

Meeting Notice and Agenda

Portsmouth Public Library Board of Trustees

Date: **January 20, 2010**
Time: 6:30 p.m.
Place: MacLeod Board Room

- I. Call to Order
- II. Secretary's Report. Minutes of November 18, 2009 meeting.
- III. Financial Report
 - A. Income / Expenditure report through December 2009
 - B. Library Trustee Funds report
 - C. Investment report
- IV. Director's Report
 - A. Goals and Objectives
 - i. Report of Evaluations FY09 and midyear FY10
 - ii. Goals and Objectives for FY11 (attached for Trustee review and input)
 - B. FY11 Budget
 - i. Capital Improvement Plan
 - ii. Operating Budget guidelines and schedule
 - C. New City Councilors Introduction to the Library
 - D. Middle School Joint Building Committee progress
 - E. Fall / Winter program schedule
 - i. Twitter announcements portsmouthlibnh
 - ii. Adult programs
 - iii. Programs for children and teens
 - F. Building
 - i. Progress on winterization measures
 - ii. Display cabinets and bulletin boards in Lobby
 - G. Staff Activity
 - i. American Library Association MidWinter Meeting
 - ii. Winning entry in Portsmouth Garden Club's Festival of Trees
 - iii. Pat Palmer to NH Innovative Users Group Meeting
 - iv. Output measure report
 - A. PPL 5-year growth
 - B. PPL activity compared to other libraries
- V. Technology Report
 - A. Webpage and Catalog improvements
- VI. Trustees Activities / Reports / Discussion
- VII. Acceptance of Gifts and Grants
 - i. Christine Bastianelli, Ben Swainbank, Isaac and Leo Swainbank \$150 in memory of Gavin S. Symes
 - ii. NH Humanities Council (program grant) \$250
 - iii. Portsmouth College Women's Club \$40 in memory of Dorothy Bergeron
 - iv. Robert W. Karnan Memorial Fund/South Church \$450 books
 - v. Harry F. Downing, Jr. \$100 in memory of Bernice Merrill Downing
- VIII. Adjournment

Next Regular Full Board Meeting:

Please email Mary Ann List at malist@cityofportsmouth.com or Barbara Weismann bhweismann@cityofportsmouth.com or telephone 766-1710 if you are not able to attend.