

**PARKING COMMITTEE MEETING**  
**7:30 AM –Thursday, September 10, 2009**  
**City Hall – Conference Room A**

**I. CALL TO ORDER:**

Chairman Ken Smith called the meeting to order at approximately 7:30 a.m.

**II. ROLL CALL**

**Members Present:** Councilor Kenneth Smith, Chair  
John Bohenko, City Manager  
Steve Parkinson, Public Works Director  
Deputy Chief of Police, Steve DuBois  
Andrew Purgiel, City Auditor  
Jon Frederick, Parking Manager

Also present were Adam Brickett and Caleb Allen, Atlantic Parking Valet Service,

**III. ACCEPTANCE OF THE MINUTES:**

**MOTION** made by City Manager John Bohenko to accept the minutes of the August 13, 2009 meeting. Seconded by Andrew Purgiel. Motion passed.

**IV. NEW BUSINESS:**

**(A) Seacoast Repertory Theatre** – Request for Valet Service - Caleb Allen reported that he spoke with the Seacoast Rep and they have worked out an arrangement where the valet permit will not be needed. The One Harbour Place Garage will serve as the valet location where a driver will pull into the garage entrance and will be parked in the garage by the valet. This is what they have been doing all summer. Signage will be placed on the same sign as One Harbour that says “Open to Public” and their sign says “Open to Seacoast Rep.” There will be no signs on public property. Seacoast Repertory Theatre has withdrawn their request.

For the record Jon Frederick presented the Committee with an e-mail he received from Lee Friess dated September 9, 2009. Jon Frederick will respond with a letter to Lee Friess.

**(B) Valet Rates** - Request to Adjust Rates – Jon Frederick reported a request to adjust the rates for valet parking from metered spaces. Currently we have been charging the meter bag rate of \$20.00/day per space. If we charged the actual meter rate it would be \$7.50/day.

**MOTION** made by City Manager that effective January 1, 2010 the rates will be adjusted to \$10.00/day/space for valet parking. Seconded by Andrew Purgiel. Motion passed.

For the record, the City Manager stated this has helped to alleviate some of the parking constraints downtown, providing approximately 200 spaces for two metered spaces. This is a positive development and feels there is good reason for making this adjustment.

**VII. INFORMATIONAL:**

**Public Input Session** - Jon Frederick reported that on September 30, 2009 at 7:00 p.m. is our Public Input Session in City Council Chambers for the change of enforcement hours and an on-street rate increase. The proposal consists of a rate increase to \$1.00/hour and enforcement hours reduced by one hour to end at 6 p.m.

A joint meeting with the Parking Committee and Vendors Committee will be held on September 16, 2009 at 2:30 in Council Chambers.

The City Manager stated that the weekend of September 19<sup>th</sup> and 20<sup>th</sup> will be a full weekend of events.

**VIII. ADJOURNMENT:**

Respectfully submitted  
Elaine E. Boucas, Secretary