

Meeting Notice

Portsmouth Public Library Board of Trustees
Meeting Agenda

Date: Wednesday, September 19, 2007

Time: 6:30 p.m.

Place: MacLeod Board Room

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| I. | Call to Order | 6:30 pm |
| II. | Secretary's Report | 6:35 pm |
| III. | Minutes of July 18, 2007 meeting | |
| IV. | Financial Report | 6:40 pm |
| | A. End of FY 07, final | |
| | B. Activity to date FY08 | |
| V. | Director's Report (written report distributed) | 6:50 pm |
| | A. Activity Report | |
| | 1. Upcoming programs | |
| | 2. Service enhancements | |
| | B. Building Report | |
| | 1. LEED | |
| | 2. Warranty period / troubleshooting / punch list | |
| | 3. Improvements and additions | |
| | C. Staff Activity | |
| | 1. New hire in the Reference Department Andrea LeClair | |
| VI. | Trustee Activities | 7:05 pm |
| | A. Fees Committee (prepare for FY09) | |
| | B. Investment Policy | |
| VII. | Acceptance of Gifts | 7:15 pm |
| | 1. \$225 in memory of Eileen Daly given by the Board of Directors of the Connecticut Library Consortium <i>requires vote to accept</i> | |
| | 2. \$100 unrestricted from the Piscataqua Garden Club <i>requires vote to accept</i> | |
| | 3. Informational item—The friends and family of Barbara Sylvester gave \$950 for the art hanging system in honor of her 80 th birthday. <i>(This gift will be accepted by City Council for the capital campaign.)</i> | |
| VIII. | Old Business | 7:20 pm |
| IX. | New Business | |
| X. | Adjournment | 7:30 pm |

Next Meeting:

Please email Barbara Weismann bhweismann@lib.cityofportsmouth.com
or telephone 766-1712 if you are not able to attend.