

TO: MEMBERS OF THE JOINT BUILDING COMMITTEE

Co-Chairs: Dexter Legg- School Board
Chris Dwyer-City Councilor
City Council Members: Jerry Hejtmanek, Eric Spear
School Board Members: Leslie Stevens, Lisa Sweet
Citizen Members: Ernie Carrier, MaryAnn List, Peter Middleton
Ex Officio: Stephen Bartlett, Business Administrator
Also: John Bohenko, City Manager
Ed McDonough, Superintendent
John Stokel, Middle School Principal

FROM: Stephen Bartlett, Clerk for the Committee

DATE: March 1, 2010

RE: Joint Building Committee Meeting Minutes

The Joint Building Committee held a meeting at the Eileen Dondero Foley Council Chambers on Wednesday, February 24, 2010. Attending were School Board Members: Dexter Legg, Leslie Stevens, City Council Member: Jerry Hejtmanek, Citizen Members: Ernie Carrier, MaryAnn List, and Peter Middleton.

Also attending were: Stephen Bartlett, Business Administrator, Clerk for the Committee, City Manager John Bohenko, Superintendent Edward McDonough, Middle School Principal John Stokel and Assistant City Attorney Suzanne Woodland.

Attending guests: Doug Roberts, Lisa DeStefano, Gilbane Building Company (Paul Choquette III, Chad Weathers, James Devol)

Meeting Called to Order

Mr. Legg called the regular meeting #8 of the JBC to order at 6:32 pm

Roll Call

Mr. Bartlett took roll call.

MOTION:

Mr. Legg asked for a motion to accept the minutes of the February 17, 2010 meeting.

Ms. Stevens moved the motion.

Mr. Carrier seconded.

The motion was unanimously voted.

Public Comment:

None

Correspondence:

No new correspondence received.

Old Business:

- a) Student location during construction.

Mr. Legg reviewed the only two school sites considered and reasons why they could not be used:

- 1) The old Stratham Tech building- sold
- 2) The old Frisbee School- Maine state income tax commercial space would require extensive investment to be retrofitted for school.
- 3) Mr. Legg explained that JCJ Architects and the construction manager candidate have extensive experience keeping students on site.

MOTION:

Mr. Legg asked for a motion to keep Portsmouth Middle School students on-site during renovations and construction of the middle school.

Ms. Stevens moved the motion.

Mr. Hejtmanek seconded.

The motion was unanimously voted.

Discussion:

b). Mr. Bohenko, Mr. Bartlett, JCJ reps, Ms. Dwyer, Mr. Legg, City Staff, and Mr. Wilson met and discussed the potential for integrating the youth recreation facility (the 2nd gym) into the project. Additional work needs to be done to determine the feasibility. JCJ noted that April 14, 2010 is a key decision date.

The geo-tech study is underway and the vendor may need authorization to increase the testing area.

MOTION:

Mr. Legg asked for a motion to authorize the sub-contractor to look at the area that will house the second gymnasium.

Ms. Stevens moved the motion.

Mr. Carrier seconded.

Mr. Roberts noted that a proposal from the geo-tech services vendor is needed. JCJ will provide the footprint of the area so they can get the proposal together, if necessary.

The first motion was withdrawn.

NEW MOTION:

Ms. Stevens made a motion to request a proposal for the geo-tech study that includes the footprint for the youth recreation facility.

Mr. Carrier seconded.

The motion was unanimously voted.

Discussion:

6c. Gilbane Building Company made a presentation and introduced several key members of their project team in attendance: Paul Choquette, Vice-President-Area Manager, Chad Weathers, Sr. Project Manager, and James Devol, K-12 Preconstruction Manager. Joe McCoy, Estimating Executive and Bob Cavallari, General Superintendent were referenced as team members although they were not present.

The JBC asked several questions on phasing, safety, website for the public, student/teacher involvement, budget, and time line. All questions were answered to the satisfaction of the JBC.

MOTION:

Mr. Legg asked for a motion to hire Gilbane Building Company as the construction manager-at-risk pending successful contract negotiations.

Mr. Hejtmanek moved the motion.

Mr. Carrier seconded.

The motion was unanimously voted.

New Business:

Mr. Roberts lead a presentation on: Phase 1 Schematic Design Overview, Incorporating updates on: Site Plan, Floor Plan and Construction Phasing. He concluded with an updated Project Work Plan.

Future Agenda:

Ms. Stevens inquired on the progress of the CHPS committee.

Mr. Bartlett will review the requirements/process with Mr. Murdough from the NHDOE and report at the March 10th meeting.

MOTION:

Mr. Legg asked for a motion that the meeting be adjourned.

Ms. Stevens moved the motion.

Mr. Middleton seconded.

The motion was unanimously voted.

The meeting adjourned at 7:40 pm

Respectfully submitted,

Stephen Bartlett, Clerk for the Committee