Meeting Notice and Agenda

Portsmouth Public Library Board of Trustees

Date: **October 21, 2009**
Time: 6:30 p.m.
Place: MacLeod Board Room

I. Call to Order

II. Secretary's Report. Minutes of July 15, 2009 meeting.
(Note: no quorum September 16, 2009)

III. Financial Report
   A. Income / Expenditure report through June 2009 (final FY2009)
   B. Income / Expenditure report through September 2009 (FY2010)
   C. Bank Accounts
   D. Library Trustee Funds report

IV. Trustees Activities / Reports / Discussion
   A. Policy Regarding Time, Place and Manner for Public Expression (for Trustee discussion)
   B. NH Library Trustee Association workshop—report
   C. Board vacancy

V. Director's Report
   A. Schedule
      i. Sunday hours resume
      ii. Holiday schedule 2010 (for Trustee adoption)
   B. Fall / Winter program schedule
      i. Adult programs
      ii. Programs for children and teens
   C. Staffing
      i. Meganne Fabrega promoted to Library Assistant III, 20 hours in Reference Department
      ii. Barbara Bourgoine hired for part time Library Assistant I in Youth Services
      iii. Mary Ann has been appointed to serve on Joint Building Committee for Middle School
      iv. Professional conferences and activities
         A. New England Library Association, NH Library Association, CHILIS (Children's Librarians, NHSL Children's Book Review
   D. Building
      i. HVAC repairs
      ii. Display cabinets and bulletin board design
         A. Rosamund Thaxter Grant
         B. Merrilee Possner bequest

VI. Technology Report
   A. Integrated Library System server in Capital Improvement Plan 2011
   B. Computer Instruction—staff and customer

VII. Acceptance of Gifts and Grants
      i. Mahoney Annual Children's Experience Grant $50,000
      ii. Robert W. Karnan Memorial Fund / South Church $450 (materials)

VIII. Adjournment

Next Regular Full Board Meeting: **October 21, 2009**

Please email Mary Ann List at malist@cityofportsmouth.com or Barbara Weismann bhweismann@cityofportsmouth.com
or telephone 766-1710 if you are not able to attend.