

CITY COUNCIL MEETING

MUNICIPAL COMPLEX
DATE: MONDAY, FEBRUARY 11, 2008

PORTSMOUTH, NH
TIME: 7:00PM [or thereafter]

At 6:15 p.m., An Anticipated "Non-Meeting" with counsel was held regarding Litigation – RSA 91-A:2 I.

I. CALL TO ORDER

Mayor Ferrini called the meeting to order at 7:05 p.m.

II. ROLL CALL

Present: Mayor Ferrini, Assistant Mayor Blalock, Councilors Novelline Clayburgh, Dwyer, Smith, Kennedy, Spear, Raynolds and Pantelakos

III. INVOCATION

Mayor Ferrini asked everyone to join in a moment of silent prayer.

IV. PLEDGE OF ALLEGIANCE

Councilor Spear led in the Pledge of Allegiance to the Flag.

PROCLAMATION

1. Read Across America

Councilor Smith read the Proclamation declaring February 22, 2008 as Read Across Portsmouth Day. Mayor Ferrini presented the Proclamation to Linda Marconi who accepted it with thanks and appreciation.

MAYOR'S AWARD

1. Olive Garden – David Perry

Mayor Ferrini presented a Mayor's Award to Mr. Perry and Ms. Martin of the Olive Garden in appreciation for the generosity the Olive Garden has shown the Portsmouth Election Officials during Elections since 2006. Mr. Perry and Ms. Martin accepted the Mayor's Award with thanks and appreciation.

PRESENTATION

1. Automated Water Meter Reading System – David Allen, Deputy Public Works Director

Deputy Public Works Director Allen provided a brief presentation regarding the Automated Water Meter Reading System. He spoke to the current process followed to read the meters and informed the City Council that the new system will eliminate the step of having employees go out to read the meters. He discussed the implementation phase and advised the City Council that the program and new meters will begin being installed mid March with the process taking 6 to 8 weeks. Deputy Public Works Director Allen reported that the project is estimated to increase revenues by 4%.

Councilor Kennedy inquired if meters could be installed in residents' homes during evening hours and Saturdays. Deputy Public Works Director Allen said that evening and Saturday appointments will be available. Councilor Kennedy recommended that the pictures of individuals installing the meters be available on the website for reference by residents'. She also inquired if the City will be allowing the payment of bills on-line. City Manager Bohenko said that we will be evaluating paying on-line as we move forward. He further noted that where this is a water bill versus a tax bill, it allows more flexibility.

Councilor Dwyer asked what the expected life for the fire fly meter is. Deputy Public Works Director responded that the fire fly has an expected life of 20 years.

Councilor Novelline Clayburgh asked if a customer would be able to find out how much water they are consuming. Deputy Public Works Director Allen said we are looking at being able to provide that information in the future.

V. ACCEPTANCE OF MINUTES – DECEMBER 17, 2007; JANUARY 3, 2008 AND JANUARY 14, 2008

Councilor Smith moved to approve and accept the minutes of the December 17, 2007; January 3, 2008 and January 14, 2008 City Council meetings. Seconded by Councilor Pantelakos.

Councilor Kennedy moved to amend the January 14, 2008 City Council minutes under the discussion regarding Settlement of Conservation Law Foundation Appeal of the City of Portsmouth's National Pollutant Discharge Elimination System to indicate the first 3 years of the wastewater treatment project will be for gathering information for the plan. Seconded by Councilor Smith and voted.

Assistant Mayor Blalock moved to pass the main motion as amended. Seconded by Councilor Novelline Clayburgh and voted.

VI. PUBLIC COMMENT SESSION

Jean Gagne spoke in favor of the plans for a new Fire Station 2 however; he would like to see an environmental study done on the proposed site. City Manager Bohenko advised Mr. Gagne that a study would be conducted.

VII. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Grant to the Portsmouth Police Department for Enforcing Underage Drinking Laws - \$3,940.60

Councilor Pantelakos moved to approve and accept the grant to the Portsmouth Police Department, as listed. Seconded by Councilor Smith and voted.

- B. Acceptance of Donation to the Portsmouth Police Explorers from Mr. J. Martyn - \$100.00

Councilor Smith moved to approve and accept the donation to the Portsmouth Police Department, as listed. Seconded by Councilor Pantelakos and voted.

- C. Acceptance of Wellness Grant - \$3,900.00

Councilor Smith moved to accept the Wellness Grant in the amount of \$3,900.00 from the Trust's Health Promotion WELLDollars Grant Program. Seconded by Councilor Pantelakos and voted.

- D. New Hampshire Public Health Network Grant - \$75,000.00

Councilor Pantelakos moved to authorize the City Manager to apply for, accept and expend a grant from the New Hampshire Department of Health and Human Services for the purpose of funding the ongoing public health and emergency planning work of the Greater Portsmouth Public Health Network. Seconded by Assistant Mayor Blalock and voted.

- E. Acceptance of NH Department of Safety Fire and EMS Radio Repeater Grant - \$18,386.26

Councilor Pantelakos moved to accept the State of NH Department of Safety grant in the amount of \$18,386.26, as submitted, and authorize the City Manager to execute all necessary documents. Seconded by Councilor Smith.

City Manager Bohenko advised the City Council that page 45 of the Capital Improvement Plan - Fire Department Communications would be reduced by \$20,000.00 with the receipt of the grant.

Motion passed.

VIII. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. First reading of Resolution Authorizing a Bond Issue of up to One Million Three Hundred Thousand Dollars (\$1,300,000.00) for the purchase of land to relocate Fire Station 2

Councilor Novelline Clayburgh moved to pass first reading and bring back for public hearing and adoption the proposed Resolution, as presented, at the March 3, 2008 City Council meeting. Seconded by Councilor Smith.

City Manager Bohenko spoke to the memorandum provided by Fire Chief LeClaire outlining the reasons for this resolution and the purchase of land. He advised the City Council that a presentation would be made at the public hearing on the resolution as it relates to the station and an appraisal would be provided to the City Council.

Councilor Kennedy asked if an appraisal would be done on the existing station. City Manager Bohenko advised that an appraisal is being done. Councilor Kennedy said in the Capital Improvement Plan last year there was a figure for \$3.5 million and this year it has been reduced to \$2.5 million. City Manager Bohenko advised Councilor Kennedy that was a number identified for Fire Station 3.

- B. First reading of Resolution Increasing the Maximum Income Limit for Individuals Qualifying for the Elderly Real Estate Tax Exemption to \$31,640.00 for single and \$39,030.00 for married and total assets may not exceed \$105,470.00 whether single or married

Councilor Smith moved to pass first reading and schedule a public hearing and adoption at the March 3, 2008 City Council meeting. Seconded by Councilor Pantelakos and voted.

- C. First reading of Resolution Increasing the Maximum Income Limit for Individuals Qualifying for the Disabled Real Estate Tax Exemption to \$31,640.00 for single and \$39,030.00 for married and total assets may not exceed \$105,470.00 whether single or married

Councilor Smith moved to pass first reading and schedule a public hearing and adoption at the March 3, 2008 City Council meeting. Seconded by Councilor Pantelakos.

Councilor Spear said he supports both resolutions.

Motion passed.

- D. First reading of Ordinance amending Chapter 7, Article III, Section 7.330 – No Parking – Raleigh Way:
- Southerly side from Kearsarge Way to a point 65' westerly of Kearsarge Way
 - Northerly side from Saratoga Way to a point 55' westerly of Saratoga Way

Section 7.336 – One Way Streets – Vehicular traffic shall move only in the indicated directions on the following streets:

- Concord Way: in a easterly direction from Crescent Way to Preble Way
- Porpoise Way: in a westerly direction from Saratoga Way to Crescent Way
- Raleigh Way: in a westerly direction from Ranger Way to Crescent Way

Councilor Smith moved to pass first reading and schedule a public hearing and second reading at the March 3, 2008 City Council meeting. Seconded by Assistant Mayor Blalock and voted.

IX. CONSENT AGENDA

- A. Letter from Mary Carey Foley, Student Council Adviser and Kristin Scott, Student Council President, requesting permission to hold Student Government Day 2008 on Wednesday, March 19, 2008 (***Anticipated action – move to refer to the City Manager with power***)
- B. Letter from Barbara Massar, Pro Portsmouth, Inc., requesting permission to hold the following 2008 Events:
- 18th Annual Children's Day, Sunday, May 4, 2008
 - 31st Annual Market Square Day Festival & 10k Road Race, Saturday, June 14, 2008
 - 6th Annual Summer in the Street Music Series, Saturday evenings from 5:00 p.m. – 9:30 p.m. on June 28th, July 5th, July 12th, July 19th, July 26th and August 2, 2008 (rain date August 9, 2008)
- (***Anticipated action – move to refer to the City Manager with power***)
- C. Letter from Donald Allison, Eastern States 20 Mile, requesting permission to hold the 11th Annual Eastern States 20 Mile Road Race on Sunday, March 30, 2008 (***Anticipated action – move to refer to the City Manager with power***)
- D. Request from Amber Dorcus, Bull Moose Music, requesting permission for a Sidewalk Obstruction License to place 1 A-frame sign in front of establishment (***Anticipated action – move to refer to the City Manager with power***)
- E. Request from Helen Marks, Spiritual Readings by Duchess, requesting permission for a Sidewalk Obstruction License to place 1 A-frame sign in front of establishment (***Anticipated action – move to refer to the City Manager with power***)

- F. Letter from Nancy Pollard, President of the Friends of the South End, requesting permission to hold the 4th Annual Fairy House Tour on Saturday, September 20, 2008 and Sunday, September 21, 2008 (***Anticipated action – move to refer to the City Manager with power***)
- H. Letter from Patti Allen, March of Dimes, requesting permission to hold the March for Babies Walkathon on Saturday, May 3, 2008 from 7:00 a.m. – 3:00 p.m. (***Anticipated action – move to refer to the City Manager with power***)

Councilor Smith requested to remove Item IX. G. - Letter from Aerial Sillanpaa, Deer Street Merchant's Association, requesting permission to continue to display the Deer Street flags in front of merchants' establishments from the Consent Agenda, as he will be abstaining from voting on this matter.

Councilor Pantelakos moved to adopt the Consent Agenda as presented. Seconded by Councilor Smith and voted.

- G. Letter from Aerial Sillanpaa, Deer Street Merchant's Association, requesting permission to continue to display the Deer Street flags in front of merchants establishments (***Anticipated action – move to refer to the City Manager with power***)

Councilor Pantelakos moved to refer to the City Manager with power. Seconded by Councilor Spear and voted. Councilor Smith abstained from voting.

X. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Angie Houle, Girl Scouts Region 3, requesting permission to have a Girl Scout Cookie Booth Sale on Saturday, February 23, 2008 from 9:00 a.m. to 3:00 p.m. in Market Square

City Manager Bohenko recommended that the Cooke Booth Sale be held in Vaughan Mall instead of Market Square.

Councilor Smith moved to refer to the City Manager with power. Seconded by Councilor Pantelakos and voted.

- B. Letter from Elizabeth Dinan requesting the establishment of a "swap shop" at the Public Works Facility to be run by volunteers

Mayor Ferrini said that this has been an inquiry by many residents. City Manager Bohenko recommended referring this matter to him for a report back. He informed the City Council that there is a need for additional space in order to initiate this program we are in the process of trying to obtain 2 acres from the Seacoast Foundation. City Manager Bohenko said he would work with Public Works Director Parkinson to see how such a program could be established.

Councilor Pantelakos moved to refer to the City Manager for report back. Seconded by Councilor Novelline Clayburgh.

Councilor Dwyer asked if we could receive a report back prior to April 19th to include this with the Earth Day events. City Manager Bohenko said he could provide the report back however; the "swap shop" program could not begin until we have additional land available.

Councilor Reynolds said he appreciates City Manager Bohenko's willingness to consider this program and advised the City Council that this type of program has been successful in other communities.

Motion passed.

- C. Letter from Pamela Schmuhl, American Diabetes Association, requesting permission to hold the 11th Annual Seacoast NH Tour de Cure on Sunday, May 4, 2008 and further request the partial closure of Parrott Avenue between the north entrance to the Public Library and Rogers Street

Councilor Pantelakos moved to refer to the City Manager with power. Seconded by Councilor Novelline Clayburgh.

City Manager Bohenko said he would meet with the group regarding their needs for a street closure.

Councilor Kennedy suggested advising the residents of the event and preparing a calendar of monthly events to inform the public. City Manager Bohenko said that an events listing would be included in the newsletter and on the website for review and reference by the public.

Councilor Dwyer expressed concern regarding this event as Children's Day is schedule for this day and the Library may have started Sunday hours. She advised the City Council that Ms. Schmuhl has indicated that their event may attract 1,000 people and perhaps this would need to be rescheduled for another day. City Manager Bohenko said he would meet with the appropriate staff and Pro Portsmouth and if this event creates a problem we would not close the street. Councilor Dwyer suggested having people brought to the Parrott Avenue location via trolley.

Motion passed.

XI. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

1. Request to Renew Lease of Seacoast Area Lodge No. 2303 Order Sons of Italy in America

City Manager Bohenko provided the City Council with a copy of the Building Re-Use Final Report and Recommendations as requested by Councilor Spear.

City Manager Bohenko informed the City Council that this is an annual request and recommended approval for the one year extension of the lease. He reported that the Sons of Italy have put over \$10,000.00 of improvements into the building.

Councilor Smith moved to authorize the City Manager to extend the Lease with the Seacoast Area Lodge No. 2303 Order Sons of Italy in America for the property known as the Plains School House at One Plains Avenue, for a period of April 1, 2008 through March 31, 2009. Seconded by Councilor Pantelakos.

Councilor Spear said that one of the recommendations of the Building Re-Use Committee was to increase the lease amount. City Manager Bohenko reported that is not being recommended at this time. He advised the City Council that the Sons of Italy population is decreasing and they have limited resources.

Councilor Dwyer spoke to the recommendation of the Building Re-Use Committee that tenants demonstrate a public benefit and that building stewardships be developed. She suggested that we should request one of the items with the lease extension.

Councilor Dwyer moved to amend the motion to authorize the City Manager and City Attorney to work with the organization on a suggested public benefit plan that is in conformance with the Building Re-Use Committee Report and to provide the City Council with a copy of the plan in three months. Seconded by Councilor Smith and voted.

Main motion passed as amended.

2. Request to Renew Lease of 251 Bartlett Street by the Creek Athletic Club

City Manager Bohenko suggested mirroring the previous motion relative to the Sons of Italy lease extension for this request. He advised the City Council that he would try to bring the lease back at the next meeting for action.

Councilor Novelline Clayburgh moved to instruct the City Manager to draft a lease to bring back for action at the March 3, 2008 City Council meeting with a new section entitled Public Benefit. Seconded by Councilor Pantelakos.

Assistant Mayor Blalock said he would like to receive information relative to the public benefit.

Councilor Spear said that the Creek Athletic Club is located in a wonderful place that could be used for a neighborhood gathering center.

Councilor Kennedy suggested moving forward at the recommendation of the City Manager. She urged other organizations that utilize city property to look at the public benefit they provide to the community.

Councilor Dwyer advised the City Manager that the public benefit must be related to the space.

Motion passed.

3. Seacoast Growers' Association (Farmers' Market) Proposed 2008 License Agreement

City Manager Bohenko advised the City Council that this is an annual license agreement and recommended its approval.

Councilor Pantelakos moved to authorize the City Manager to enter into a License Agreement with the Seacoast Growers' Association as presented. Seconded by Councilor Kennedy.

Councilor Spear asked if there was interest in expanding the Farmers' Market during the week at another location. City Manager Bohenko said that the suggestion could be discussed with Farmers' Market.

Motion passed.

4. Acceptance of Easements and Other Property Interests Quitclaim of Abandoned Lines Bartlett – Islington Street Sewer Separation Project

City Manager Bohenko said in order to proceed with the Bartlett-Islington Street Sewer Separation Project, it will be necessary for the City to acquire certain property interests by easement and other voluntary agreements. In anticipation that not all property owners, particularly the Boston & Maine Railroad Corporation (Pan Am Railways), would reach a negotiated resolution with the City, takings proceedings were commenced in 2007.

Councilor Smith moved to authorize the City Manager to negotiate and execute the documents necessary to transfer the property interests in Exhibit A. Seconded by Assistant Mayor Blalock and voted.

5. Route 33 Railroad Bridge Replacement Project – Property Acquisitions

City Manager Bohenko spoke to the previous presentations held regarding this matter. In anticipation that not all property owners, particularly the Boston & Maine Railroad Corporation (Pan Am Railways), would reach a negotiated resolution with the City, takings proceedings were commenced in 2007. He informed the City Council that approval is sought from the City Council to accept the easements and make the transfers of land described in Exhibit B.

Councilor Novelline Clayburgh moved to authorize the City Manager to negotiate and execute the documents necessary to transfer the property interests identified in Exhibit B. Seconded by Councilor Dwyer.

Councilor Kennedy requested that the City Council be made aware of the properties which will require takings. City Manager Bohenko informed the City Council that they would be made aware of any taking of properties however; the railroad does require the taking of property as a practice. Councilor Kennedy asked for the City Council to be provided with a copy of the letter from the railroad stating they require the taking of their property. City Attorney Sullivan said that eminent domain is allowed for the public good. He further added that this request is traditional.

Motion passed.

6. Report Back Re: Easement Request for Public Service Company of NH (PSNH) to use property on the corner of Maplewood Avenue and Hanover Street

City Manager Bohenko advised the City Council that this is a report back from November which was referred to the Planning Board. He spoke to the memorandum attached from the Planning Board to grant the easement with the outlined stipulations as follows:

- *That the applicant shall work with City staff (and Art Speak) for a mutual agreement for an aesthetic plan for the switch gear box;*
- *That the Historic District Commission shall consider this request as part of an application from PSNH for a Certificate of Appropriateness;*
- *That the Legal Department shall review and approve all necessary easements as to their content and form; and,*
- *When the aforementioned stipulations are complete that the City Manager shall be authorize to file all appropriate documents with the Rockingham County Registry of Deeds*

Councilor Pantelakos moved to accept the Planning Board's recommendation, as submitted. Seconded by Councilor Smith.

Councilor Spear said the stipulations reflect the Planning Boards dislike of having a switch gear box downtown. He suggested the possibility of having PSNH install the switch gear box in the proposed underground parking facility.

Councilor Dwyer moved to suspend the rules in order to allow Mike Coffey of PSNH to address this matter. Seconded by Councilor Smith and voted.

Mr. Coffey advised the City Council that it is a policy of PSNH not to install switch gear boxes inside a facility because of the liability it creates. He also informed the City Council that the equipment is cumbersome and difficult to remove if there are issues with it.

Motion passed.

7. Islington Street Improvement Action Plan Project

City Manager Bohenko recommended scheduling a work session with the Economic Development Commission on March 10th to discuss this project.

Councilor Smith moved to establish a joint work session with the Economic Development Commission on Monday, March 10, 2008 at 6:30 p.m. Seconded by Councilor Novelline Clayburgh.

Councilor Dwyer asked if it was appropriate to involve the Planning Board. City Manager Bohenko said to add another meeting to the Planning Board schedule would create difficulties. He suggested inviting the Planning Board but not compelling them to attend the work session. Councilor Dwyer advised the City Council that she would not be able to attend the March 10th work session.

Motion passed.

8. Revised Agreement with NH Department of Transportation Re: Scott Avenue/Memorial Bridge

City Manager Bohenko asked Public Works Director Parkinson to address the City Council regarding this project. Public Works Director Parkinson reported that this is an 80/20 funding split with 80% being paid by the State and 20% by the City. He advised the City Council that the State will be managing the design and construction of the bridge. Public Works Director Parkinson informed the City Council that the total project cost for the Scott Avenue Bridge was estimated previously at \$2,155,000 and has now increased to \$3,030,000. As a result, the City's share has increased from \$431,000 to \$606,000.

Councilor Pantelakos moved to authorize the City Manager to enter into an agreement with NH DOT for the management of the Scott Avenue bridge project. Seconded by Assistant Mayor Blalock.

Councilor Dwyer said that the city's share is increasing and asked where the funds would come from. City Manager Bohenko reported that we have a fund for bridge evaluations and repairs similar to the streets and sidewalks account. He said once the City Council approves the bonding we would place the funds back into the account.

Public Works Director Parkinson reported that the bridge evaluation and repairs is money we set aside for emergency repairs.

Councilor Kennedy requested the City Manager provide a memorandum to the City Council outlining the costs of the project.

Motion passed.

9. Request for License Agreement Re: Back Channel Canvas Shop, Inc., 21 Daniel Street

City Attorney Sullivan reported that it is common for individuals to seek permission for a license agreement when constructing an awning that will overhang onto city property.

Councilor Smith moved to approve the request for a License Agreement for 21 Daniel Street and authorize the City Manager to execute this agreement. Seconded by Councilor Dwyer and voted.

10. Request for Approval of Pole License Agreement #63-0329

City Manager Bohenko informed the City Council that in an effort to update their records, PSNH is requesting a license for this pole, which was installed in 1994.

Councilor Smith moved to approve the request from PSNH for Pole License Agreement #63-0329 as recommended by the Public Works Department. Seconded by Councilor Dwyer and voted.

11. Boarding House Permits

- G. Edward Gowen, Jr. for Property Located at 350-352 Hanover Street
- Janet White-Nay and Paul White, Trustees for Property Located at 278 Cabot Street

City Manager Bohenko spoke to the ordinance adopted by the City Council in August requiring permits to operate boarding houses in the City of Portsmouth. He said that a grace period has been granted until February 15th for individuals to submit their requests to the City Council.

Assistant Mayor Blalock moved to refer the requests for a Boarding House Permit for 278 Cabot Street and 350-352 Hanover Street to the City Manager with power. Seconded by Councilor Novelline Clayburgh and voted.

City Manager's Informational Items:

Sustainability Coordinator – City Manager Bohenko announced that Environmental Planner, Peter Britz responsibilities have been broaden to include coordination of the City's sustainability efforts.

2008 Chamber of Commerce Legislative Reception – City Manager Bohenko announced that the 2008 Chamber of Commerce Legislative Reception is on Tuesday, February 12, 2008 from 5:00 to 7:30 p.m. at the Sheraton Harborside.

B. MAYOR FERRINI

1. Appointments to be Considered:

- Harold Whitehouse – Appointment to Peirce Island Committee
- Steven Marison – Appointment to Peirce Island Committee
- Joe Couture – Appointment to Portsmouth Housing Endowment Fund Advisory Board
- John Howe – Reappointment to Traffic & Safety Committee
- Christina Westfall – Reappointment to Traffic & Safety Committee
- David Witham – Reappointment to Zoning Board of Adjustment

The City Council considered the appointment of Harold Whitehouse and Steven Marison to the Peirce Island Committee; appointment of Joe Couture to the Portsmouth Housing Endowment Fund Advisory Board; reappointment of John Howe and Christina Westfall to the Traffic & Safety Committee; and the reappointment of David Witham to Zoning Board of Adjustment. These appointments will be voted on by the City Council at the March 3, 2008 meeting.

2. Appointments to Safe Routes to School Committee

Mayor Ferrini announced that the Safe Routes to School Committee is seeking additional School representation on the committee with a representative from Little Harbour School, Portsmouth Middle School, New Franklin School and Dondero School. He advised the City Council that appointments will be brought forward at the next City Council meeting.

3. Request to Change Date of the March 17, 2008 City Council meeting

Mayor Ferrini passed the gavel to Assistant Mayor Blalock.

Mayor Ferrini moved to change the date of the March 17, 2008 City Council meeting to March 18, 2007. Seconded by Councilor Novelline Clayburgh and voted.

Assistant Mayor Blalock returned the gavel to Mayor Ferrini.

4. *Reports

Mayor Ferrini informed the City Council that he will be speaking in Concord tomorrow regarding the Constitutional Amendment relative to the Statewide Property Tax on behalf of the Coalition Communities.

C. COUNCILOR SMITH

1. Traffic & Safety Committee Action Sheet and Minutes of the January 10, 2008 meeting

Councilor Pantelakos moved to approve and accept the action sheet and minutes of the January 10, 2008 Traffic & Safety Committee meeting. Seconded by Assistant Mayor Blalock.

Councilor Dwyer asked for an updated on the Meadowbrook Project. Councilor Smith reported that there will be 3 restaurants, a hotel and a strip mall. He spoke to the need for some kind of pedestrian crossing for the area and the decision to install a phase crosswalk which will cause traffic delays. Councilor Smith said that the Traffic & Safety Committee and the City continue to work with the State on this project.

Motion passed.

2. Parking Committee Action Sheet and Minutes of the January 10, 2008 meeting

Councilor Dwyer moved to approve and accept the action sheet and minutes of the January 10, 2008 Parking Committee meeting. Seconded by Assistant Mayor Blalock and voted.

D. COUNCILOR KENNEDY

1. *Request for Status Report from the School Board Re: The Middle School Project

Councilor Kennedy said in the '08 Capital Improvement Plan the Middle School Project was projected to cost \$30 million and the '09 plan has it listed at \$40 million. She said she would like the School Board to come forward and advise the City Council who is paying for the increase.

Councilor Kennedy moved to request the School Board attend a City Council meeting or that a joint meeting with the School Board be scheduled to discuss financially where we are at with the Middle School. No second to the motion was received.

City Manager said it depends what happens tomorrow evening at the School Board meeting relative to Phase I of the project. He said if they wish to proceed forward there will be a requirement for an appropriation of funds and the issue would need to come before the City Council for review at the March 3rd City Council meeting.

Councilor Dwyer said that she attended the presentation of architects for the Middle School and this is not another study, but a first step for architectural drawings for the site.

Councilor Spear reported he attended the School Board meeting when the architects provided their presentations and the focus was the existing Middle School site.

XII. MISCELLANEOUS/UNFINISHED BUSINESS

Affordable Housing Comprehensive Framework (Not on Agenda)

The City Council agreed to the creation of an Ad-Hoc Committee to discuss these matters further. Councilor Dwyer indicated that she would provide Mayor Ferrini with an outline for the creation of the Committee. Councilor Smith recommended that a sunset date for the Committee be established when the Committee is created.

Proposed Changes of Street Names (Not on Agenda)

Councilor Spear suggested that the City Council request the Police Department to make the presentation provided at a recent Planning Board meeting of emergency calls received from individuals not providing the proper name of streets. City Manager Bohenko indicated he would request the Police Department to provide the presentation at a future City Council meeting.

Budget Presentations Re: Personnel and Reconfiguration of Departments (Not on Agenda)

Councilor Dwyer requested that the Police Commission, Fire Commission and School Board provide as part of their Budget Presentations the kinds of reorganization of staffing that they have done in the last several years in order to respond to Councilors request to make sure in the long term that we are right sized.

HB 1645 Re: NH Retirement System (Not on Agenda)

Councilor Dwyer moved that the City Council endorse the bill. Seconded by Councilor Smith.

City Manager Bohenko advised the City Council that he would draft a letter in support of the bill for Mayor Ferrini's signature.

Motion passed.

Earth Day (Not on Agenda) – Councilor Novelline Clayburgh announced that Earth Day Celebrations will be held on April 19, 2008.

XIII. ADJOURNMENT [AT 10:00PM OR EARLIER]

At 9:20 p.m., Councilor Smith moved to adjourn. Seconded by Councilor Pantelakos and voted.



Kelli L. Barnaby, CMC/CNHMC
City Clerk