

## Meeting Notice

### Portsmouth Public Library Board of Trustees Meeting Agenda

Date: **Wednesday, November 19, 2008**  
Time: 6:30 p.m.  
Place: MacLeod Board Room

- I. Call to Order
- II. Welcome to new Trustee John O'Leary
- III. Secretary's Report  
Minutes of October 15, 2008
- IV. Financial Report
  - A. Receipt of annual distributions from Trustees of the Trust Funds
  - B. Account status YTD
  - C. Income/expenditure Report through October 31, 2008
- V. Guests
- VI. Director's Report
  - A. Staff Activity
    1. Interviewing for 2 Library Assistant I positions
    2. Steve is now President of the New Hampshire Library Association
    3. Calendar / Programs of Note
  - B. Evaluation
    1. Goals and Objectives FY08
    2. Mid-year FY09
    3. Department evaluation and planning with each supervisor
    4. Service to more segments of Portsmouth population (Finlay Report)
  - C. Technology Report
    1. "Refreshed" Catalog
    2. Search Catalog from all Library Web Pages
    3. "Encore" Interface in December
  - D. Friends of the Library
    1. Coffee House/Book Swap February 15, 2009
    2. Splash! Year 2 of the student art show in March with reception March 8<sup>th</sup>
    3. Pam Katz Friends representation to Exhibits and Displays Committee
- VI. Trustee Activities
- VII. Acceptance of Gifts
  1. Tim and Ruth Vogt in memory of Lucy Dockham \$50.00
  2. In memory of John F. "Jack" Woodland 4<sup>th</sup> Floor Friends and Associates of Suzanne Woodland \$40.00
  3. In memory of Roberta Lewis
    - By Dorothy O'Leary \$25.00
    - By Stephen and Helen Moore \$25.00
- VIII. Old Business
- IX. New Business
- X. Adjournment

Next Meeting: **December 17, 2008 6:30 p.m. MacLeod Board Room**

Please email Mary Ann List at [malist@lib.cityofportsmouth.com](mailto:malist@lib.cityofportsmouth.com) or telephone 766-1710 if you are not able to attend.