

TO: MEMBERS OF THE JOINT BUILDING COMMITTEE

Co-Chairs: Dexter Legg- School Board
Chris Dwyer-City Councilor
City Council Members: Jerry Hejtmanek, Eric Spear
School Board Members: Leslie Stevens, Lisa Sweet
Citizen Members: Ernie Carrier, MaryAnn List, Peter Middleton
Ex Officio: Stephen Bartlett, Business Administrator
Also: John Bohenko, City Manager
Ed McDonough, Superintendent
John Stokel, Middle School Principal

FROM: Stephen Bartlett, Clerk for the Committee
DATE: June 9, 2010
RE: Joint Building Committee Meeting Minutes

The Joint Building Committee held a meeting at the LHS Conference Room on Wednesday, June 9, 2010. Attending were School Board Members: Dexter Legg, Leslie Stevens (joined at 7:12 pm), Lisa Sweet, City Council Members: Chris Dwyer, Eric Spear, Jerry Hejtmanek, Citizen Members: Ernie Carrier, MaryAnn List, and Peter Middleton.

Also attending were: Stephen Bartlett, Business Administrator, Clerk for the Committee, City Manager John Bohenko, and Middle School Principal John Stokel.

Meeting Call to Order

Ms. Dwyer called the regular meeting #15 of the JBC to order at 6:35 pm.

Roll Call

Mr. Bartlett took roll call.

MOTION:

Ms. Dwyer made a motion to accept the minutes of May 19, 2010 as presented with a correction of 8d) to reflect the correct spelling for Acentec Inc.

Mr. Spear seconded the motion.

The motion passed unanimously.

Public Comment:

None

Old Business

5a) Granite Street Field Update

Mr. Roberts presented the following information:

- Planning board meeting is scheduled for June 17, 2010.
- The revised documents, addressing concerns voiced at the May 20th Planning Board meeting will be delivered to the Planning Department on June 9, 2010.

Mr. Weathers presented the following information:

- The pre-bid walk around took place today, June 9, 2010.
- The inside walk through will take place next week.
- Bids will come in next week at which time scope reviews will take place.

5b) Update on School Board Consideration of Phasing Plan

Mr. Legg noted that the School Board approved Phase 1 and Phase 2 at their May meeting. The school board will await JBC's approval/recommendation on Phase 3 before they vote.

5c) Update on Progress for Section 106 Review

Mr. Roberts reviewed the not-to-exceed breakdown for VHB. The cost of Granite Street was \$7,762.50 and Parrott Avenue was \$15,912.50, totaling \$23,675.00, which is lower than the voted not-to-exceed amount. Mr. Roberts made note that clarification will be needed for what VHB will need for authorization for the demolition of the school. He also noted that DHR and VHB are working closely together for the July 7, 2010 timeframe.

Mr. Bohenko made mention of the valuable assistance Ms. Cindy Hayden, Deputy City Manager has provided to VHB and the JBC during the application process.

5d) Update on Progress of Traffic Studies

Mr. Roberts made note that the expanded parking analysis, which includes areas around Parrott Avenue and Rockland Street, would add no additional cost to the project and that the data collection will take place next week.

5e) Parrott Avenue Permit/Approval Progress Update

Ms. DeStefano presented the proposed application and approval schedule:

- Pre-Tac meeting with city staff will be at the end of June or beginning of July.
- Application submission deadline is July 19, 2010.
- Technical Advisory Committee meeting is August 3, 2010.
- The Traffic/Safety Committee meeting will take place after the technical advisory meeting.
- The Conservation Committee meeting is August 27, 2010.
- Planning Board meeting #1 is August 19, 2010.
- Planning Board meeting #2 is September 16, 2010.

5f) Project Website Update

Ms. Sweet stated that the website link has been sent to JBC members and feedback can be emailed to the sub-committee. The completed website should be ready for public viewing by the end of June. A big thank you goes out to Pat Remick and Alan Brady for all their help. Mr. Legg asked that prior to public launching that the JBC members are told when it will be "live".

New Business

6a) Consideration and Approval of GMP #1- PHS Football Field Re-Surface

Mr. Weathers/Gilbane presented the following figures:

Value Management Revised Budget	\$1,128,798
Lowest responsible bid (Northeast Turf)	\$1,110,988
Under budget	\$ 17,500

Alternatives not included:

- 1) Storm water/pollution prevention plan at Granite Street- \$3,700.00.
- 2) Removal and replacement of the 36" CMP drain, located under the football field- \$39,980.
- 3) Provide for the installation of three 2" conduits for future wiring needs- \$2,500.00.
- 4) Provide synthetic turf for the second D-Ring area- \$66,000.00.

Mr. Bartlett informed the JBC members that Mr. Hartrey has reviewed all specs.

Mr. Legg asked if something could be placed on the website about this construction, since it will be the first construction that the public will see. Mr. Bartlett will also follow up with a communication to the public. A brief discussion on construction and sub-contractor bonding followed.

Mr. Weathers presented the proposed schedule:

- Storm water/pollution plan completed on June 10, 2010.
- Seven (7) day supplemental plan.
- Mobilization on site will be next week.
- A bridge will be built over the track.
- The first 5-6 weeks will have most traffic due to material removal and replacement.
- All has been coordinated with the high school principal and athletic director.

MOTION:

Mr. Legg proposed a motion to accept the guaranteed maximum price of \$1,110,988 for the high school field turf installation.

Mr. Carrier made such motion.

Ms. Stevens seconded the motion.

Motion was unanimously passed.

MOTION:

Mr. Legg proposed a motion to approve Alternatives #1 and #3.

Ms. Stevens made such motion.

Mr. Spear seconded the motion.

Motion was unanimously passed.

Alternative #2 was tabled, pending inspection results and Alternative #4 was considered.

6b) Discussion of Granite Street Abutter's Meeting for Topsoil Storage

- Notices were mailed to abutters.
- Meeting will take place so Mr. Weathers and city staff can review details for interested abutters.

6c) Consideration and Approval of July Meeting Dates

- It was the general consensus to move the JBC's July 14, ²⁰¹⁰ meeting to July 7, 2010.
- Next meeting after July 7th will be July 28, 2010.
- Another public information presentation will take place before July 28, 2010.

7) Consideration and Approval of Manifest

Mr. Bartlett presented the manifest in the amount of \$2330.46.

MOTION:

Mr. Carrier made a motion to approve/accept the presented manifest in the amount of \$2330.46.

Mr. Middleton seconded it.

Motion was unanimously passed.

Future Agenda Items:

- Approval level hierarchy for project expenses and changes will be discussed.
- Discussion of 3-dimensional photo update for website.
- Discussion/decision on AC need to be addressed soon.
- "Finish" liaisons should start to look at samples and develop a palette for September/October meetings.
- Mr. Legg asks that any member interested in being a liaison to please send him an email within the week.
- Commissioning agent recommendation will be presented at the next meeting.

Adjournment

MOTION:

Mr. Spear moved the motion for adjournment.

Ms. Stevens seconded.

The motion was unanimously voted.

The meeting adjourned at 8:32pm

Respectfully submitted,

Stephen Bartlett, Clerk for the Committee