

**ACTION SHEET**

**MEETING OF THE HISTORIC DISTRICT COMMISSION  
PORTSMOUTH, NEW HAMPSHIRE  
1 JUNKINS AVENUE**

**EILEEN DONDERO FOLEY COUNCIL CHAMBERS**

**7:00 p.m.**

**December 12, 2007  
to be reconvened December 19, 2007**

**MEMBERS PRESENT:** Chairman Sandra Dika, Vice-Chairman John F. Golumb; Members Richard Katz, John Wyckoff, Tracy Kozak, Planning Board Representative Jerry Hejtmanek, Alternate Joseph Almeida

**MEMBERS EXCUSED:** City Council Representative Ned Raynolds, Alternate Elena Maltese

**ALSO PRESENT:** Roger Clum, Assistant Building Inspector

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**Site walks were held on Saturday, December 8, 2007 at 10:30 a.m. and 10:45 a.m. at 75 Congress Street and 154 Fleet Street.**

**Prior to the meeting, an orientation session was held from 6:00 – 7:00 p.m. with Attorney Robert Sullivan and Planning Director David Holden in attendance.**

**I. OLD BUSINESS**

A. Approval of minutes – November 7, 2007

**It was moved, seconded, and passed unanimously to approve the minutes as presented.**

B. Petition of **Fleet Street Properties, LLC, owner**, for property located at **154 Fleet Street**, wherein permission was requested to allow demolition of an existing structure (demolish existing building) and allow a new free standing structure (construct 4 story, mixed use building, previous approval expired) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 117 as Lot 6 and lies within the Central Business B, Historic A, and Downtown Overlay Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

C. Petition of **Michael Delacruz, owner, and Brandy Higgins, applicant**, for property located at **75 Congress Street**, wherein permission was requested to allow exterior renovations to an existing structure (install exterior lighting, add three glass display cases) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 117 as Lot 5 and lies within the Central Business B, Historic A, and Downtown Overlay Districts.

**The Commission voted to postpone the request to the December 19, 2007 as no one was present to speak to the application.**

D. Request for one year extension of the Certificate of Appropriateness for 180 New Castle Avenue – requested by Cristina J. Ljungberg

**After due deliberation, the Commission voted to grant a one year extension of the Certificate of Appropriateness.**

## **II. PUBLIC HEARINGS**

1. Petition of **City of Portsmouth, owner**, for property located at **113 Mechanic Street**, wherein permission was requested to allow exterior renovations to an existing structure (upgrade electrical motor control center and variable frequency drives, replace existing odor control system) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 103 as Lot 30 and lies within the Municipal and Historic A Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

2. Petition of **Charles L. Lassen Revocable Living Trust, owner**, for property located at **75 Salter Street (Round Island)**, wherein permission was requested to allow an amendment to a previously approved design (add second story with skylight over existing one story ell at north elevation) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 207 as Lot 1 and lies within the Single Residence A and Historic A Districts.

**After due deliberation, the Commission voted that the request be approved as presented with the following stipulation:**

- 1) **That a flat panel with molding be used between the first and second floor windows on the north elevation.**

3. Petition of **New Hampshire Legal Assistance, Inc., owner**, and **Joe Terravecchia, applicant**, for property located at **154 High Street**, wherein permission was requested to allow exterior renovations to an existing structure (install two skylights) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 118 as Lot 26A and lies within the Central Business B, Historic A, and Downtown Overlay Districts.

**The Commission voted to postpone the request to the December 19, 2007 meeting as no one was present to speak to the application.**

4. Petition of **Custom House Condominium Association, owner**, and **Anarita Droukas, applicant**, for property located at **73 Daniel Street, #5**, wherein permission was requested to allow exterior renovations to an existing structure (replace five windows) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 107 as Lot 11 and lies within the Central Business B and Historic A Districts.

**After due deliberation, the Commission voted that the request be approved as presented.**

**IV. ADJOURNMENT**

**At 8:15 p.m., it was moved, seconded, and passed unanimously to adjourn the meeting.**

Respectfully submitted,

Liz Good  
HDC Secretary