

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE May 21<sup>st</sup>, 2008 MEETING**

6:00 PM (Non-Public) 7:00 PM (Public)  
Eileen Dondero Foley Council Chambers

Gerald W. Howe, Chairman  
John C. Russo  
John F. Golumb

- I. **CALL TO ORDER:** The chairman called the May 21<sup>st</sup>, 2008 monthly police commission public session to order at 7:02 PM.

**Present during public session:** Commissioners Howe, Russo, and Golumb, Chief Michael Magnant, Deputy Chief Len DiSesa, Captain Dave Ferland, Executive Assistant Kathleen Levesque. PPD Employees receiving recognition.

- II. **PLEDGE OF ALLEGIANCE:** Captain Dave Ferland led the pledge of allegiance. Chairman Howe also asked for a moment of silence to acknowledge the service and sacrifice of our men and women in the armed services.

- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:**  
**April 23<sup>rd</sup>, 2008.**

**Action:** Commissioner Golumb moved to accept the minutes and place them on file.

**Seconded by Commissioner Russo.**

**On a Roll Call Vote:** The board voted to accept the minutes of the April 23<sup>rd</sup>, 2008 meeting and place them on file.

- IV. **PUBLIC COMMENT:** None

- V. **UNFINISHED BUSINESS:** None

- VI. **NEW BUSINESS:**

**A. POLICE COMMISSION:**

1. **Personnel Items that require action:**

**Action:** Commissioner Golumb moved to appoint Crime Analyst Krista Xintaras to permanent status.

**Seconded by Commissioner Russo.**

**On a Roll Call Vote:** The Board voted unanimously to appoint Krista Xintaras to permanent status as the Portsmouth Police Department's Crime Analyst.

**Action: Commission Russo moved** to appoint Paralegal Michelle Ruelle to permanent status.

**Seconded by Commissioner Golumb.**

**On a Roll Call Vote:** The Board voted unanimously to appoint Michelle Ruelle to permanent status.

**Action: Commissioner Golumb moved** to accept the donation to the Portsmouth Police Explorer Cadets in the amount of \$6,500 from the Crime Stoppers organization.

**Seconded by Commissioner Russo.**

**On a Roll Call Vote:** The Board voted unanimously to accept the donation from CrimeStoppers and forward same to the city council for their action.

**B. CHIEF OF POLICE**

1. Official introduction of the K-9 Team of Officer Kotsonis and K-9 Titan. Captain Ferland gave some background on Titan and the Black Forest region of Germany where he came from. Titan has been in training for about three weeks, and the initial process will take about a year. After achieving certification as a Patrol Dog, Titan will then begin work towards drug certification. Officer Kotsonis was also recognized for receiving the Elks 2008 'Officer of the Year' Award.
2. Letter of Appreciation to IT Support Specialist Daisy Lavoie and Crime Analyst Krista Xintaras for their successful completion of the Crime View project, which made crime mapping a reality for the Portsmouth Police Department.
3. Chief Magnant briefly described the content of the Letter of Appreciation from the Commission to Dispatchers Cullen, Noseworthy, Malcolmson, and Thomas for their dispatch support of the March 17, 2008 DWI saturation patrol.
4. **Financial Report – Capt. Ferland**
5. **Grants & Donations – Accepted under VI. Item A.**  
Chief Magnant took time here to publicly thank CrimeStoppers again for their \$6,500 grant to the Portsmouth Explorer Cadets. This grant makes up the shortfall in the monies needed to send the cadets to Colorado to

participate this summer in the National Explorer Competition . Chief Magnant gave some history on the formation of the CrimeStoppers organization. He said they have been a significant help to seacoast area police departments over the years and to Portsmouth in particular. The Chief reminded the Commission that it was CrimeStoppers that made the Citizens' Police Academy a reality by completely underwriting the cost for this community policing endeavor. The Citizens' Police Academy will graduate its first class of citizens on May 29<sup>th</sup>.

6. The Commission received a copy of the Parent and Guardian letters that were sent out to all high school and middle school households addressing underage drinking and parties. The letter is a joint effort between the school department and the Portsmouth Police Department. These letters also invite all interested residents to attend an informational night on May 29<sup>th</sup> at the high school. This presentation will focus on formulating a response to the disturbing rise in underage drinking arrests of local young people in Portsmouth.
7. **Division and Team Reports**
  - a. Information Systems Division Report
  - b. Accident Investigation Report
  - c. Records Division

**C. PATROL SERVICES BUREAU:**

1. Log Activity Reports
2. Emergency Communications Center Report
3. FTO Report
4. K-9 Report
5. Auxiliary Monthly Activity Report
6. Personnel Out Sick or Injured
7. Special Events in the City

**D. CITY PROSECUTOR REPORT**

**E. BUREAU OF INVESTIGATIVE SERVICES**

**VII. MISCELLANEOUS OTHER BUSINESS**

**Action: Commissioner Golumb moved** that the board accept the division and team reports and place them on file.

**Seconded by Commissioner Russo.**

**On a Roll Call Vote:** The board voted unanimously to accept the division and team reports and place them on file.

#### **VIII. MOTION TO ADJOURN**

There being no further business before the commission, the Chairman asked for a motion to adjourn.

**Action: Commissioner Russo moved** the May 21<sup>st</sup>, 2008 meeting be adjourned.

**Seconded by Commissioner Golumb.**

**On a Roll Call Vote:** The board voted unanimously in favor of the motion at 7:30 P.M.

#### **IX. NEXT MEETING: - *June 25<sup>th</sup>, 2008, 7:00 p.m. – Eileen Dondero Foley Council Chambers, Portsmouth City Hall***

*Respectfully Submitted By Kathleen Levesque, Executive Assistant  
Reviewed By Commissioner Russo, Clerk*