

MAYOR'S BLUE RIBBON CEMETERY COMMITTEE

Regular Meeting
August 20, 2008

A regular meeting of the Mayor's Blue Ribbon Cemetery Committee was called to order at Portsmouth City Hall, Conference Room A, at 3:30 p.m. on August 20, 2008

The following committee members were in attendance: Dick Adams; June Rogers; Donald Twombly; Judy Nerbonne; Carla Marvin; and David Ewing

The minutes of the meeting of June 19, 2008 were approved. *[Note to the City Clerk: no meeting took place in July.]*

Issues relating to Public Works

Two trees in Union need to be assessed for possible removal, as well as two at Point of Graves. There are problem branches at Pleasant (left side, facing pond).

The fence at POG needs to be replaced. Everett will check with the Director of Public Works to see if the work can be done "in house."

Everett was given a copy of the materials from the restoration workshop held in July.

Mention was made of the recent installation of a metal support pole by State workers at North, replacing the inappropriate wood 4x4 that had inadequately held up the State historic marker.

Chairman's Comments

Discussion took place regarding the makeup of the committee. It was agreed that the Chairman should consult with the mayor to ascertain the current membership. It was also agreed that there can be no conflict of interest with respect to bidding for restoration work.

Treasurer's Report

The Treasurer presented a written report. Almost \$8,000 is currently available to the committee, all of which is non-restricted (i.e., can be used for non-capital expenditures, since private contributions exceed non-capital expenditures by about \$12,300 from the time the committee was formed). An additional \$10,000 appropriated in the city FY08-09 budget for capital expenditures has not been transferred to the committee's account.

Projects

The committee agreed that no restoration work will be undertaken until a five-year plan is created, together with criteria for restoration procedures and a standard for estimates.

David Ewing agreed to work on a criteria booklet, basing it in large part on the information garnered from the July workshop.

Accolades were heaped upon Jennifer Marcelais for her efforts in arranging such a successful and helpful workshop.

The meeting was adjourned at 4:30pm. The next meeting will be on September 18th at 3:30pm in Conference Room A.

Richard Adams
Chairman