

**The Board of Fire Commissioners  
Portsmouth Fire Department**

Station 1  
February 27, 2007

Portsmouth, NH  
1900 hours

**I. Call to Order:**

Chairman Paul Wentworth called the meeting to order at 1905 hours and led Pledge of Allegiance. Along with Chairman Wentworth, present were Commissioners: Richard Gamester and Michael Hughes, Chief Christopher LeClaire and Assistant Chief Steven Achilles.

**II. Approval of Minutes of Previous Meeting:**

Motion, to accept the minutes of January 17, 2007, made by Commissioner Hughes, seconded by Chairman Wentworth, unanimous.

**III. Reports:**

A. Fire Chief's Reports:

After brief discussion on FY07 Budget and shift coverage of 13 at night, motion, to accept Chief's Reports 07-011 through 07-015, was made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

B. Other (to include internal dept. written communications): None.

**IV. Old Business:**

Fire Boat is in the water. Training is on going.

Phase II of new station 2 on hold. Bond request to City Council in June.

FY08 CIP includes new rescue and new command vehicle

**V. Presentations of Written Communications:**

Motion, to accept and place on file, thank you letters from Seacoast Media Group and Nice Family, made by Chairman Wentworth, seconded by Commissioner Hughes, unanimous.

**VI. New Business:**

Chief LeClaire updated the Commission on the department's new Firefighter, Garrett Miller from North Hampton. Firefighter McDonagh scheduled for fire courses during the next two months.

*Minutes of February 27, 2007 continued:*

Fiscal 2008 Budget presented to finance department. City Manager reviewing departmental budgets and will be scheduling meetings w/ department heads from March 6 to March 9, 2007. Public Hearing on City Manager's proposed FY08 budget scheduled for April 18, 2007. 10-minute presentation will be made. Article in Foster's Daily Democrat regarding budget was released however, fire department did not meet with them.

**VII. Recognition of Groups or Individuals:** None.

**VIII. Public Hearings:** None.

**IX. Non-public Session:**

Motion, to enter into Non-public Session at 1935 hours, made by Commissioner Gamester, seconded by Chairman Wentworth, unanimous.

Motion, to come out of Non-public Session at 1940 hours with no votes taken, made by Commissioner Gamester, seconded by Chairman Wentworth, unanimous.

**X. Adjournment:**

Motion to adjourn at 1955 hours made by Chairman Wentworth, seconded by Commissioner Hughes, unanimous.

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Michael Hughes, Clerk