

# *Meeting Notice and Agenda*

## **Portsmouth Public Library Board of Trustees**

Date: **November 18, 2009**  
Time: 6:30 p.m.  
Place: MacLeod Board Room

- I. Call to Order
- II. Secretary's Report. Minutes of October 21, 2009 meeting.
- III. Financial Report
  - A. Income / Expenditure report through October 2009
  - B. Library Trustee Funds report
  - C. Investment report
- IV. Director's Report
  - A. Goals and Objectives
    - i. Staff review of FY09 and midyear FY10
    - ii. Trustee input
    - iii. Preparation of Goals and Objectives in preparation for budget work FY11
  - B. Fees Review FY11
  - C. Fall / Winter program schedule
    - i. Twitter announcements portsmouthlibnh
    - ii. Adult programs
    - iii. Programs for children and teens
    - iv. Library staff entry in Festival of Trees
  - D. Building
    - i. Further winterization measures
    - ii. Display cabinets and bulletin boards, continuing design
      - A. Rosamund Thaxter Grant
      - B. Merrilee Possner bequest
  - E. Staff Activity
    - i. Staff members to READS Conference / NHLA Fall Conference
    - ii. Steve Butzel elected ALA Councilor from NHLA
- V. Technology Report
  - A. Meeting with Portsmouth public school library workers
- VI. Trustees Activities / Reports / Discussion
  - A. Review of Rules of Behavior Policy
  - B. Review of Right to Know Law
  - C. Board vacancy
- VII. Acceptance of Gifts and Grants
  - i. Cash \$100, no restriction
  - ii. Heinemann Publishing \$200, no restriction
  - iii. Goodwill Industries \$150 to support the program Handmade Nation
  - iv. Miriam Fairbanks \$100, no restriction
  - v. Anne Rehner \$40 for book purchase in memory of Arlene Frost
  - vi. Friends of the South End \$200 in support of library programming
- VIII. Adjournment

Next Regular Full Board Meeting:

Please email Mary Ann List at [malist@cityofportsmouth.com](mailto:malist@cityofportsmouth.com) or Barbara Weismann [bhweismann@cityofportsmouth.com](mailto:bhweismann@cityofportsmouth.com) or telephone 766-1710 if you are not able to attend.