Koenig & Brenda J. Schure - \$100.00
 - Heinz K. Sauk-Schubert - \$100.00
 - Dr. Peter M. & Jennie C. Dinnerman - \$100.00
 - Suzanne & Philip Knowlton - \$100.00
 - Hilda Fleisher - \$150.00
 - Mr. & Mrs. Paul Kelley and Sister Aubrie - \$250.00 (*Total pledge \$500.00*)
 - Craig Hood & Amy Brnger - \$250.00
 - Donahue, Tucker & Ciandella, PLLC - \$500.00
 - Judith A. Giles - \$500.00

(Anticipated action – move to approve and accept the donations to the New Library Building Fund as listed)

- C. Letter from Tracy Poland, American Diabetes Association, requesting permission to hold the Tour de Cure on Sunday, May 6, 2007 (***Anticipated action – move to refer to the City Manager with power***)
- D. Letter from Jen Hallee, City Year, requesting permission to hold the fifth annual “Martin Luther King Day March of Justice” on Monday, January 15, 2007 (***Sample motion – move to refer to the City Manager with power***)

X. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Julie Slayton Frank, South Church, requesting permission to place dumpster in the alley between South Church and the building that houses Upscale Resale
- B. Request from Helen Marks, Spiritual Readings by Duchess to relocate A-frame sign to new location in front of establishment
- C. Letter from Marie Fulvi regarding pedestrian safety at the crossing of Route 1 and Peverly Hill Road
- D. Letter from Helen Taft, Executive Director, Families First on behalf of Community Campus, requesting permission to replace the small “Community Campus” signs currently posted on several roads with a larger sign that lists the name of each of our agencies

XI. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

Items which require Action under other sections of the Agenda

- 1. Consideration of First Reading of Proposed Ordinance Amendments:
 - 1.1 First Reading of Proposed Ordinance Amending Chapter 10, Article XV of the Ordinances by the Adoption of a New Section 10-1508 entitled Residential Density Incentive Planned Unit Development (RDI-PUD) Ordinance; Addition of Definitions to Article 1, Section 10-102A of the Zoning Ordinance (***Action on this matter should take place under Section VIII of the Agenda***)
- 2. Third and Final Reading of Proposed Resolution and Ordinance Amendments:
 - 2.1 Third and final reading on Ordinance by the creation of a Chapter 16, Utilities, Article I, Water Ordinance; the Deletion in the entirety of Chapter 11, Article IX, Section 11.9 – Cross Connection Control and Back Flow Prevention, amending Chapter 13, Article VII, Section 13.7 – Water Supply, and amending Chapter 14, Article I, Section 14.103 – Services, Equipment, Facilities for Plumbing (***Action on this matter should take place under Section VIII of the Agenda***)

City Manager's Items Which Require Action

1. Regulation of Formula Businesses in the Historic District, Regulation of Amusement Parks/Outdoor Recreation in the Industrial & General Business Districts
2. Membership to the International Council for Local Environmental Initiatives (ICLEI)
3. Request to Extend the Lease Agreement for Poco Diablo, Inc. to Expire November 1, 2007
4. Request to Extend License Agreement for Trash Compactor on Ceres Street
5. Request for Approval of Strawberry Banke Easement
6. Proposed Acceptance of Brigham Lane as a City Street

Informational Items

1. Work Session Re: Legislative Delegation
2. Update on Library Donations
3. City of Portsmouth Community Newsletter
4. News Release Re: CDBG Program

B. MAYOR MARCHAND

1. Appointment to be Considered:
 - Appointment of Gary Lowe – Cable Television Communications Commission Alternate Member
 - Reappointment of Jerry J. Hejtmanek – Planning Board
 - Reappointment of Anthony Coviello – Planning Board
 - Reappointment of Alain R. Jousse – Zoning Board of Adjustment
 - Reappointment of Duncan MacCallum – Zoning Board of Adjustment
 - Reappointment of Arthur E. Parrott – Zoning Board of Adjustment
2. Appointments to be Voted:
 - Reappointment of Everett Eaton – Economic Development Commission
 - Appointment of Robert M. Haft – Mayor's Blue Ribbon Dog Committee
 - Appointment of William Gindele – Save the Old State House Blue Ribbon Committee
 - Appointment of James Horigan – Conservation Commission from Alternate to Regular Member
3. *Reports

C. COUNCILOR SMITH

1. Traffic & Safety Committee Action Sheet and Minutes of the November 9, 2006 and November 21, 2006 meetings
2. Parking Committee Action Sheet and Minutes of the November 3, 2006 and November 9, 2006 meeting

XII. MISCELLANEOUS/UNFINISHED BUSINESS

XIII. ADJOURNMENT [AT 10:00PM OR EARLIER]

**KELLI L. BARNABY, CMC
CITY CLERK**

(*Indicates verbal report)

INFORMATIONAL ITEMS

1. Conservation Commission minutes of the October 11, 2006 meeting
2. Historic District Commission minutes of the October 11, 2006 meeting
3. Site Review Technical Advisory Committee minutes of the October 31, 2006 meeting
4. Planning Board minutes of the October 19, 2006 meeting
5. Zoning Board of Adjustment minutes of the August 22, 2006 and October 17, 2006 meetings

NOTICE TO THE PUBLIC WHO ARE HEARING IMPAIRED: Please contact Dianna Fogarty at 603-610-7270 one-week prior to the meeting for assistance.

**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: December 1, 2006
To: Honorable Mayor Steve Marchand and City Council Members
From: John P. Bohenko, City Manager
Re: City Manager's Comments on December 4, 2006 City Council Agenda

6:00 p.m. - Non-meeting with counsel.

For details on this matter, please refer to the confidential envelope inserted in the inside pocket of your binder.

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6:30 p.m. - Work Session:

1. **Presentation Regarding Cities for Climate Protection.** Councilor Ned Reynolds has arranged for Rhett Lamb, Planning Director for the City of Keene, to give a presentation regarding Cities for Climate Protection.

Presentation:

1. **Presentation of Donation to the New Library Building Fund Re: Naming Opportunities.** At the November 13, 2006 City Council meeting, the Council accepted a donation of \$5,000.00 with an additional pledge of \$10,000.00 for the naming of the 2nd floor meeting room for the Hilton Garden Inn from Parade Hotel Investors, LLC. On Monday evening, Jeff Johnston will be present to say a few words.
2. **Acceptance of Donations to the New Library Building Fund Re: Naming Opportunities.** Attached are copies of checks for the following naming opportunities:
 - a) The Partnerships of the Kane Company, S & S Hotels, Katz Development and Kane RD, LLC for \$50,000.00 for the naming of the Café.
 - b) Susan and Robert Thoresen for \$2,500.00 with an additional pledge of \$5,000.00 for the naming of the Production Center.
 - c) Jean E. Sawtelle for \$5,000.00 for the naming of the Fiction Reading Bay – First Floor.

- d) Jay McSharry for \$5,000.00 for the naming of the Fiction Reading Bay 3.
- e) Bob & Denise Shaines for \$5,000.00 for the naming of the Administrative Office Suite.

I would recommend that the City Council approve and accept the aforementioned donations to the New Library Building Fund as listed.

Acceptance of Grants/Donations:

1. **Acceptance of Donation to the New Library Building Fund.** Attached is a copy of a check donating funds to the New Library Building Fund.

- Sean, Aidan & Rosy Caughran for \$1,000.00

I would recommend that the City Council approve and accept the donation to the New Library Building Fund as listed. Action on this matter should take place under Section VII of the Agenda.

2. **Acceptance of Donations for the USS Hartford Dinner.** Attached are copies of checks donating funds for the USS Hartford Dinner.

- The American Legion Frank E. Booma Post No. 6 for \$250.00
- Comcast for \$500.00
- Poco's Bow Street Cantina for \$1,000.00

I would recommend that the City Council approve and accept the donations for the USS Hartford Dinner, as listed. Action on this matter should take place under Section VII of the agenda.

3. **Acceptance of Donation for a Bench in Memory of Herbert E. Bunnell.** Attached is a copy of a check in the amount of \$500.00 from Judith P. Bunnell for a bench in memory of Herbert E. Bunnell.

I would recommend the City Council approve and accept the donation for a bench in memory of Herbert E. Bunnell, as listed. Action on this matter should take place under Section VII of the agenda.

4. **Acceptance of Fire Department Donation.** Attached under Section VII of the Agenda is a copy of a letter and check in the amount of \$1,000.00 from Portsmouth Regional Hospital to the Fire Department donating funds to the Firefighter's.

I would recommend that the City Council approve and accept the donations to the Fire Department for the Firefighter's Monument, as listed. Action on this matter should take place under Section VII the Agenda.

Items Which Require Action Under Other Sections of the Agenda:

1. Consideration of First Reading of Proposed Ordinance Amendments:

- 1.1 **First Reading of Proposed Ordinance Amending Chapter 10, Article XV of the Ordinances by the Adoption of a New Section 10-1508 entitled Residential Density Incentive Planned Unit Development (RDI-PUD) Ordinance; Addition of Definitions to Article 1, Section 10-102A of the Zoning Ordinance.** As you will recall, at the November 13th City Council meeting, the Planning Board provided a report back regarding a rezoning request from The Housing Partnership. Specifically, the Planning Board recommended a Residential Density Incentive Planning Unit Development (RDI-PUD) Ordinance, which was drafted by the Planning Board and staff, working in conjunction with The Housing Partnership. The Council voted on November 13th to accept the Planning Board's report back on The Housing Partnership's rezoning request and moved to authorize the City Manager to bring the Residential Density Incentive Planned Unit Development (RDI-PUD) Ordinance back for first reading on December 4th (see attached ordinance under Section IX of the agenda).

As you will also recall, the Planning Board also provided a report back on November 13th regarding The Housing Partnership's request for an access easement on Bedford Way, which relates to their rezoning request; the Council voted on November 13th to postpone action and discussion on this item until final action is taken on the zoning matter.

I would recommend the City Council move to pass first reading and schedule a public hearing and second reading on the attached proposed Residential Density incentive Planned Unit Development (RDI-PUD) Ordinance at the December 18, 2006 Council meeting. Action on this item should take place under Section VIII of the Agenda.

2. Third & Final Reading of Proposed Ordinance Amendment:

- 2.1 **Third and Final Reading of Ordinance by the creation of a Chapter 16, Utilities, Article I, Water Ordinance; the Deletion in the entirety of Chapter 11, Article IX, Section 11.9 – Cross Connection Control and Back Flow Prevention, amending Chapter 13, Article VII, Section 13.7 – Water Supply, and amending Chapter 14, Article I, Section 14.103 – Services, Equipment, Facilities for Plumbing.** As a result of the November 13th City Council meeting, under Section VIII of the agenda, I am bringing back for third and final reading the attached proposed amendment to the ordinances of the City of Portsmouth by the creation of a new Chapter entitled Chapter 16 – utilities, Article I – Water Ordinance. This new ordinance also includes amendments to related ordinances.

Creation of a new Chapter –Chapter 16, Utilities, Article I, “Water Ordinance”

This new Chapter, Article I contains the water ordinance that was previewed at the City Council work session on September 25, 2006. With the exception of one minor change to the definition of “Utility Specifications”, this document contains the same language as the draft water ordinance circulated to the City Council and posted on the website.

Deletion in the entirety of Chapter 11, Article IX, Section 11.9 “Cross Connection Control and Back Flow Prevention”

This existing ordinance was incorporated into the new water ordinance.

Amendment of Chapter 13, Article VII, Section 13.7 “Water Supply”

Chapter 13 regulates mobile home parks. The existing section 13.7 deals with water supply issues for mobile homes. The amendments proposed for this section are made to bring consistency between the terms set forth in the new water ordinance and the regulation of water to mobile home parks. To the extent that mobile home park residents and owners see any changes, they will be the same type of changes experienced by all water users, such as more frequent billing.

Amendment of Chapter 14, Article I, Section 14.103 “Services, Equipment, Facilities for Plumbing

Chapter 14 consists of the Housing Code. Very minor amendments are proposed to section 14.103 to reference other “applicable ordinances” such as the water ordinance.

I would recommend the City Council move to pass third and final reading of the amended ordinances, as submitted. Action on this item should take place under Section VIII of the Agenda.

Consent Agenda:

1. **Acceptance of Donations to the New Library Building Fund.** Anonymous donations totaling \$750.00 were made to the New Library Building Fund.

I would recommend that the City Council approve and accept the anonymous donations totaling \$750.00 to the New Library Building Fund as listed. Action on this matter should take place under Section IX of the Agenda.

2. **Acceptance of Donations to the New Library Building Fund.** Attached are copies of checks donating funds to the New Library Building Fund:

- Randy S. Durling & Ialeen Purington-Durling for \$20.00
- Joseph A. Capobianco, Jr. & Judith A. Capobianco for \$25.00

- Maryka Ford & Dennis Casey for \$25.00
- R B Cole for \$25.00
- Rachel A. Connell & Bruce McEldowney for \$25.00
- Stephen & Greta Munton for \$25.00
- J. Newcorn for \$25.00
- Mary Ann Record for \$25.00
- Jacqueline N. Kingsford for \$30.00
- James A. & Barbara M. Batten for \$35.00
- Donna Novelli, Ph.D. & Lawrence C. Barr for \$50.00
- Lydia S. Coggeshall for \$50.00
- Sarah S. Cullen for \$50.00
- John F. & Patricia L. Donohue for \$50.00
- Hilda W. Fleisher for \$50.00
- Robert & Carolyn E. Gardner for \$50.00
- Suzanne S. Hopkins for \$50.00
- Patricia K. & John J. Novello for \$50.00
- Janet A. Taylor Revocable Trust for \$50.00
- John Benford & Kendra Ford for \$75.00
- Portsmouth Neuropsychology Center LLC for \$87.00
- Laura L. & Richard M. Burbine for \$100.00
- Dr. Peter M. & Jennie C. Dinnerman for \$100.00
- Suzanne & Philip Knowlton for \$100.00
- Michele J. McCarthy Trustee, The Michele J. McCarthy Revocable Trust for \$100.00
- Heinz K. Sauk-Schubert for \$100.00
- Patricia A. Koenig and Brenda J. Schure for \$100.00
- Hilda W. Fleisher for \$150.00
- Mr. and Mrs. Paul Kelley and Sister Aubrie for \$250.00 portion of a \$500.00 pledge
- Craig Hood and Amy Brnger for \$250.00
- Donahue, Tucker & Ciandella, PLLC for \$500.00
- Judith A. Giles for \$500.00

I would recommend that the City Council approve and accept the donations to the New Library Building Fund as listed. Action on this matter should take place under Section IX of the Agenda.

City Manager's Items Which Require Action:

1. **Regulation of Formula Businesses in the Historic District, Regulation of Amusement Parks/Outdoor Recreation in the Industrial & General Business Districts.** As you will recall, on October 23, 2006, the City Council met in a work session with the Planning Board to discuss various land use issues as they relate to the implementation of the City's new Master Plan. As a result of that discussion, both Assistant Mayor Ferrini and Councilor Smith requested that City staff provide a zoning ordinance amendment that would have the effect of regulating the location and operation of formula businesses within the Historic District. Working in conjunction with City staff, the City's zoning consultant, Rick Taintor, has prepared the attached Formula Business Restriction. Both Assistant Mayor Ferrini and Councilor Smith are requesting the City Council refer this matter to the Planning Board for a report back.

Also as a result of the October 23rd work session with the Planning Board, Assistant Mayor Ferrini requested that City staff provide a zoning ordinance amendment that would have the effect of regulating amusement parks/outdoor recreation within the Industrial & General Business districts (attached). *I would recommend the City Council vote to refer these two matters to the Planning Board for a report back.*

2. **Membership to the International Council for Local Environmental Initiatives (ICLEI).** As you know, on November 13, 2006 the City Council unanimously voted to join the Cities for Climate Protection Campaign. By joining this Campaign the City must become a member of ICLEI, which is a membership association of local governments and national and regional local government associations that have made a unique commitment to sustainable development. More than 475 local governments, representing nearly 300 million people worldwide, make up ICLEI. Membership dues for a City the size of Portsmouth are \$600 per year. (This information was taken from the web site at WWW.ICLEI.ORG.) Attached is a copy of the United States membership. Upon successful passage of this motion, the membership application will be completed and submitted with payment to ICLEI. *I would recommend the City Council vote to expend \$600.00 from contingency funds for payment of annual dues to ICLEI.*
3. **Request to Extend the Lease Agreement for Poco Diablo, Inc. to Expire November 1, 2007.** Attached is a copy of a letter from John Golumb requesting the extension of the lease agreement for Poco Diablo, Inc. The attached lease agreement was drafted by the Legal Department. *I would recommend the City Council move to extend the Poco Diablo Lease Agreement until November 1, 2007.*
4. **Request to Extend License Agreement for Trash Compactor on Ceres Street.** For your information, the License Agreement Extension between the City and owners of the Old Ferry Landing, Poco Diablo and the Stockpot restaurants expires on November 30, 2006. The owners of those establishments are requesting to renew their license for the trash compactor on Ceres Street that services their businesses. Attached is a copy of the original License Agreement with the amendment. The Agreement is an annual license that needs to be renewed for the period December 1, 2006 through November 30, 2007. *I would recommend that the City Council move to authorize the City Manager to extend the License Agreement between the City of Portsmouth and Old Ferry Landing, Inc., Poco Diablo, Inc. and Stockpot, Ltd. for the period December 1, 2006 through November 30, 2007.*
5. **Request for Approval of Strawberry Banke Easement.** Strawberry Banke has obtained approval from the Planning Board to construct a building (to be known as the “Carter Center”) at 65 Washington Street. The Planning Board stipulated that Strawberry Banke obtain an easement from the City to install within the public right-of-way necessary foundation insulation, drains and roof overhangs. The Planning Board recommended that the City Council approve such an easement. The easement area is outlined on the attached. The Legal Department has approved the form of the easement. *I would recommend the City Council move to authorize the City Manager to negotiate and execute an easement in favor of Strawberry Banke for the foundation and other improvements authorized by the Planning Board.*

6. **Proposed Acceptance of Brigham Lane as a City Street.** Attached is a letter from Michael Brigham, Manager of Changing Places, LLC, requesting that the road they constructed in Portsmouth known as Brigham Lane, be formally accepted by the City. Also, attached is a memorandum from Steve Parkinson, Public Works Director indicating that the Public Works Department has inspected the construction of this roadway and finds that it meets all City standards and requirements. The Public Works Department recommends the acceptance of Brigham Lane by the City Council as a City street. *Please be advised that I concur with the Public Works Director's recommendation and request the City Council act on this matter and accept Brigham Lane as a City street.*

Informational Items:

1. **Work Session Re: Legislative Delegation.** The Portsmouth City Council has authorized the holding of a meeting with the Portsmouth Legislative Delegation on Monday, December 11, at 6:30 p.m. in the City Council Chambers. This is the date of the scheduled Council work session on the City calendar.

We will be discussing anticipated legislation of interest to Portsmouth for the new legislative session beginning in January. These include education funding, the municipal employee pension issue, and the old Statehouse. The meeting will be broadcast live on Local Government Access Channel 22.

Please contact my office with any additional topic suggestions for the agenda for our December 11 meeting.

2. **Update on Library Donations.** For your information, the total donations to the New Library Building Fund are \$633,547.47, as of November 28, 2006.
3. **City of Portsmouth Community Newsletter.** Attached for your information is a copy of the City of Portsmouth Community Newsletter dated November 29, 2006.
4. **News Release Re: CDBG Program.** Attached is a news release from the Portsmouth Community Development Department seeking ideas for new Community development Block grant (CDBG) projects.