

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: DIANNE M. KIRBY, DEPUTY CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON SEPTEMBER 15, 2008, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR FERRINI, ASSISTANT MAYOR BLALOCK, COUNCILORS NOVELLINE CLAYBURGH, DWYER, SMITH, KENNEDY, SPEAR, HEJTMANEK AND PANTELAKOS

1. At 5:30 p.m., an Anticipated "Non-Meeting" was held with Counsel regarding Personnel – RSA 91-A II (a).
2. At 6:12 p.m., a Work Session was held with the Legislative Delegation regarding Retirement System and the Financial Impact.
3. At 6:35 p.m., a Work Session was held regarding the Riverwalk project update.
4. Proclamation – International Walk to School Day – Councilor Spear read the Proclamation declaring October 8, 2008 as International Walk to School Day.
5. Proclamation – Blue Ocean Society for Marine Conservation – Assistant Major Blalock read the Proclamation applauding the Blue Ocean Society for Marine Conservation for all of its various efforts on behalf of marine conservation and wishing the group and its many dedicated volunteers another successful cleanup of our coastline in 2008 and support their continued efforts to educate the society about the need to protect our vital marine environment.
6. Presentation – Sustainability Committee – Tom Rooney, Chair – Mr. Rooney and Mr. Cohen provided a report on the progress of the Sustainability Committee.
7. Presentation - Update on Automated Water Meter System – David Allen, Deputy Public Works Director – Deputy Public Works Director Allen provided a review of the Automated Water Meter System.
8. Voted to suspend the rules in order to take up Item IX. J – Letter from Kori Low to raise funds to place a granite bench in remembrance of Will Berky at the Plains Ball field.
9. Letter from Kori Low to raise funds to place a granite bench in remembrance of Will Berky at the Plains Ball field – Voted to refer to the City Manager with power.
10. Public Comment Session – There were three speakers: Ken Fanjoy (Promotion in the City); Bill St. Laurent (Retirements); Marty Cameron (Victory over Japan Day – August 14th).

11. Public Hearing - Ordinance amending Chapter 7, Article III, Section 7.330 – No Parking Sub-Section A – Parrott Avenue:

- on the northerly side from 255' easterly of Richards Avenue to a point 338' easterly of Richards Avenue
- on the southerly side from 310' easterly of Richards Avenue to a point 355' easterly of Richards Avenue (*Proposed Substitute Ordinance Amendment recommended by City Attorney*)

Held a Public Hearing. Voted to amend this ordinance by substitution of the ordinance contained in tonight's agenda packet for the form of the ordinance which passed first reading and the Council pass second reading and hold a third and final reading of the proposed ordinance, as amended at this meeting.

New Text of Ordinance as follows:

Parrott Avenue

- *on the northerly side from 300' easterly of Richards Avenue to a point 355' easterly of Richards Avenue*
- *on the southerly side from 310' easterly of Richards Avenue to a point 355' easterly of Richards Avenue*

12. Acceptance of Donation to the Coalition Legal Fund – Town of Dublin - \$500.00 – Voted to approve and accept the donation, as listed, to be placed in the Coalition Legal Fund.

13. Acceptance Police Department Grant and Donation (Memo dated August 20th):

- NH Department of Safety for Critical Infrastructure Protection Grant - \$106,255.00
- PAL Basketball Program from K. Whelan Donation - \$50.00

Voted to approve and accept the grant and the donation to the Portsmouth Police Department, as listed.

14. Acceptance of Police Department Grants and Donations (Memo dated July 23rd):

- NH Department of Justice Enforcing Underage Drinking Law Grant - \$7,500.00
- Lieutenant Cory MacDonald's participation in Harvard University's "Driving Government Performance" Donation from Mark H. and Gail E. Fisko - \$250.00
- Boy's PAL Basketball League from Portsmouth Police Relief Association - \$200.00
- Girl's PAL Basketball League from Portsmouth Police Relief Association - \$200.00
- PAL Basketball League from Portsmouth Police Patrolmans' Union - \$250.00
- PAL Basketball League from Portsmouth Crimeline, Inc. - \$250.00
- Portsmouth Police Explorers from Stephen Keenan - \$350.00

Voted to approve and accept the grant and the donations to the Portsmouth Police Department, as listed.

15. Acceptance of Donations Re: Bench in Memory of James Walden

- Nikki Sgro - \$50.00
- Nicole A. Gauthier - \$100.00

- Julie W. Howard - \$100.00
- Jeannie B. MacKay - \$100.00
- Cori A. & Robert J. McGrath II - \$150.00
- David S. & Kerry A. Walden - \$200.00
- Gove Environmental Svc. - \$500.00

Voted to approve and accept the donations for a bench in memory of James Walden, as listed.

16. Acceptance of Donation for Four Tree Island – Salient Surgical Technologies, Inc. - \$100.00 - Voted to approve and accept the donations for Four Tree Island, as listed.
17. Acceptance of Donation to Cemetery Committee – Town of Hopkinton - \$50.00 – Voted to approve and accept the donation to the Blue Ribbon Cemetery Committee, as listed.
18. Third and final reading of Ordinance amending Chapter 7, Article XI, Section 7.1100 – Speed Limits sub-section B – 20 MPH – Leavitt Avenue, McClintock Street, Moffat Street, Swett Avenue and Woodworth Avenue - Voted to pass third and final reading of the proposed ordinance, as submitted.
19. Consent Agenda – Voted to adopt the Consent Agenda.
 - A. Acceptance of Donation to the Portsmouth Fire Department
 - Thomas P. and Ann W. DeSantis - \$25.00

(Anticipated action – move to approve and accept the donation to the Portsmouth Fire Department, as listed)
 - B. Acceptance of Donations to the New Library Building Fund
 - Frank S. and Donna C. Wilson - \$550.00
 - Valerie J. Wilson and Michael J. Liston - \$550.00

(Anticipated action – move to approve and accept the donations to the New Library Building Fund, as listed)
 - C. Letter from Cynthia Yates-Rybczyk, Alzheimer’s Association, requesting permission to hold the annual Memory Walk on Saturday, September 20, 2008 at the Pease Tradeport ***(Anticipated action – move to refer to the City Manager with power)***
 - D. Letter from Jen Schwab, Arthritis Foundation, requesting permission to hold the annual Jingle Bell Run on Saturday, November 22, 2008 at 10:00 a.m. ***(Anticipated action – move to refer to the City Manager with power)***
 - E. Letter from Barbara Massar, Pro Portsmouth, Inc, requesting permission to hold First Night Portsmouth 2009 on Wednesday, December 31, 2008 ***(Sample motion – move to refer to the City Manager with power)***

20. Letter from State of New Hampshire House of Representatives requesting House Concurrent Resolution #10 urging communities to conduct Handicap Parking Awareness Days and urging the State of New Hampshire to declare October as Handicap Parking Awareness Month – No action was taken. City Manager Bohenko advised the Council that he will work on this matter.

21. Letter from State of New Hampshire House of Representatives requesting House Concurrent Resolution #11 urging municipalities to establish Annual Free Tire Collection Day – No action was taken. City Manager Bohenko advised the Council that he will work on this matter.
22. Letter from Paul LeBlanc requesting permission to set up a Missing Man Table on Saturday, September 20, 2008 at 22 Pleasant Street for POW/MIA Recognition Day – Voted to refer to the City Manager with power.

Letter from Dr. Mitchell Shuldman, School Board Chair, requesting \$12,000.00 reference Superintendent search – On a roll call 6-2, voted to request \$12,000.00 from the contingency fund for a Superintendent search. Assistant Mayor Blalock, Councilors Novelline Clayburgh, Dwyer, Spear, Pantelakos and Mayor Ferrini voted in favor. Councilors Smith and Hejtmanek voted opposed. Councilor Kennedy abstained from voting.
23. Letter from Dr. Mitchell Shuldman, School Board Chair, Re: Middle School Schedule – Voted to accept and place the letter on file.
24. Letter from Brian and Lauren Coughlin requesting permission to place a memorial in memory of their son Geoffrey Coughlin within the city – Voted to refer to the City Manager with power.
25. Letter from Doug Bates, Vice Chair, USS New Hampshire Community Commissioning Committee, requesting permission to hold a cannon salute on Four Tree Island at the end of the Commissioning Ceremony – Voted to refer to the City Manager with power.
26. Letter from Bill St. Laurent, President, Association of Portsmouth Taxpayers regarding the Middle School project – Voted to accept and place the letter on file.
27. Letter from Tiffany Roggenkamp requesting permission to use Peirce Island on October 17, 2008 for a wedding ceremony – Voted to refer to the City Manager with power.
28. Request to Establish Public Hearing Reference Cable Franchise Agreement – Voted to schedule a public hearing at the October 20, 2008 City Council meeting regarding the renewal of the Cable Franchise Agreement with Comcast.
29. Proposed Lease Renewal Reference Greenleaf Recreation Center – Voted to authorize the City Manager to negotiate and execute a lease agreement between the City and the Portsmouth Housing Authority for the lease of a portion of the Greenleaf Recreation Center.
30. Request to Reactivate Vendor Committee – Voted to reactivate the Vendor Committee and to work with the City Manager to address the aforementioned issue.

31. Acceptance of Easement from DeSaulnier Steele, LLC. Reference Keefe House, 20 Islington Street - Voted to authorize the City Manager to accept an easement from DeSaulnier Steele, LLC,
32. Polling Hours for Presidential General Election – Voted to set the polling hours from 8:00 a.m. to 8:00 p.m. for the Presidential General Election on Tuesday, November 4, 2008.
33. City Manager's Evaluation - Voted to accept the City Manager's Evaluation as presented.
34. Appointment to be Considered – The City Council considered the reappointment of William Gladhill to the Economic Development Commission which will be voted on by the City Council at the October 6, 2008 meeting.
35. Appointment to be Voted – Voted to appoint Anthony Blenkinsop to the Planning Board until December 31, 2009.
36. Resignation – Glenn Knoblock – Mayor's Blue Ribbon Cemetery Committee – Voted to accept with regret the resignation of Glenn Knoblock from the Mayor's Blue Ribbon Cemetery Committee and requested that Mayor Ferrini send a letter thanking Mr. Knoblock for his service to the City.
37. Appointments to Fishing Fleet Blue Ribbon Committee – Mayor Ferrini announced that the following individuals will serve on this committee: Councilor Kennedy, Council Representative, Geno Marconi, Erik Anderson and Peter Whalen as members with an additional appointment to be made shortly.
38. Blue Ribbon Committee on Housing Request for 1 month extension – Voted to approve a 1 month extension on the report of the Blue Ribbon Committee on Housing.
39. Report Back from Committee Reference Committee Re-Alignment – The City Council voted to schedule a Work Session in the future to discuss this matter further.
40. Traffic & Safety Committee Action Sheet and Minutes of the July 10, 2008 meeting – Voted to approve and accept the action sheet and minutes of the July 10, 2008 Traffic & Safety Committee meeting.
41. Parking Committee Action Sheet and Minutes of the June 12, 2008 meeting – Voted to approve and accept the action sheet and minutes of the June 12, 2008 Parking Committee meeting.
42. Adjournment – At 9:15 p.m., voted to adjourn.

Respectfully submitted by:

Dianne M. Kirby, Deputy City Clerk