

TO: MEMBERS OF THE JOINT BUILDING COMMITTEE

Co-Chairs: Dexter Legg- School Board
Chris Dwyer-City Councilor
City Council Members: Jerry Hejtmanek, Eric Spear
School Board Members: Leslie Stevens, Lisa Sweet
Citizen Members: Ernie Carrier, MaryAnn List, Peter Middleton
Ex Officio: Stephen Bartlett, Business Administrator
Also: John Bohenko, City Manager
Ed McDonough, Superintendent
John Stokel, Middle School Principal

FROM: Stephen Bartlett, Clerk for the Committee

DATE: June 23, 2010

RE: Joint Building Committee Meeting Minutes

The Joint Building Committee held a meeting at the LHS Conference Room on Wednesday, June 23, 2010. Attending were School Board Members: Dexter Legg, Leslie Stevens, Lisa Sweet, City Council Members: Chris Dwyer, Jerry Hejtmanek, Citizen Members: Ernie Carrier, MaryAnn List, and Peter Middleton (arrived at 7:12 pm).

Also attending were: Stephen Bartlett, Business Administrator, Clerk for the Committee, Superintendent Edward McDonough, Dan Hartrey, Clerk of the Works, and Middle School Principal John Stokel.

Meeting Call to Order

Mr. Legg called the regular meeting #16 of the JBC to order at 6:42 pm.

Roll Call

Mr. Bartlett took roll call.

MOTION:

Mr. Carrier made a motion to accept the minutes of June 9, 2010 as presented.

Ms. Stevens seconded the motion.

The motion passed unanimously.

Public Comment:

None

5a) Correspondence

A memo from City Manager Bohenko memorializing the agreement of \$10,000.00 to cover Ms. Remick's salary for her assistance with JBC communication efforts was presented.

5b) Correspondence

The letter to co-chairs from Ms. Jane James, President of Art-Speak, City of Portsmouth Cultural Commission, confirming the Middle School project falls into the \$150,000 maximum category was presented. Ms. James requests a meeting with JBC to discuss art funding.

Discussion followed:

- What JBC could do to be helpful to the Art-Speak Commission?
- How does the process unfold?
- Who chooses the artwork: JBC or Art-Speak?
- The JBC recommends to City Council its choices.
- JBC should get examples/suggestions from the Art-Speak Commission.
- Where does this fit into JBC's timeframe?
- Mr. Bartlett will schedule a meeting date for Art-Speak to attend a JBC meeting.

6a) Review of June 17, 2010 Planning Board Meeting.

Mr. Legg mentioned that approval was received from the Planning Board, with an 8 to 1 vote. The presentation was extraordinary and the Planning Board appreciated all efforts of the JBC.

6b) PHS Turf Update

Mr. Weathers gave an update of:

- Initial construction began last week at the high school field.
- Topsoil movement will begin on Friday, June 25, 2010.
- Job supervisor will be on-site, full-time, starting Thursday, June 24, 2010.
- The pipe is approximately 60" in diameter, not the initial estimate of 36". The current metal pipe is estimated at 30+ years old with some standing water and sediment along the bottom.
- The presence of shipping braces prevented the subcontractor from videotaping the inside of the pipe.
- The present pipe could last some time but eventually needs replacing.
- More information will follow over the next couple days.

Mr. Legg made note that with the option to replace the pipe would be limited to the confines of the field inside the track. He recommended that JBC approve Alternative #2 for \$39,980 based on the estimate 36" pipe.

MOTION:

Mr. Legg asked for a motion to approve Alternative #2 for \$39,980.00

Mr. Hejtmanek made the motion.

Ms. Stevens seconded the motion.

The motion unanimously passed.

MOTION:

Mr. Legg asked for a motion to authorize the JBC co-chairs to approve any additional costs above the \$39,980.00 and report these costs, if any, back to the JBC members at a future meeting.

Mr. Hejtmanek made the motion.

Ms. Stevens seconded the motion.

The motion unanimously passed.

7) Granite Street Update

Mr. Weathers presented the Granite Street update:

- All bids, except for the demolition, are due in Tuesday.
- The scope review will be conducted Wednesday- Friday.
- Documents will be to Mr. Bartlett on the following Wednesday.
- The GMP will be ready Friday, July 2, 2010 for voting on July 7, 2010.

Mr. Roberts made note that VHB has taken the pictures of the building and is on schedule for DHR submission for July 7, 2010.

7a) Consideration and Approval of Commissioning Agent

The Commissioning Agent RFP's have all been reviewed and SMRT has been recommended with a cost of \$86,510.00.

MOTION:

Ms. Sweet made a motion to accept SMRT as the Commissioning Agent for \$86,510.00.

Mr. Hejtmanek seconded the motion.

The motion unanimously passed.

7b) Interior Finish Update

Ms. Emily Czarnecki, JCJ's Sr. Interior Designer gave an interior design possibilities presentation. Several JBC members will visit JCJ Architects the second week in July to look at color schemes and material choices for the middle school. Several options will then be presented to the JBC members.

7c) Energy Model Update

CES Inc. gave an update of the energy modeling data. The general consensus was to focus on the gas fired boiler plant/variable air volume system. Discussion took place on the air conditioning the building. A savings of \$370,000.00 could take place if AC was installed in limited areas. However, if the building is going to be utilized year-round, is this savings detrimental to the usage? Further discussion will take place at next meeting when more information is presented. CES must have this decision to start their system design.

7d) Bonding Presentation

Two handouts were distributed for members to peruse for the next meeting. Mr. Weathers was able to discuss the IDC handout, however; the Subguard Contractor Default Insurance discussion was deferred until the July 7, 2010 meeting.

8) Consideration and Approval of Manifest.

Mr. Bartlett presented the manifest for \$276,795.05.

Ms. Stevens made a motion to approve the manifest of \$276,795.05

Ms. Sweet seconded the motion.

The motion unanimously passed.

Mr. Roberts gave several updates:

- The Pre-Tac will meet on July 6, 2010 at 9:00 AM. Assistant City Attorney Woodland is requested to be present.
- The Technical Advisory Committee will meet July 9, 2010.
- VHB has completed the data collection on the parking analysis.

9) Future Items

- GMP #2- Granite Street Ballfield
- Art-Speak
- Air-conditioning
- Discuss public informational meeting for July 21, 2010.

ADJOURNMENT

The meeting was adjourned at 9:11 PM

Respectfully submitted,

Stephen T. Bartlett, Clerk for the Committee