

TO: MEMBERS OF THE JOINT BUILDING COMMITTEE

Co-Chairs: Dexter Legg- School Board
Chris Dwyer-City Councilor
City Council Members: Jerry Hejtmanek, Eric Spear
School Board Members: Leslie Stevens, Ann Walker
Citizen Members: Ernie Carrier, MaryAnn List, Peter Middleton
Ex Officio: Stephen Bartlett, Business Administrator
Also: John Bohenko, City Manager
Ed McDonough, Superintendent
John Stokel, Middle School Principal
Dan Hartrey, Clerk-of-the-Works

FROM: Stephen Bartlett, Clerk for the Committee

DATE: September 22, 2010

RE: Joint Building Committee Meeting Minutes

The Joint Building Committee held a meeting at the LHS Conference Room on September 22, 2010. Attending were School Board Members: Dexter Legg, Leslie Stevens, Ann Walker, City Council Members: Chris Dwyer, Eric Spear, Jerry Hejtmanek, Citizen Members: MaryAnn List, and Peter Middleton.

Also attending were: Stephen Bartlett, Business Administrator, Clerk for the Committee, City Manager John Bohenko, Superintendent Edward McDonough, Clerk of the Works Dan Hartrey, and Middle School Principal John Stokel.

Attending guests: Doug Roberts (JCJ), Lisa DeStefano (JCJ), Joe McCoy and Andrew Prochniak (Gilbane).

Meeting Call to Order

Ms. Dwyer called the regular meeting #22 of the JBC to order at 6:55 pm.

Roll Call

Mr. Bartlett took roll call.

MOTION:

Mr. Spear made a motion to accept September 8, 2010 minutes as presented.

Ms. Walker seconded the motion.

The motion passed unanimously.

Public Comment:

None

Correspondence

Mr. Bartlett reported on two pieces of correspondences.

- 1) A letter from Mr. Taintor, Planning Director, regarding the Site Plan Review Application for Property Located at 155 Parrott Avenue. The Planning Board voted to postpone the application and move it to the October 21, 2010 Planning Board Agenda.
- 2) An email from S. Brown, citizen, concerned with possible electromagnetic fields at the new middle school. Mr. Bartlett forwarded her email to the design team and engineers.

Old Business

Ms. DeStefano reported on the Parrott Avenue approval progress:

- The Trees and Greenery Committee approved the Parrott Avenue tree replacement plan at their last meeting. Mr. Bohenko reported that trees need to be tagged and discussed at a public hearing during a Trees and Greenery Committee meeting.
- The Traffic and Safety Committee approved the Parrott Avenue plan at their last meeting after a presentation by VHB.

Mr. Roberts noted:

- Planning Board postponement will allow additional review time of the site drainage plan.
- Gilbane/JCJ are still working on the site drainage plan and will present it to JBC on October 13, 2010.
- Archeology exploration has been halted. Their findings, to date, were labeled as non- historical urban trash.
- Next course of action, requested by NHDHR, is observation of the excavation for the foundation in selected areas.
- Meetings will take place next week to discuss plans for fire, security, and technology.

Mr. Roberts gave the Turf Field update:

- The second punch-list walk through took place today. All items were satisfactorily addressed and two items were added:
 - Brushes for the groomer were defective.
 - Painting of the slogan “Clipper Pride” needs to be done on the D-ring area (it will not interfere with field usage).

Mr. Legg answered two questions that had been asked at the last School Board meeting:

- 1) *Why JBC didn't turf the south D area?* It was not part of the original scope. Approval was only to turf the football field.
- 2) *Why JBC didn't work with coaches?* JBC did work with Principal Collins, Athletic Director Wilson and Principal Stokel on each course of action.

Mr. Prochniak and Mr. McCoy (Gilbane) reported on the Granite Street Field progress to date:

- Abatement started last week.
- Demolition will begin soon.
- Electrical disconnect will take place on Monday, September 27, 2010.
- Water and gas shut-offs are completed.
- Construction fence has been installed.
- The public hearing, to allow tree removal, will take place at the next Trees and Greenery meeting.

Mr. McCoy (Gilbane) presented/discussed handouts for consideration/approval of GMP #2 in the amount of \$1,342,861.00.

MOTION:

Mr. Spear made a motion to approve the GMP#2 in the amount of \$1,342,861.00.

Ms. Stevens seconded the motion.

The motion unanimously passed.

New Business

Mr. Prochniak (Gilbane) distributed the revised project schedule. Discussion took place on several Activity ID numbers with estimated completion dates.

Design Development budget information will be presented at the next JBC meeting. JBC requested that documents to be included in agenda packets so members can review documents two meetings prior to any necessary decisions.

Mr. Bartlett discussed planning of the mitigation curriculum meeting. The School Department staff's concern is curriculum. October 20, 2010 at PHS Little Theater was presented for a possible date/location. Suggested invites are: Assistant Superintendent Zadavec, Social Studies Department Heads, appropriate teachers, Principal Stokel, Design Team, Ms. Walsh (VHB), Portsmouth Historic Society, NHDHR, Senator Clark, Mr. Murdough, Dennis Robinson, David Waters, Joe Inoscoe. Ms. Walsh should facilitate the meeting. Please email other suggested invites to Mr. Bartlett.

Mr. Bartlett distributed the Financial Report. Mr. Bartlett reported that there was no manifest tonight. However, he presented a request for approval of \$14,790.00 to secure Scott Lawson Group to conduct a hazardous materials analysis of the Middle School building. Scott Lawson Group will provide specs to be included in the bid package for abatement of hazardous materials at Parrott Avenue site.

MOTION:

Mr. Spear made a motion to approve \$14,790 for Scott Lawson Group to conduct a hazardous materials analysis of the Middle School building

Ms. Dwyer seconded the motion.

The motion unanimously passed.

Future Agenda Items:

- Energy Model Clarification
- Drainage Presentation
- West Wall Discussion Y.R.F.
- DD Estimate

Adjournment

MOTION:

Mr. Legg called for a motion to adjourn the meeting.

Mr. Spear seconded the motion.

The motion unanimously passed.

The meeting adjourned at 8:35pm

Respectfully submitted,

Stephen Bartlett, Clerk for the Committee