

**The Board of Fire Commissioners
Portsmouth Fire Department**

Station 1
August 27, 2008

Portsmouth, NH
1900 hours

I. Call to Order:

Chairman Paul Wentworth called the meeting to order at 1920 hours and led Pledge of Allegiance. Along with Chairman Wentworth present were Commissioners Richard Gamester and Michael Hughes; Chief Christopher LeClaire; Assistant Chief Steven Achilles; and Firefighters: Brian Wade, Rick Condon, Peter Gordon and Brian Ryll.

II. Approval of Minutes of Previous Meeting:

Motion, to accept the minutes of July 22, 2008, made by Commissioner Gamester, seconded by Commissioner Hughes, unanimous.

III. Recognition of Groups or Individuals: None.

IV. Reports:

A. Fire Chief's Reports:

Motion, to accept Chief's Reports 08-047 through 08-051, made by Commissioner Gamester, seconded by Chairman Wentworth, unanimous.

B. Other (to include internal dept. written communications): None.

V. Old Business:

Chief LeClaire commented on the FY08 surplus and his request to City Manager for funding of items that were not ordered during the year due to projected shortfall. Station 1 repairs and renovation to the doors will begin in the next couple of weeks. Station 2 asbestos test done on tiles last week. Construction manager will be on site after Labor Day to begin. Additional \$1.5M to be requested from City Council in September.

VI. Presentations of Written Communications:

Commissioner Gamester read thank you letter received from Desantis family.

Motion, to accept Desantis' thank you letter and their donation of \$25.00 to the fire department, made by Chairman Wentworth, seconded by Commissioner Hughes, unanimous.

Minutes of August 27, 2008 Continued:

VII. New Business:

FY09 Capital approved for Breathing Air Compressor and Fill Station which is on order. The process has begun for a new ambulance.

Chief LeClaire led discussion on department's need for a small pickup truck for Mechanic and Fire Alarm divisions to use to get parts and run other errands. Would be addition to fleet. State Bid price is \$11,663.00

Motion, to purchase 2008 Ford Ranger using surplus capital, made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

Assistant Chief Achilles spoke briefly of the upcoming Meadowbrook live fire training which will begin August 28th and continue through September 9, 2008.

VIII. Public Hearings: None.

IX. Non-public Session:

Motion, to enter into Non-public at 1935 hours to discuss personnel matter, made by Commissioner Gamester, seconded by Chairman Wentworth, unanimous.

Motion, to come out of Non-public at 2040 hours made by Commissioner Gamester, seconded by Commissioner Hughes, unanimous.

Motion, to take personnel grievance under advisement and discuss with Chief, waiving the five calendar days and making a decision within seven calendar days from tonight's meeting (on or before September 3, 2008), made by Commissioner Gamester, seconded by Chairman Wentworth, unanimous.

X. Adjournment:

Motion, to adjourn at 2045 hours made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

Michael Hughes, Clerk