

**The Board of Fire Commissioners
Portsmouth Fire Department**

Station 1
August 29, 2007

Portsmouth, NH
1900 hours

I. Call to Order:

Chairman Paul Wentworth called the meeting to order at 1903 hours and led Pledge of Allegiance. Along with Chairman Wentworth, present were Commissioner Richard Gamester, Chief Christopher LeClaire, Assistant Chief Steven Achilles, Lieutenant Jason Gionet and Firefighter Sam Chouinard.

Excused absent: Commissioner Hughes

II. Approval of Minutes of Previous Meeting:

Motion, to accept the minutes of July 31, 2007, was made by Commissioner Gamester, seconded by Chairman Wentworth, unanimous.

III. Reports:

A. Fire Chief's Reports:

Chief led brief discussion on FY07 and FY08 Budgets. Balance of FY06 Encumbrance monies, approximately \$15K, available to use again.

Motion, to accept Chief's Reports 07-045 through 07-049 was made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

B. Other (to include internal dept. written communications): None.

IV. Old Business:

Chief LeClaire presented the proposed monument design to the Commission. Brief discussion. Motion, to formally accept the design presented, made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

V. Presentations of Written Communications:

Motion, to accept and place on file, thank you letters received from Portsmouth Housing Authority and Piscataqua Maritime Commission, made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

Minutes of August 29, 2007 continued:

VI. New Business:

Chief LeClaire presented current changes in personnel. Firefighter Hunsaker will be retiring at the end of this month. Lieutenant Cleary resigned on 8.24.07 to take Division Chief of Fire Prevention in Durham. Lieutenant's exam offered three top candidates. Jason Gionet recommended for position.

Motion, to accept Fire Chief's recommendation of Jason Gionet to Shift Lieutenant effective immediately, made by Commissioner Gamester, seconded by Chairman Wentworth, unanimous.

Three firefighter positions currently open. 2 EMT-Intermediates and 1 EMT-Paramedic presented with conditional offers. Intermediates are lateral transfers from N. Hampton and Franklin.

Commissioner Gamester suggested looking into paramedic school for intermediates that may be interested.

Friday, September 28, 2007, dedication/christening ceremony planned for new fire boat. More information to follow.

VII. Recognition of Groups or Individuals: None.

VIII. Public Hearings: None.

IX. Non-public Session:

Motion, to enter in Non-public session at 1935 hours to discuss personnel matter, made by Chairman Wentworth, seconded by Commissioner Gamester.

Motion, to come out of Non-public at 2005 hours with no votes taken, made by Commissioner Gamester, seconded by Chairman Wentworth, unanimous.

X. Adjournment:

Motion, to adjourn at 2008 hours, made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

Michael Hughes, Clerk