

## Meeting Notice

### Portsmouth Public Library Board of Trustees Meeting Agenda

Date: **Wednesday, May 21, 2008**

Time: 6:30 p.m.

Place: MacLeod Board Room

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|-------|--|---------|
| I.    | Call to Order  | 6:30 pm |
| II.   | Secretary's Report<br>Minutes of March 19, 2008 meeting  | 6:35 pm |
| III.  | Financial Report<br>A. Account status YTD<br>B. Income/Expenditure Report through April 2008   | 6:45 pm |
| V.    | Director's Report<br>A. Activity Report<br>1. Anticipate Adoption of FY09 Municipal Budget June 2, 2008<br>2. End of Season Report for Sunday Service<br>3. Programs and Services Report<br>My Millenium—Personalizing Service<br>4. Upcoming Programs<br>Summer Reading Program for children and teens<br>Teen Craft and Movie Programs<br>Adult Programs throughout summer—movies, writing groups, book groups<br>5. Hiring Assistant Director<br>B. Participation in Community Events<br>1. Overnight Art<br>2. Friends of the Library Art Show, "Splash! The Art of Portsmouth's Young People"<br>3. "Russell Cheney; A New England Master" (Portsmouth Historical Society/ Portsmouth Athenaeum)<br>C. Policies to Adopt<br>1. Exhibit and Display policy as recommended by Trustee workgroup<br>D. Staff Activity and Training<br>1. New Hampshire Library Association Annual Conference<br>2. NELA IT Section, Library-Wide IT Proficiencies<br>3. NH State Library, Content Management Databases<br>E. Important Events in June<br>1. Wednesday June 25 <sup>th</sup> 2:00-3:30 Shelley Hersey's Retirement Reception<br>2. Thursday June 26 <sup>th</sup> 4:00-5:30 Sue McCann's Retirement Reception | 7:10 pm |
| VI.   | Trustee Activities<br>A. Attorney General's Library Trustees Annual Seminar Thursday June 5 <sup>th</sup> 1:30-4:00  | 7:40 pm |
| VII.  | Acceptance of Gifts<br>A. Joel Bassett in honor of Hopkins/Weinrieb wedding \$200  |         |
| VIII. | Old Business   | 7:45 pm |
| IX.   | New Business   | 7:55 pm |
| X.    | Adjournment  | 8:00 pm |

Next Meeting: **June 18, 2008 6:30 p.m. MacLeod Board Room**

Please email Mary Ann List at [malist@lib.cityofportsmouth.com](mailto:malist@lib.cityofportsmouth.com)  
or telephone 766-1710 if you are not able to attend.