

TO: MEMBERS OF THE JOINT BUILDING COMMITTEE

Co-Chairs: Dexter Legg- School Board
Chris Dwyer-City Councilor
City Council Members: Jerry Hejtmanek, Eric Spear
School Board Members: Leslie Stevens, Lisa Sweet
Citizen Members: Ernie Carrier, MaryAnn List, Peter Middleton
Ex Officio: Stephen Bartlett, Business Administrator
Also: John Bohenko, City Manager
Ed McDonough, Superintendent
John Stokel, Middle School Principal

FROM: Stephen Bartlett, Clerk for the Committee

DATE: April 7, 2010

RE: Joint Building Committee Meeting Minutes

The Joint Building Committee held a meeting at the LHS Conference Room on April 7, 2010. Attending were School Board Members: Dexter Legg, Leslie Stevens, Lisa Sweet, City Council Members: Chris Dwyer, Eric Spear, Jerry Hejtmanek, Citizen Members: Ernie Carrier, MaryAnn List, and Peter Middleton.

Also attending were: Stephen Bartlett, Business Administrator, Clerk for the Committee, City Manager John Bohenko, Superintendent Edward McDonough, and Middle School Principal John Stokel.

Attending guests: JCJ/DeStefano Architects, Gilbane Company

Meeting Call to Order

Ms. Dwyer called the regular meeting #11 of the JBC to order at 7:00 pm.

Roll Call

Mr. Bartlett took roll call.

MOTION:

Ms. Dwyer asked for a motion to accept the minutes of March 24, 2010 meeting.

Mr. Carrier made a motion to accept minutes as presented.

Mr. Legg seconded the motion.

The motion passed unanimously.

Public Comment:

Mr. Bill Hess, an abutter of the Portsmouth Middle School project, asked about the progress/determination of the backside of the middle school project (lighting, fencing, one-way direction, etc.). The JBC extended an invitation to Mr. Hess to attend the informational meeting on April 28th at the Portsmouth High School Little Theater room at 5:00 pm.

Correspondence

None

Old Business

6a) Meeting Schedule Update:

Approved meeting dates are: Tuesday, April 20th, 6:30 pm at the LHS board room, Wednesday, April 28th, 5:00 pm at the high school, and Wednesday, May 5th, 6:30 pm at the Portsmouth Public Library, Levenson Room at 6:30pm (this meeting will be taped and have a delayed broadcasting date).

6b) Project Schedule Update Including Athletic Field:

Gilbane Company (Jim Devol and Joe McCoy) handed out a scheduling plan based on meetings with design team members. The PHS field resurfacing should be completed by the Friday before the 2011 school year starts. Mr. Roberts/JCJ stated that the engineers have concerns regarding drainage and further soil testing will be conducted so the specifications will result in comparable bid results. Mr. Parkinson will be contacted regarding possibly using the stump dump for storing any topsoil that won't be needed for the Granite Street field. All soil will be tested prior to re-use.

The Granite Street field should be done by October. Mr. Bartlett will look to see if bids can be done before the building and permit work is finished. Mr. Roberts stated that the Pre-Tac meeting for the Wentworth School went very well and is on schedule for April 19, 2010. The traffic survey is getting underway. He also mentioned that DHR applications for both the Granite Street and Parrott Avenue sites went to Ms. Hayden for review/comment. They were submitted to DHR on April 2nd and the JBC should hear from them between April 12 and April 19, 2010.

Mr. Spear asked if there would still be room for a playground. The answer was yes, but at a later date as part of a different project.

Mr. Legg asked if the JBC could come up with one name for Wentworth School and Granite Street site. It was a general consensus to name it the *Granite Street Field*. The field should be available May/June of 2011 (two growing seasons are necessary).

Bids for the Middle School-Parrot Street construction would be out by the end of 2010 with construction getting underway by March/April 2011.

The hazardous material walk-through will take place on April 14 to determine where testing will take place. Mr. Bartlett mentioned that the invasive investigation is scheduled during the upcoming April vacation.

JCJ and Gilbane will present cost estimates of the phasing plan options with a recommendation to the JBC on May 19, 2010. That night the JBC will decide which option to present to the school board on May 25th for approval.

Mr. Bartlett is working on the RFP process for the hiring of a commission agent before the design development phase starts.

In the event that a quick turn around on information review between regular meetings, a JBC liaison and several staff members will review accordingly and present to the entire committee.

Mr. Spear asked if the HDC should have non-binding input. For reasons of: tight time constraints and this being primarily a renovation project, it was the general consensus that they should not. Ms. Dwyer will invite them to attend the public meeting on April 28th.

- 7a) JCJ/DeStefano Presentation Schematic Design #7 consisting of:
Site Development, Student Commons and Courtyard, Youth Recreation Facility,
and Granite Street Field

General questions of the student commons/courtyard area:

- Cleaning/washing/drainage/maintenance/budget costs of high glass areas.
- Glass temperatures/heat reflection.
- Floor materials/moisture.
- Air conditioning duct work/ heat loss of this large glass area.
- Furniture storage for these areas.

- 7b) Plan April 28th Presentation Meeting from 5:00-6:30 pm at the Portsmouth High School, Little Theater room.

- Press release on April 14, emails to school's email list, city's emails, post flyers.
- Need to get fence info together and info on trash container, etc.
- Co-chairs will do introductions.
- Presentation by architects.
- Fact sheet handouts.
- Question and answer session.
- Gilbane will be introduced.

- 8) Consideration and approval of manifest: None

- 9) Future agenda items- none

Meeting adjourned by Mr. Legg.

Respectfully submitted,

Stephen Bartlett, Clerk for the Committee