

**MINUTES
BLUE RIBBON COMMITTEE ON
AFRICAN BURIAL GROUND
(CHESTNUT STREET)**

Tuesday, August 28, 2007
at 4:00 p.m.
held in the
Conference Room A, City Hall

Meeting commenced at 4:07 p.m.

Members in attendance were: Councilor John W. Hynes - Chair, Vernis Jackson, Mary Bailey and Valerie Cunningham. Councilor Laura Pantelakos and Jack McGee were not in attendance.

Also attending were Public Works Director Steve Parkinson (Ex-officio member), Assistant City Attorney Suzanne M. Woodland (Ex-officio member) as well as Deputy City Manager Cindy Hayden and David Moore of the Community Development Department.

With respect to the minutes of July 31, 2007, Committee approved.

Cindy Hayden reviewed the outcomes from the July 31, 2007 meeting. Specifically the staff prepared a draft Request for Qualifications/Call for Artists ("RFQ") for review by this Committee.

David Moore reviewed the RFQ process and the draft RFQ in detail with Committee members. He indicated that the City's goal was to identify up to 5 qualified artists who would be asked to submit proposals for evaluation. The draft RFQ reviewed by the Committee is attached to these minutes.

Ms. Jackson and Ms. Cunningham both asked questions with regard to clarification of the role of non-professionals and the design process. Staff explained that this RFQ is designed to elicit responses from professional artists, but that there will be additional forums and other opportunities for non-professional artists, members of the community and others to provide design input once an artist is engaged for the project.

As part of the review of the draft document by the Committee members, certain minor changes were made to the draft document and explanations were provided by staff with regard to insurance requirements.

Councilor Hynes raised a question with regard to the timing of additional public forums and other opportunities for input. There was general discussion that further public input would take place after an artist was engaged.

David Moore provided a draft distribution list for the RFQ, copy attached. He reviewed the development of that list, which recognized the African Burial Ground Committees' interest in achieving national distribution of this RFQ.

Vernis Jackson and other Committee members provided additional suggestions for distribution, which David Moore duly noted.

Councilor Hynes mentioned his recent receipt of the DNA summary from Dr. Jackson. There were no new findings or results.

Meeting was adjourned at 4:50 p.m.