

Meeting Notice and Agenda

Portsmouth Public Library Board of Trustees

Date: **November 17, 2010**
Time: 6:30 p.m.
Place: MacLeod Board Room

- I. Call to Order
- II. Secretary's Report. Minutes of October 20, 2010 meeting.
- III. Financial Report
 - A. Income / Expenditure report through October 2010
 - B. Library Trustee Funds report
 - C. Distribution from Trustees of Trust Funds
- IV. Director's Report
 - A. Quarterly Activity Report
 - B. Staff changes
 - i. Barbara Bourgoine to Library Assistant II in Youth Services
 - ii. Erin Mawn hired as Library Assistant 20 hours in Reference
 - iii. Vacant Library Assistant I in Youth Services now advertised
 - C. Staff Training
 - i. LYRASIS Reference training
 - ii. LGC Preventing Workplace Violence
- V. Assistant Director's Report
- VI. Trustees Activities / Reports / Discussion
 - A. Goal Setting for FY2012
- VII. New Business
- VIII. Old Business
- IX. Acceptance of Gifts and Grants
 - A. Gifts in memory of Frank Lyons \$150 (new gifts)
 - B. Gifts in memory of Betty Jane Clark \$40
- X. Adjournment

Next Regular Full Board Meeting:

Please email Mary Ann List at malist@cityofportsmouth.com or Barbara Weismann bhweismann@cityofportsmouth.com or telephone 766-1710 if you are not able to attend.