

**The Board of Fire Commissioners
Portsmouth Fire Department**

Station 1
July 19, 2006

Portsmouth, NH
1900 hours

I. Call to Order:

Chairman Hughes called the meeting to order at 1910 hours and led Pledge of Allegiance. Along with Chairman Hughes, present were Commissioners: Gamester and Wentworth; Chief LeClaire; Assistant Chief Achilles; Deputy Chief Griswold; Captain Marvin; Firefighters: McQuillen and Rivais and Matt Kanner of Fosters Daily Democrat.

II. Approval of Minutes of Previous Meeting:

Motion, to accept the minutes of May 25, 2006, made by Commissioner Gamester, seconded by Commissioner Wentworth, unanimous.

III. Reports:

A. Fire Chief's Reports:

Motion, to accept Chief's Reports 06-044 through 06-048, made by Commissioner Gamester, seconded by Chairman Hughes, unanimous.

B. Other (to include internal dept. written communications): None.

IV. Old Business:

Chief LeClaire reviewed the 06 Budget noting a slight surplus. A handout, prepared by the Finance Department, was given showing the adjusted FY07 Budget with Fire Department reduction of \$100,000.

Engine 3 – arrived this week, radios being installed on Friday and lettered later next week. Greenwood Emergency Vehicles Representative will be providing training to all department personnel. Old Engine 3 will be sold via bid process.

Marine 1 – complete and in water by end of August. Arrival to Portsmouth expected sometime in mid September. Once training has been completed, it will be put into service.

Ambulance 3 – FY07 CIP provides for a new replacement ambulance. Committee has been established to review specifications.

Minutes from July 19, 2006 Continued:

V. Presentations of Written Communications:

Chief LeClaire read thank you letter from Mr. McCarthy.

Motion, to accept and place on file Mr. McCarthy's thank you letter, made by Commissioner Gamester, seconded by Commissioner Wentworth, unanimous.

VI. New Business:

Chief LeClaire noted the retirement of Lieutenant Boisvert, effective August 14, 2006.

Chief updated the Commission on the Promotional Exam which Ff. Germain was top candidate and recommended Ff. Germain be promoted to rank of Lieutenant, effective August 15, 2006.

Motion, to promote Firefighter Todd Germain to the rank of Lieutenant, effective August 15, 2006, made by Chairman Hughes, seconded by Commissioner Gamester, unanimous.

VII. Recognition of Groups or Individuals: None.

VIII. Public Hearings: None.

IX. Non-public Session:

Motion, to enter into Non-public at 1935 hours, made by Chairman Hughes, seconded by Commissioner Gamester, unanimous.

Motion, to come out of Non-public at 2030 hours, with no votes taken, made by Commissioner Gamester, seconded by Commissioner Wentworth, unanimous.

X. Adjournment:

Motion, to adjourn at 2031 hours, made by Commissioner Gamester, seconded by Commissioner Wentworth, unanimous.

Richard Gamester, Clerk