

MAYOR'S BLUE RIBBON CEMETERY COMMITTEE

Regular Meeting
May 15, 2008

A regular meeting of the Mayor's Blue Ribbon Cemetery Committee was called to order at Portsmouth City Hall, Conference Room A, at 3:30pm on May 15, 2008

The following committee members were in attendance: Jennifer Marcelais; June Rogers; Dick Adams, Donald Twombly, Judy Nerbonne, David Ewing, Carla Marvin and advisory member Roger Syphers.

The minutes of the meeting of April 17, 2008 were approved.

Treasurer's Report

David Ewing reported that there is \$8,705.34 in total funds, which doesn't include the \$10,000 allotment for the upcoming fiscal year. This has not been released by the city yet.

Total private contributions since the beginning of the committee's formation totals about \$38,320. About \$25,834 has been spent. Roughly \$4,000 of our funds are for use outside the capital budget and the costs for the upcoming workshop and conference will be taken from this fund.

Dick Adams noted that regarding any future fund expenditures, all bills now need to be approved by Everett Kern and all checks received should be submitted to the city to transfer to our account. The check June Rogers received from the Garden Club grant should be submitted to the city.

Landscaping/Beautification

Donald Twombly donated 10 hours of work cleaning up the North Cemetery.

The flag over the Whipple tomb in North Cemetery is still missing and hasn't been replaced. Donald will ask a local store to donate a new flag. He'll also look into contacting the local American Legion to see if they'll place flags on veterans graves in our cemeteries for Memorial Day.

Judy reported that the fence at Point of Graves is in really bad shape. She proposed to push forward the project to replace the fencing there and the approval to expend the money from the city. The committee had previously started this project but left off at only receiving 1 of the 3 bids necessary.

June Rogers made a motion that Judy speak with Everett to get the Point of Graves fence project going again. Carla Marvin seconded the motion. The committee voted and it was approved unanimously.

She also spent 10 hours cleaning up Point of Graves.

Education

Jenn Marcelais has edited the invitation flyer for the upcoming July 12 workshop and added information and an RSVP form to the website. Jenn and Judy Nerbonne will mail, email and

post notices inviting people to the event. Jenn will make a mailing list of invitees. The flyer will also be edited to request a suggested donation of \$10 per person, and that attendees should bring their own chairs.

Dick will speak to Everett Kern about the city's approval for holding the workshop and request the landscaping supplies needed.

Roger Syphers offered to donate the use of a wheelbarrow and supplies for the workshop.

For the AGS Conference, Jenn will cover her expenses and be reimbursed by the city afterwards.

New Business

Meeting adjourned 4:26. Next meeting is Thursday, June 19, 2008 at 3:30 in Conference Room B.

Jenn Marcelais
Secretary