

TO: MEMBERS OF THE JOINT BUILDING COMMITTEE

Co-Chairs: Dexter Legg- School Board
Chris Dwyer-City Councilor
City Council Members: Jerry Hejtmanek, Eric Spear
School Board Members: Leslie Stevens, Lisa Sweet
Citizen Members: Ernie Carrier, MaryAnn List, Peter Middleton
Ex Officio: Stephen Bartlett, Business Administrator
Also: John Bohenko, City Manager
Ed McDonough, Superintendent
John Stokel, Middle School Principal

FROM: Stephen Bartlett, Clerk for the Committee

DATE: March 24, 2010

RE: Joint Building Committee Meeting Minutes

The Joint Building Committee held a meeting at the LHS Conference Room on Wednesday, March 24, 2010. Attending were School Board Members: Dexter Legg, Leslie Stevens, Lisa Sweet, City Council Members: Chris Dwyer, Eric Spear, Jerry Hejtmanek, Citizen Members: Ernie Carrier, and Peter Middleton.

Also attending were: Stephen Bartlett, Business Administrator, Clerk for the Committee, City Manager John Bohenko, Middle School Principal John Stokel. Superintendent Edward McDonough joined in progress.

Attending guests: Jim LaPosta, Doug Roberts, Jeff Elliot and Lisa DeStefano

Meeting Call to Order

Mr. Legg called the regular meeting #10 of the JBC to order at 7:16 pm.

Roll Call

Mr. Bartlett took roll call.

MOTION:

Mr. Carrier made a motion to accept March 10, 2010 minutes as presented

Ms. Dwyer seconded the motion.

The motion passed unanimously.

Public Comment:

Mr. Tom Mercy, President of Local 961 Labor Union, requested the JBC to require Gilbane Company to hire only subcontractors that provide health insurance for employees.

Correspondence

Mr. Bartlett indicated that he had received form G802, the contract amendment for additional design fees for the youth recreation facility, (which will be discussed further in 6d).

Old Business

6a) Update regarding NECHPS process:

Mr. Bartlett handed out the minutes of the NECHPS meeting held with Mr. Murdough from the NHDOE. JCJ has confirmed that the project will be able to meet both the prerequisite and elective requirements needed to obtain the additional 3% reimbursement.

6b) Update and discussion regarding athletic fields schedule:

Ms. DeStefano stated that surveys will be completed by this Friday for Granite Street and that Parrott Avenue is complete. The 106 process is underway. The State wants the applications for both sites processed together even though they will have separate approvals. Final paperwork will be in this Friday with comments expected back in approximately two weeks. Mr. Bartlett will have Ms. Cindy Hayden, Deputy City Manager, review the paperwork.

Proposed Granite Street dates are:

- April 19, 2010 submission to TAC
- May 4, 2010- TAC reviews
- April 1-April 14, 2010 both traffic studies completed (Mr. Bohenko asked what historical data is being used)
- May 20, 2010 Planning Board

- Middle School approval schedule:
 - April-May – pre TAC
 - May 17, 2010- submit to TAC for June 1, 2010
 - June 17-August 19, 2010- Traffic/Safety, Planning Board

- High School football field resurface – bid document review April 7, 2010
 - Competitive bid and delivered as turn-key project
 - The JBC will need to give authorization to bid by April 19, 2010.
- June construction start

Gilbane will have more field info at next JBC meeting.

6c) Discussion regarding courtyard configuration:

Ms. Stevens expressed concern and asked for clarification of the process and procedure required for directing the architects to design alternate versions of such components as the courtyard. Mr. Legg indicated that requests to JCJ should come only from either the co-chairs or the owner's rep.

Mr. Roberts presented two additional courtyard options with direct access to the building exterior.

Option 1 creates a tunnel 75' long x 14' wide x 15' high.

Option 2-creates a two story high tunnel, which would add 1400 sq. ft to the building and disrupts the team structure resulting in one oversized classroom and one undersized lab

Mr. LaPosta- indicated he saw no advantages to either option. Mr. Spear agreed.

6d) Update regarding approval of the Youth Recreation Facility design fee:

Ms. Dwyer indicated that the City Council approved up to \$136,000 for design fees for the Youth Recreation Facility.

Mr. Bohenko asked for JBC consensus on a step-by-step approval process at each benchmark, which was confirmed.

The cost of the YRF will not be determined until the cost of the phasing alternatives is estimated.

Mr. Legg stated that the PMS project would not be trimmed to cover the design costs of the Youth Recreation Facility.

MOTION:

Ms. Dwyer made a motion to approve the Contract Amendment for the design, through bidding, not to exceed \$136,000.

Mr. Hejtmanek seconded the motion

The motion passed unanimously.

6e) Discussion regarding meeting date conflicts and public outreach:

Ms. Sweet suggested an April 7, 2010 neighborhood meeting that will consist primarily of basic overview and design. Mr. Carrier thought this meeting might be premature.

Mr. Choquette agreed that April 7th is probably too soon; given Gilbane limited involvement to date.

Mr. LaPosta indicated that an earlier public input meeting could identify neighborhood hot buttons and concerns.

Ms. Dwyer recommended a meeting on April 28, 2010 from 5:00-6:30 pm at the Leveson Room and to have the meeting taped for later viewing.

7a) JCJ/DeStefano Presentation of Schematic Design #6

- Phasing has caused the need for the main entry to be wider than it appeared in the first aerial view.
- 30% less glass than the last presentation.
- Limestone banding to match or be sympathetic to existing building.
- Mr. Bohenko stated that the color of material is key and would like to view a current installation.
- Solar shading is needed to attain NECHPS.
- Currently brick all the way around- may be adjusted by budget concern in the future.
- Mr. Spear stated a concern regarding losing any additional green space.

Future Agenda Items:

- Next meeting scheduled for April 7, 2010
- JCJ site development

Adjournment

MOTION

The meeting adjourned at 10:00pm

Respectfully submitted,

Stephen Bartlett, Clerk for the Committee