

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, OCTOBER 5, 2009 TIME: 7:00PM

AGENDA

- 6:15PM – ANTICIPATED “NON-MEETING” WITH COUNSEL RE: NEGOTIATIONS – RSA 91-A:2, I (b-c)

- I. CALL TO ORDER [7:00PM or thereafter]
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE

PROCLAMATION

1. International Walk to School Day – Safe Routes to School Committee

PRESENTATIONS

1. Naming of Training Room at New Fire Station 2 (*Sample motions – (1) move to suspend the rules in order to take action on this item and (2) move to name the Training Room at New Fire Station 2 in honor of retired Deputy Chief George I. Pierce, Jr.*)
2. Sustainability Practices Blue Ribbon Committee Update on 5 Year Planning Process – Skye Maher and Bert Cohen

V. ACCEPTANCE OF MINUTES – SEPTEMBER 1, 2009 AND SEPTEMBER 14, 2009

VI. PUBLIC COMMENT SESSION

VII. PUBLIC HEARINGS

- A. ORDINANCE AMENDING CHAPTER 7, ARTICLE II, SECTION 7.210 – PERMITS AND INSPECTIONS REQUIRED BY THE ADDITION OF ITEM C – EACH TAXI PERMITTED IN THE CITY SHALL BE INSPECTED IN THE MONTH OF JUNE EACH YEAR FOR COMPLIANCE WITH THE REQUIREMENTS IN THIS ORDINANCE
- B. ORDINANCE AMENDING CHAPTER 7, ARTICLE III, SECTION 7.330 – NO PARKING – WASHINGTON STREET – BOTH SIDES FROM HANCOCK STREET TO HOWARD STREET
- C. ORDINANCE AMENDING CHAPTER 5, INTERNATIONAL FIRE CODE; CHAPTER 12, PART I – INTERNATIONAL BUILDING CODE AND PART II – INTERNATIONAL RESIDENTIAL CODE; CHAPTER 15, PART I – INTERNATIONAL PLUMBING CODE AND PART II – INTERNATIONAL MECHANICAL CODE

- D. RESOLUTION AUTHORIZING THE BORROWING THROUGH THE STATE REVOLVING FUND (SRF) LOAN PROGRAM/AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) FOR COSTS RELATED TO TWO WATER SYSTEM IMPROVEMENTS NOT TO EXCEED FIFTY-FIVE THOUSAND DOLLARS (\$55,000.00)

VIII. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Grant from the Department of Justice Bureau of Justice Assistance to the Portsmouth Police Department for the 2009 Recovery Act JAG Program - \$92,305.00
(Sample motion – move to approve and accept the grant to the Police Department, as listed)
- B. Acceptance of Grant from NH Charitable Foundation’s Piscataqua Region Community Fund to Create a Five-Year Sustainability Plan ***(Sample motion – move to accept and expend a \$5,000.00 grant for the purpose of creating a five-year sustainability plan)***

IX. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. Second reading of Ordinance amending Chapter 7, Article II – Taxicabs - Section 7.210 – Permits and Inspections Required by the addition of Item C – Each taxi permitted in the City shall be inspected in the month of June each year for compliance with the requirements in this Ordinance
- B. Second reading of Ordinance amending Chapter 7, Article III, Section 7.330 – No Parking – Washington Street – both sides from Hancock Street to Howard Street
- C. Second reading of Ordinance amending Chapter 5, International Fire Code; Chapter 12, Part I - International Building Code and Part II – International Residential Code; Chapter 15, Part I – International Plumbing Code and Part II – International Mechanical Code
- D. Adoption of Resolution Authorizing the Borrowing through the State Revolving Fund (SRF) Loan Program / American Recovery and Reinvestment Act (ARRA) for Costs related to Two Water System Improvements not to exceed Fifty-Five Thousand Dollars (\$55,000.00)

X. CONSENT AGENDA

A MOTION WOULD BE IN ORDER TO ADOPT THE CONSENT AGENDA

- A. Letter from Patti Hanley, Arthritis Foundation, requesting permission to hold the Jingle Bell Run and Walk on Saturday, November 21, 2009 ***(Anticipated action – move to refer to the City Manager with power)***

XI. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Attorney Paul McEachern, Shaines & McEachern, PA, requesting amendment to Chapter 7, Article III, Section 7.336 One Way Streets regarding 51 Islington Street

- B. Letter from Kathryn Libby, American Lung Association, requesting permission to hold the 1st Annual Cycle the Seacoast event on Sunday, May 2, 2010
- C. Letter from Kimberly Buxton, Bellman Jewelers, requesting permission to close Chestnut Street from Congress Street to Porter Street for 24-hours beginning at 12:00 a.m. on October 22, 2009 for their grand re-opening event
- D. Letter from Marsie Silvestro, A Safe Place, requesting permission to hold a candle light vigil on Wednesday, October 28, 2009 from 6:00 p.m. – 7:00 p.m. in the Vaughan Mall
- E. Petition from Downtown Businesses requesting to move the Portsmouth Criterium to a different venue (***Sample motion – move to refer to the new City Council installed in January***)
- F. Letter from Kathleen Gowdy, Great Big Sea, requesting permission to erect a five foot cardboard likeness of Great Big Sea’s album cover on October 9, 2009 on sidewalk near the Music Hall

XII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

City Manager’s Items Which Require Action Under Other Sections of the Agenda

- 1. Public Hearing/Second Reading of Proposed Ordinance Amendments and Resolutions:
 - 1.1 Public Hearing/Second reading of Ordinance amending Chapter 7, Article II – Taxicabs – Section 7.210 – Permits and Inspections Required by the addition of Item C – Each taxi permitted in the City shall be inspected in the month of June each year for compliance with the requirements in this Ordinance (***Action on this matter should take place under Section IX of the Agenda***)
 - 1.2. Public Hearing/Second reading of Ordinance amending Chapter 7, Article III, Section 7.330 – No Parking – Washington Street – both sides from Hancock Street to Howard Street (***Action on this matter should take place under Section IX of the Agenda***)
 - 1.3 Public Hearing/Second reading of Ordinance amending Chapter 5, International Fire Code; Chapter 12, Part I - International Building Code and Part II – International Residential Code; Chapter 15, Part I – International Plumbing Code and Part II – International Mechanical Code (***Action on this matter should take place under Section IX of the Agenda***)
 - 1.4 Public Hearing and Adoption of Resolution Authorizing the Borrowing through the State Revolving Fund (SRF) Loan Program / American Recovery and Reinvestment Act (ARRA) for Costs related to Two Water System Improvements not to exceed Fifty-Five Thousand Dollars (\$55,000.00) (***Action on this matter should take place under Section IX of the Agenda***)

2. Proposed Two-Way Traffic Pattern on Parker Street (**Action on this matter should take place under Section XI of the Agenda**) (**Sample motion – move to authorize the City Manager to bring back an ordinance with regard to this matter for first reading at the October 19, 2009 City Council meeting**)

City Manager's Items Which Require Action

1. Acceptance of Raleigh Way Easements for Construction of Retaining Wall
2. Request for a License Agreement from TJ's Cantina for property located at 54 Daniel Street to install a projecting sign
3. Request for License Agreement from The Common Man for property located at 96 State Street to install a projecting sign
4. Report Back on Letter to Congressional Delegation Re: Fishing Industry

Informational Items

1. Events Listing

B. MAYOR FERRINI

1. Nominations to the Joint Building Committee:
 - Councilor Dwyer, Council Rep.
 - Councilor Spear, Council Rep.
 - Councilor Hejtmanek, Council Rep.
 - Sheri Ham Garrity, School Board Rep.
 - Dexter Legg, School Board Rep.
 - Lisa Sweet, School Board Rep.
 - Ernie Carrier, Resident Rep.
 - Mary Ann List, Resident Rep.
 - Peter Middleton, Resident Rep.

Ex-Officio Advisory Non-Voting Members

John Bohenko, City Manager or his Designee

John Stokel, Middle School Principal

Steve Bartlett, School Business Administrator

Edward McDonough, Superintendent of Schools

(The School Board has voted to appoint Sheri Ham Garrity, Dexter Legg and Lisa Sweet as the School Board Representatives, Peter Middleton and Mary Ann List as the Resident Representatives to the Joint Building Committee) (Mary Ann List is a joint nomination by the City Council and School Board)

(Mayor Ferrini nominates Councilors Dwyer, Spear and Hejtmanek as the City Council Representatives and Ernie Carrier as the Resident Representative) (Mary Ann List is a joint nomination by the City Council and School Board)

2. Resignation – Wilbur Perkins – Peirce Island Committee

C. COUNCILOR SMITH

1. Traffic & Safety Committee Action Sheet and Minutes of the September 10, 2009 meeting (***Sample motion – move to approve and accept the action sheet and minutes of the September 10, 2009 Traffic & Safety Committee meeting***)
2. Parking Committee Action Sheet and Minutes of the September 10, 2009 meeting (***Sample motion – move to approve and accept the action sheet and minutes of the September 10, 2009 Traffic & Safety Committee meeting***)

XII. MISCELLANEOUS/UNFINISHED BUSINESS

XIII. ADJOURNMENT [AT 10:00PM OR EARLIER]

**KELLI L. BARNABY, CMC/CNHMC
CITY CLERK**

(*Indicates verbal report)

INFORMATIONAL ITEMS

1. Planning Board minutes of the August 20, 2009 meeting
2. Zoning Board of Adjustment minutes of the July 28, 2009 and August 18, 2009 meetings

NOTICE TO THE PUBLIC WHO ARE HEARING IMPAIRED: Please contact Dianna Fogarty at 603-610-7270 one-week prior to the meeting for assistance.

**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: October 1, 2009
To: Honorable Mayor Thomas G. Ferrini and City Council Members
From: John P. Bohenko, City Manager
Re: City Manager's Comments on October 5, 2009 City Council Agenda

6:15 p.m. – Non-meeting with counsel.

For details on this matter, please refer to the confidential envelope inserted in the inside pocket of your binder.

Presentations:

- 1) **Naming of Training Room at New Fire Station 2.** [Attached under Presentations is a letter](#) from Fire Chief Christopher LeClaire and the Fire Commissioners requesting that the City Council approve naming the training room at the new Station 2 after retired Deputy Chief George I. Pierce, Jr.

I would recommend the City Council approve the following two motions:

1. *Move to suspend the rules in order to take action on this item.*
 2. *Move to name the Training Room at New Fire Station 2 in honor of retired Deputy Chief George I. Pierce, Jr.*
-
- 2) **Sustainability Practices Blue Ribbon Committee Update on 5 Year Planning Process.** Skye Maher and Bert Cohen will be present on Monday evening to make a presentation to update the City Council on the Five Year Planning Process that is beginning this October. There will be a brief overview of the three phases of the process which they anticipate to take about eight months with a kick-off event this fall.

Acceptance of Grants/Donations:

1. **Acceptance of Police Department Grant.** Attached under Section VIII of the Agenda is a memorandum, dated September 16, 2009, from Gerald W. Howe, Chairman of the Portsmouth Police Commissioners, and Police Chief David J. Ferland, requesting that the City Council approve the following grant:
 - a. A grant in the amount of \$92,305 from the Department of Justice Bureau of Justice Assistance. This grant is part of the 2009 Recovery Act JAG Program. This is Portsmouth's portion of the \$641,198 that will be shared among 16 municipalities in Rockingham County, and by Rockingham County itself. A breakdown of the [grant monies is attached](#).

The Police Commission is submitting this information pursuant to City Policy Memorandum #94-36 for City Council approval and acceptance.

I would recommend that the City Council approve and accept the grant to the Portsmouth Police Department, as listed. Action on this matter should take place under Section VIII of the Agenda.

2. **Acceptance of Grant from NH Charitable Foundation's Piscataqua Region Community Fund to Create a Five-Year Sustainability Plan.** A grant in the amount of \$5,000 has been awarded to Portsmouth Listens from the Piscataqua Region Community Fund, a fund held within the NH Charitable Foundation. The grant is awarded for the purpose of creating a five-year sustainability plan, with the City of Portsmouth acting as fiscal sponsor for the [grant \(please see attached\)](#).

The five-year sustainability plan had its impetus from the Committee on Sustainable Practices which suggested that a plan needed to be put in place to more fully engage community members to support sustainability in the City. The basis and need for more community engagement is largely supported by a greenhouse gas inventory conducted by the City which identified 2% of greenhouse gas emissions being generated by City Government operations and 98% being generated by the larger community or residential and commercial sectors.

Representatives of Portsmouth Listens will be making a presentation to the Council Monday evening, which will provide more details about the five-year sustainability planning effort.

I would recommend the City Council vote to accept and expend a \$5,000 grant for the purpose of creating a five-year sustainability plan.

Items Which Require Action Under Other Sections of the Agenda:

1. Public Hearing/Second Reading of Proposed Ordinance Amendments and Resolutions:

1.1 Public Hearing/Second Reading of Ordinance amending Chapter 7, Article II, Section 7.210 – Taxicabs - Permits and Inspections required by the addition of Item C – Each taxi permitted in the City shall be inspected in the month of June each year for compliance with the requirements in this Ordinance.

As a result of the September 14th City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and second reading [the attached proposed Ordinance](#) amending Chapter 7, Article II, Section 7.210 – Permits and Inspections required by the addition of Item C – Each taxi permitted in the City shall be inspected in the month of June each year for compliance with the requirements in this Ordinance. This request was under Councilor Eric Spear's name on the Agenda of September 1st. As you will recall, the Taxi Commission acting in regular session on Monday, August 17, 2009, voted to request an amendment to the aforementioned Ordinance.

I would recommend the City Council move to pass second reading and schedule a third and final reading of the proposed Ordinance, as submitted, at the October 19th City Council meeting. Action on this matter should take place under Section IX of the Agenda.

1.2 Public Hearing/Second Reading of Ordinance amending Chapter 7, Article III, Section 7.330 – NO PARKING – Washington Street.

As a result of the September 14th City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and second reading the [attached proposed Ordinance](#) amending Chapter 7, Article III, Section 7.330 – No Parking - Washington Street. At the September 1, 2009 City Council meeting, the Council approved the Parking Minutes of August 24, 2009 which requested an ordinance change regarding No Parking on Washington Street both sides from Hancock to Howard Street.

I would recommend that the City Council move to pass second reading and schedule a third and final reading of the proposed Ordinance, as submitted, at the October 19th City Council meeting. Action on this matter should take place under Section IX of the Agenda.

1.3 **Public Hearing/Second Reading of Ordinance amending Chapter 5, International Fire Code; Chapter 12, Part I – International Building Code and Part II – International Residential Code; Chapter 15, Part I – International Plumbing Code and Part II – International Mechanical Code.**

As a result of the September 14th City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and second reading the [attached proposed ordinance amendments](#) to the Fire Code, Commercial Building Code, Residential Building Code and Plumbing/Mechanical Code Ordinances.

As you are aware, at the September 1, 2009 City Council meeting, Chief Building Inspector Richard Hopley made a presentation explaining the need to adopt updates to our local model construction codes. Following Mr. Hopley's presentation, the City Council voted to schedule first reading of the amended codes for the September 14, 2009 Council meeting. These code updates would affect changes to existing City Ordinance Chapters 5, 12 and 15 which are the Fire Code, Commercial Building Code, Residential Building Code and Plumbing/Mechanical Code Ordinances. The aforementioned City Ordinances were last updated in 2003 through the adoption of the national model codes and in 2007 the State of New Hampshire mandated communities adopt the updated 2006 national model codes. Also [attached](#) is additional information as requested by the City Council which includes the [Code Summary, an article from Town and City regarding use of LEED Standards and a news release from International Code Council](#).

Rick Hopley will be present on Monday evening to give a presentation on these matters.

I would recommend the City Council move to pass second reading and schedule a third and final reading of the proposed amendments to the Fire Code, Commercial Building Code, Residential Building Code and Plumbing/Mechanical Code Ordinances at the October 19th City Council meeting. Action on this matter should take place under Section IX of the Agenda.

1.4 **Public Hearing and Adoption of Resolution Authorizing the Borrowing through the State Revolving Fund (SRF) Loan Program/American Recovery and Reinvestment Act (ARRA) for Costs related to Two Water System Improvements not to exceed Fifty-Five Thousand Dollars (\$55,000.00).**

As a result of the September 14th City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and adoption, the [proposed attached Resolution](#) authorizing a Bond Issue of up to Fifty-Five Thousand Dollars (\$55,000.00) for Water Systems Improvements.

The City of Portsmouth's Water Division is requesting to participate in the American Recovery and Reinvestment Act (ARRA) and State Revolving Fund (SRF) loan program for two water conservation projects. These projects are included in the FY10 Water Division's operating budget and totaling \$55,000.

The American Recovery and Reinvestment Act provides 50 percent grant for eligible green projects through the State Revolving Loan Fund program. Even though these projects were included in the FY10 operating budget for the Water Division, the State requires the City utilize the SRF loan program to get the \$27,500 in grant money. Currently the SRF interest rate for a five-year loan is 1.17 percent. The loans will be immediately paid off at the completion of the projects with no long-term debt to show on the City's financial statements.

These projects are part of the Water Division's on-going conservation efforts. In 2008, unaccounted water was 24 percent of the water produced. The proposed \$15,000 ARRA/SRF grant/loan will pay for the purchase of the leak detection equipment. This equipment will be used to pin-point leak locations so Water Division crews will be able to target their waterline repair and maintenance efforts.

The \$40,000 ARRA/SRF grant/loan for rain barrels is a follow-up to the water conservation kit program. The Water Division will be providing rain barrels to homeowners at a reduced price. This effort will empower homeowners to reduce water used for irrigation and reduce peak demand on the water system.

As stated above, both projects are included in the FY10 Water Division operating budget. However, since the grant money is disbursed through the SRF loan program, it is necessary to have Council authorization for the loans.

I would recommend the City Council move to adopt the borrowing Resolution, as submitted. Action on this matter should take place under Section IX of the Agenda and requires 2/3 vote for approval.

2. **Proposed Two-Way Traffic Pattern on Parker Street.** The site plan approved by the Planning Board for the former Kline's Furniture property at 51 Islington Street includes the proposal that Parker Street be changed from one-way traffic circulation to two-way circulation between Islington Street and Tanner Court. One of the Planning Board's site plan stipulations is that this proposed traffic pattern shall be subject to City Council approval. The [attached letter](#) under Section XI of the Agenda from Attorney McEachern now makes that formal request of the Council. Also [attached is a memo from Planning Director Rick Taintor](#) describing in more detail the proposed changes to traffic circulation associated with the approved site plan for 51 Islington Street. In short, this memo indicates that access to the new parking lot that will serve 51 Islington Street will be provided from Parker Street, and changing this block of Parker from one-way to two-way traffic circulation will limit the impact of the new development on Tanner Street, Tanner Court and Hanover Street. This matter has been reviewed by the Traffic and Safety Committee and favorably recommended.

I would recommend the City Council move to authorize the City Manager to bring back an ordinance with regard to this matter for first reading at the October 19, 2009 City Council meeting.

City Manager's Items Which Require Action:

1. **Acceptance of Raleigh Way Easements for Construction of Retaining Wall.** The City is currently carrying out construction of phases II and III of the Raleigh Way Streetscape Improvements in the Atlantic Heights Neighborhood. During ledge removal activities, a portion of unstable ledge adjacent to the roadway was discovered. As a consequence, the City and its consulting engineer recommend the construction of a stone and mortar retaining wall in order to insure that the ledge is stabilized and that the travel-way and parking spaces in front of the ledge outcropping are able to function as designed. A black aluminum fence will be located on top of the wall.

City representatives have met with the three property owners who are impacted by the retaining wall. The property owners understand the need for the retaining wall and approve of the selected design and materials.

In order to construct and maintain the wall, the City has requested easements with areas ranging from approximately 12 square feet to 221 square feet from Carolyn Marvin (129 Raleigh Way), Clarke and Gail Knowles (139-141 Raleigh Way) and Julian Whipple (145 Raleigh Way). [Aerial photograph showing the easements is attached.](#)

By City Ordinance, the Planning Board provides an advisory opinion to the City Council regarding the acquisition and granting of easements. The Planning Board reviewed the proposed easements at its meeting on September 17, 2009, and voted to recommend to the City Council that it vote to accept the proposed easements.

If the City Council chooses to accept this request, I would recommend the following:

Move to authorize the City Manager to accept the easements from Carolyn Marvin, Clarke and Gail Knowles and Julian Whipple to facilitate the construction of a retaining wall along a portion of Raleigh Way.

2. **Request for a License Agreement from TJ's Cantina for property located at 54 Daniel Street to install a projecting sign.** [Attached is a copy of memorandum](#) from Rick Taintor, Planning Director, outlining the Planning Board's recommendation regarding a request from Bethany Hayes, Owner of TJ's Cantina for property located at 54 Daniel Street, to install a projecting sign ([see attached photographs](#)).

This request was received by the Planning Department on September 1, 2009, and reviewed by the Planning Board on September 17, 2009. The Board voted to recommend approval of a revocable municipal license, subject to the following conditions:

1. The license shall be approved by the Legal Department as to content and form;
2. Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and

3. Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.

I would recommend the City Council move to accept the recommendation of the Planning Board with the aforementioned stipulations and approve the request of Bethany Hayes, Owner of TG's Cantina to install a projecting sign at 54 Daniel Street and further authorize the City Manager to execute a License Agreement for this request.

3. **Request for License Agreement from The Common Man for property located at 96 State Street to install a projecting sign.** Attached is a memorandum from Rick Taintor, Planning Director, outlining the Planning Board's recommendation regarding a request from Alex Ray, Owner of The Common Man for property located at 96 State Street, to install a projecting sign (see attached photographs). This request was received by the Planning Department on September 4, 2009, and reviewed by the Planning Board on September 17, 2009. The Board voted to recommend approval of a revocable municipal license, subject to the following conditions:

1. The license shall be approved by the Legal Department as to content and form;
2. Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and
3. Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.

I would recommend the City Council move to accept the recommendation of the Planning Board with the aforementioned stipulations and approve the request of Alex Ray, Owner of The Common Man to install a projecting sign at 96 State street and further authorize the City Manager to execute a License Agreement for this request.

4. **Report Back on letter to Congressional Delegation Re: Fishing Industry.** As requested by the City Council, attached is a draft letter which if approved by the City Council, it could be sent to our Congressional Delegation. As you are aware, the letter deals with the proposed federal regulations regarding commercial fishing, which will have a dramatic effect on our commercial fishing community here in Portsmouth. In addition to the letter that you asked me to draft, attached is additional information regarding this matter. Those attachments include:

1. E-mail from Sarah Holmes, Special Assistant for Policy and Projects, Office of the U.S. Senator Jeanne Shaheen, giving an update as to the Senator's work on this matter.
2. Follow-up Items – NH Commercial Fishing Industry Meeting, dated Thursday, September 10, 2009.

3. Letter dated April 2, 2009 to Dr. Jane Lubchenco, Administrator of the National Oceanic and Atmospheric Administration from various United States Senators, including Senator Gregg and Senator Shaheen.
4. Letter dated February 17, 2009 to Dr. James Balsiger, Acting Administrator of National Marine Fisheries Service, Department of Commerce from various Senators including Senator Shaheen.

If the City Council chooses, I would recommend the following:

Move to authorize the Mayor to sign, on behalf of the City Council, the attached letter to be sent to the New Hampshire Congressional Delegation.

Informational Items:

1. **Events Listing.** For your information, [attached is a copy of the Events Listing](#) updated after the last City Council meeting on September 14, 2009. As you can see on the listing, I have highlighted those dates that will have two events going on at the same time.