

**The Board of Fire Commissioners
Portsmouth Fire Department**

Station 1
October 24, 2007

Portsmouth, NH
1900 hours

I. Call to Order:

Chairman Paul Wentworth called the meeting to order at 1903 hours and led Pledge of Allegiance. Along with Chairman Wentworth, present were Commissioners: Richard Gamester and Michael Hughes, Chief Christopher LeClaire, Assistant Chief Steven Achilles, Deputy Chief Steven Griswold, Captain Ken Smith, Firefighters: Sam Chouinard, Jim Rivais and Duncan Regonini.

II. Approval of Minutes of Previous Meeting:

Motion, to accept the minutes of September 27, 2007, made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

III. Reports:

A. Fire Chief's Reports:

Chief led discussion on first quarter of FY08 budget.

Motion, to accept Chief's Reports 07-063 through 07-067 made by Commissioner Hughes, seconded by Commissioner Gamester, unanimous.

B. Other (to include internal dept. written communications): None.

IV. Old Business:

City has signed contract and deposit was made with Ferrara for new 100' aerial platform. City Council has scheduled second reading for November 19th.

V. Presentations of Written Communications:

Motion, to accept and place on file, thank you email received from Mr. Rash, made by Chairman Wentworth, seconded by Commissioner Hughes, unanimous.

Minutes of October 24, 2007 continued:

VI. New Business:

Assistant Chief Achilles introduced new Firefighter Duncan Regonini to the Commission.

Deputy Chief Griswold updated Commission on status of George Pierce and Ff. Sarah Fox.

Chief LeClaire commented on the budget process for FY2009 which has begun. FD public hearing tentatively set for January 16, 2008. More information to follow.

He proceeded to comment on station 1 building upgrades with middle four bays being widened by a foot and raising the height of one of the bays to 11ft front to back in order to accommodate larger apparatus. Station 3 roof drain leaking into bunk room requiring clean up and repairing of wall. Working with Public Works and Health Dept. to ensure no danger to department personnel. City Manager agreeable with looking at potential station 3 sites now and moving FY2012 scheduled date to FY2010. New site assessments being done on a parcel of land located on Lafayette Road for the building of station 2. Property is for sale and discussions with land owner in progress.

VII. Recognition of Groups or Individuals:

Chief LeClaire recognized Asst. Chief Achilles in receiving David J. Connor Memorial EMS award.

VIII. Public Hearings: None.

IX. Non-public Session: None.

X. Adjournment:

Motion, to adjourn at 1946 hours, made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

Michael Hughes, Clerk